



TORPOINT TOWN COUNCIL

NOTICE is hereby given that meeting of Torpoint Town Council will be held on Thursday 16th July 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Planning Applications.

- a) PA26/04382 – Single storey rear and side extensions, 3 Jago Avenue, Torpoint PL11 2HG.
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TH3FF9FGGBN00>

4. Cornwall Council Reports (one report attached, one to follow).

5. Police Activity (as circulated).

6. Minutes of the previous meeting.

- a) Minutes of the Meeting held on Thursday 18th June 2026 (as circulated).

7. Matters arising from the minutes.

- a) To update: request to Cornwall Council re turning street lighting back on, Goad Avenue and Trevithick Avenue (minute number 56-26 refers).
- b) To update: Cornwall Council Individual Decision Day – 'Determining the future of sufficient, suitable and sustainable education within Torpoint and its immediate locality' (minute number 66-26 (e) refers).
- c) To update: Eliot Square Lantern works (minute number 66-26 (h) refers).
- d) To update: Bénodet Park and Skate Park renewal of lease with Cornwall Council (previous meeting refers).

8. Mayor's communications.

9. Personnel Committee.

Minutes of the meeting held on Monday 29th June 2026 and to consider the recommendations in the minutes: 5-26Pers (a) Research Employees Assistance Programmes, 6-26Pers (c) Accept Pay and Conditions Policy, 6-26Pers (d) Accept Resolution Policy, 6-26Pers (e) Accept Training, Learning and Development Policy and 6-26Pers (f) Accept Dignity at Work Policy, as circulated.

10. Finance and Operations Committee.

Minutes of the meeting held on Monday 29th June 2026 and to consider the recommendations in the minutes: 36-26F&O (b) Adopt the updated Business Continuity Plan, 36-26F&O (d) Adopt the updated Flag Flying Policy and Protocols, 41-26F&O (b) Adopt both versions of the Budget Variance in the future, 48-26F&O (d) To give free of charge use of the Council Chambers, for CWC Solicitors to give a talk on Wills and Lasting Powers of Attorney and 50-26F&O For Councillor Mrs. C Webber to become a member of the Finance and Operations committee, as circulated.

11. Development and Localism Committee.

Minutes of the meeting held on Thursday 2nd July 2026 and to consider the recommendations in the minutes: to follow.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry Statistics (to follow).

14. Financial Information. June 2026 Budget Variance (to follow).

15. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council - Bus Rate Chambers	802311466	1,503.00	0.00	1,503.00	Cornwall Council - Bus Rate Chambers August
Cornwall Council - Bus Rate Library	802715760	657.00	0.00	657.00	Cornwall council - Bus Rate Library August
Cornwall Council - Bus Rate Tennis Courts	802923069	51.00	0.00	51.00	Cornwall Council - Bus Rate Tennis Courts August
Cornwall Council Bus Rates Room 4	802980235	63.00	0.00	63.00	Cornwall Council Bus Rates Room 4 August
ITEC	1212426	61.09	10.18	50.91	Xerox Meter Readings
SJ SLC	20260603	3,518.68	586.45	2,932.23	Consultancy support in accordance with the proposal and resource plan as agreed (3G pitch)
Isla Lacey Education	57	630.00	0.00	630.00	Provision of Pilates Classes at Library & Community Hub
MPLC	746863	484.90	80.82	404.08	MPLC Blanket Licence 2026 - 2027
BT	Q071GZ	886.75	147.79	738.96	BT Telephone and Internet provision (quarterly)
ACF Cleaning	25648	72.98	12.16	60.82	Laundry Services
Biffa	522C159778	59.08	9.85	49.23	Recycling Collection Library
Biffa	522C159779	89.46	14.91	74.55	General Waste Collection Library
Biffa	522C159780	59.08	9.85	49.23	Recycling Collection Chambers
Biffa	522C159781	77.62	12.94	64.68	General Waste Collection Chambers
Don Benson	77	56.00	0.00	56.00	Clock Winding St James
SMP Pipe Systems Limited	4223	368.35	61.39	306.96	Remove defective water heater and replace with new - Library & Community Hub
TOTAL		8,637.99	946.34	7,691.65	

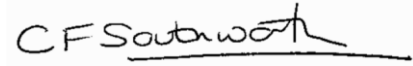
16. Correspondence.

- a) To note: Employer Newsletter June 2026 – Cornwall Pension Fund (as circulated).
- b) To note: No Cold Calling Zone, being implemented at Chapeldown Road, Trading Standards Team at Cornwall Council (as circulated).
- c) To note: CALC NEWS BULLETIN 1/7/2026 – CALC (as circulated).
- d) To consider: Application for free of charge use (retrospective) for one off usage Torpoint Under 8s Football Team (as circulated).
- e) To consider: Future of Sixth Form Provision – Torpoint Community College, proposal documentation and feedback can be submitted via: [Future of Sixth Form Provision - Torpoint Community College / Let's Talk Cornwall](#) (as circulated).
- f) To consider: Community Sponsorship Opportunity | Torpoint Community College Art Project (as circulated).
- g) To note: UK Town of Culture 2028 Expression of Interest Application Outcome - DCMS UK Town of Culture team (as circulated).

17. Reports.

- a) To receive: Torpoint Town Partnership (TTP) update.
- b) To receive: Town Team Project Board (TTPB) update.
- c) To receive: Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – June 2026 (as circulated).

18. Date of next meeting. Thursday 20th August 2026.

A handwritten signature in black ink that reads "C F Southworth" with a horizontal line underneath.

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 10th July 2026