

**MINUTES** of a meeting of the Development and Localism Committee held on Thursday 7<sup>th</sup> May 2026 at 7.00pm in the Council Committee Room, York Road, Torpoint.

**PRESENT:** - Councillor Mrs. C E Goodman (Deputy Town Mayor), Councillors G J Davis, Miss R A Evans BEM, Mrs. L. Fellows, Mrs. J L Reeves, C R Still and J Tivnan BEM plus the Town Clerk & RFO (Clerk).

	<b>ACTION</b>
<p><b>18-26D&amp;L Apologies for absence</b> Apologies for absence were submitted on behalf of Councillor Mrs. J M Martin (Town Mayor), plus Councillors L E Keise and K J Moon.</p>	
<p><b>19-26D&amp;L Declarations of Interest relating to items on the Agenda</b> a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. i) An NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – (Agenda item 13b. 3G Pitch Project). b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration. None.</p>	
<p><b>20-26D&amp;L Election of Chairman for the Civic Year 2026-27</b>  The Deputy Town Mayor (Councillor Mrs. C E Goodman) called for nominations for the position of Chairman for the Civic Year 2026-27. Councillor C R Still proposed that Councillor G J Davis is elected to serve as Chairman for the Civic Year 2026-27. Councillor Mrs. J L Reeves seconded the proposition and there being no other nominations the motion was put and Councillor G J Davis was duly elected as Chairman for the Civic Year 2026-27.  (Councillor G J Davis Chaired the meeting from this point forward.)</p>	
<p><b>21-26D&amp;L Election of Vice Chairman for the Civic Year 2026-27</b>  The newly elected Chairman (Councillor G J Davis) called for nominations for the position of Vice Chairman for the Civic Year 2026-27. Councillor Mrs. J L Reeves proposed Councillor Mrs. L Fellows is elected to serve as Vice Chairman for the Civic Year 2026-27. Councillor C R Still seconded the proposition and there being no other nominations the motion was put and Councillor Mrs. L Fellows was duly elected as Vice Chairman for the Civic Year 2026-27.</p>	
<p><b>22-26D&amp;L Minutes of the previous meeting</b> It was <b>resolved</b> that the minutes of the Development and Localism Committee meeting held on Thursday 7<sup>th</sup> May 2026 were taken as read, confirmed and signed by the Chairman.</p>	
<p><b>23-26D&amp;L Matters arising from the minutes</b> a) Torpoint Arts and Culture Strategy to support Torpoint Artists Collective (TAC) with delivery: - Pursuant to minute number 05-26D&amp;L (a), there is no further update members' delegated to support the group, will arrange to meet with TAC regarding next steps. b) To update on the submission of an Expression of Interest to the first ever UK Town of Culture competition 2028: -</p>	

<p>Pursuant to minute number 05-26D&amp;L (c), the Clerk explained having been advised there is now a delay to the announcement of the shortlisting results, which will be at the end of July.</p> <p>c) To update on The Suicide Communities Project: - Pursuant to minute number 05-26D&amp;L (d), the event is scheduled for Friday 12<sup>th</sup> June, with two sessions being run in the committee room.</p> <p>d) June Newsletter: - The Clerk suggested including a focus on local businesses which are located around Fore Street could be included (with advertising for free) in the June edition of the council newsletter. Following debate members' agreed this way forward, on the basis that the remaining businesses in the town, locations to include Trevol Business Park, are included in the next edition.</p>	Clerk
<p><b>24-26D&amp;L Library and Community Hub update</b></p> <p>a) Newsletter from the Library and Community Hub and additional report: - The newsletter and report from the Community Hub and Library Development Manager (CH&amp;LDM) were noted. The Clerk explained having been invited to give a brief presentation to the Cornwall Libraries team meeting, earlier in the week. The Cornwall Libraries team re-iterated their feelings that the facility is one of their 'flagships' in the county. Councillor Mrs. J L Reeves detailed having met, earlier the same day, a representative from Veterans ReGroup, who run hubs around the county. The plan will be to set up a local hub in the library and community hub after the summer. A sensory trail is being completed at the end of this week, this has continued the work with Beat4autism. Councillor Mrs. L Fellows explained following attending the Library Partnership meeting (as a Beat4autism representative) a mini workshop was arranged to share knowledge on the Benefits system, which had been very useful for all those who had attended.</p> <p>b) Café Income and Expenditure: - Noted.</p>	
<p><b>25-26D&amp;L Policies referred to this Committee</b></p> <p>a) Review Terms of Reference Development and Localism Committee: - Reference to Climate 'Emergency' to be removed.</p>	Clerk
<p><b>26-26D&amp;L To consider the Council Business Risk Management</b></p> <p>a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the April 2026 financial information, as previously circulated and the items relevant to this committee, there are no concerns.</p>	
<p><b>27-26D&amp;L Items Referred to this Committee</b></p> <p>a) To consider and discuss: Motion agreed at the Annual Parish (Town) Meeting held 28<sup>th</sup> May 2026. <i>This Annual Parish Meeting recognises the importance of accessible, quality sports facilities for the residents' of Torpoint and the wider Rame Peninsula, and notes the continued community concern regarding the closure of the Sports Hall and the risk the 3G pitch project may not come. This meeting requests that <b>Torpoint Community College</b> and <b>Torpoint Town Council</b> work together constructively and in good faith to:</i></p> <ul style="list-style-type: none"> <li>➤ <i>identify a viable route to reopening the Sports Hall for community use, and</i></li> <li>➤ <i>progress the 3G pitch project to a deliverable proposal that benefits students, local clubs, and the wider community.</i></li> </ul> <p><i>The Annual Parish Meeting further asks that both parties keep residents informed of progress.</i></p> <p>The current position is that this Motion is progressing well, with good dialogue between both parties.</p>	

