

The Facilities for Hire

The Main Hall, Committee Room, Mayor's Parlour, with use of the kitchen or bar, and Bénodet Park are available for hire by individuals, organisations and businesses.

The Main Hall

The main hall has a licence to facilitate up to 200 people standing and 120 seated. There is a stage and access to both the kitchen and bar. There is disabled access, a hearing loop and Wi-Fi available. We have a cloakroom and the usual conveniences including those for the disabled. Access to the Main Hall is via the York Road steps with disabled access via the Buller Road access ramp.

The room dimensions are 30ft (9.14m) x 50ft (15.24m)

The Committee Room

The Committee Room is a room suitable for meetings of up to 80 people standing or 45 seated. The room is ideal for children's parties as the hall has plenty of space for a disco and can be used in conjunction with the bar area to serve refreshments. Access to the Committee Room is via the York Road entrance. Fitted with a Hearing Loop system, a projector and screen and Wi-Fi is available.

The room dimensions are 21ft (6.4m) x 31ft (9.45m)

The Mayor's Parlour

A comfortable room that can seat up to 12 people. It can be used for formal board room style meetings, training sessions, meetings of up to 12 people seated in rows, or completely informal for small parties and other functions. The Mayor's Parlour is in a self-contained area with its own entrance on Buller Road, foyer, toilets and access to the kitchen and bar area. The room can be accessed via the disabled lift.

Kitchen

The kitchen has access to the Main Hall, Committee Room and Mayor's Parlour and its own separate rear entrance from the York Road service lane. The Kitchen has a large gas cooker, commercial oven, hot cupboard, heat lamps, two large fridges, small chest freezer, microwave, water urn, sink and commercial dishwasher. Crockery and Cutlery is also available.

Bar

The bar area is adjacent to the Main Hall, Committee Room & Mayor's Parlour. There is a storage area, large fridge, glass fronted commercial bottle fridge and glasswasher. Glassware is available for use. The sale of alcohol will require a personal licence / temporary event notice. Please take your glass bottle recycling home with you as there are no glass recycling facilities on the premises.

Hire Charges and Booking Form

Any person wishing to hire accommodation on behalf of an organisation or for their own use must complete a booking form either via the [online booking system](#) or emailing admin@torpointtowncouncil.gov.uk.

Bookings must be submitted at least 14 days (unless otherwise agreed) prior to the event. if you have any questions regarding the facilities or the booking process, please contact the Town council Support Officer via email at admin@torpointtowncouncil.gov.uk or on 01752 814165.

Download the [Booking Form](#) and [Terms and Conditions](#).

Hire Charges	Per hour (incl. Setup & Cleaning)
Main Hall	£20.00
Committee Room	£14.00
Mayor's Parlour	£10.00
Hire of Bénodet Park	£14.00