b) To consider and discuss:

Motion agreed at the Annual Parish (Town) Meeting held 28<sup>th</sup> May 2026.

*This Annual Parish Meeting supports a positive, shared vision for Torpoint and recognises the opportunity to make the town more attractive for residents', visitors' and investment. This meeting asks **Torpoint Town Council, Cornwall Council, and partners** to work with the community to:*

- *improve connectivity and services, including the Ferries,*
- *encourage high-quality development and identify any blockers, including the impact of CIL costs and*
- *promote practical steps that enhance Torpoint's appeal and long-term prospects.*
- *explore how enhanced SEN provision could be developed in the town as part of this process, ensuring that local children benefit from high-quality, inclusive support close to home.*

*This meeting further supports expanding opportunities for residents' to help shape this shared vision. The Town Mayor is asked to progress the conversation and call a further Town Meeting.*

There was much debate on this Motion, which is summarised here.

- There is a shared Vision in the town.
- Recently the Town Council has undertaken work to include and provide free promotion of local businesses in the council newsletter, the next edition will include businesses in other areas of the town. Events from the diary dates are included in the newsletter.
- The Visitor website is an opportunity to share activities, are there opportunities to link the Torpoint and Arts Culture Strategy 2025 – 2030?
- Discussions about how CIL is charged and the impact on developers, following receipt of correspondence from S Huggins was discussed. Is there any opportunity for Cornwall Council to review the CIL charge to encourage development? [Include this correspondence as evidence.]
- Cornwall Council and Plymouth City Council have signed a Memorandum of Understanding (MoU) to collaborate on the £4.4 billion regional investment in HMNB Devonport and the wider Defence Growth Deal – the opportunities to the town were discussed.
- The Jetty opportunity, linking the town via the river/boat. Is there an opportunity to ask the Chief Officer at Tamar Crossings whether passenger boats could land [again] at the Torpoint Ferry slip way?
- 'Love Fore Street' discussions that were started last year, can they be re-ignited. Flags on Fore Street – the FIFA World Cup 2026, can we put some flags out to celebrate this event?
- SEN provision: Councillor Mrs. L Fellows explained about currently working with Councillor H Frank (Cornwall Council Portfolio Holder for Children, Families and Schools) and Anna

Gelderd MP on SEN opportunities in the town and highlighted research, data and case studies she is pulling together on this.

The Town Council agrees to take forward: -

- i) Next council newsletter include further businesses;
- ii) Visitor website, link the Arts & Culture Strategy;
- iii) CIL charge – correspond with Cornwall Council;
- iv) Passenger boats landing at the Torpoint Ferry slip way – correspond with the Chief Officer at Tamar Crossings;
- v) Install flags on Fore Street;
- vi) Continue to champion opportunities for SEN in the town.

### 28-26D&L Other projects

a) Tennis courts: -

Pursuant to minute number 09-26D&L (a), the Clerk gave a brief update on how the playing of tennis continues to be encouraged.

b) Torpoint Skate Park to update on progress: -

Pursuant to minute number 09-26D&L (b) the Chairman (Councillor G J Davis) encouraged debate about next steps on the project, with the council currently agreeing £20k in ear-marked reserves. The fundraising meeting was held and unfortunately Canvas has not yet given any launch event dates, Clerk will continue to chase.

The final design is anticipated next week.

Once a fundraising date / launch has been set up, it will be key to support the submission of grant applications and any fundraising for the project.

Clerk

### 29-26D&L Planning Applications

a) Re Application Number PA26/02301 – Internal refurbishment with two storey rear extension and loft conversion. 18 Chapeldown Road, Torpoint PL11 2HT.

In response to Torpoint Town Council's comment "It is resolved there are no objections or observations."

In response to the above, **officers have reviewed the submission and visited the site.**

**Following this assessment, it is considered that the proposal, by reason of its design, form and scale in relation to the existing bungalow, would result in a prominent, dominant and jarring form of development to the detriment of the streetscene of Chapeldown Road. The design fails to respond appropriately to its setting and incongruously clashes with the character of the location.**

In light of the above, the Officer now intend to recommend the application for refusal and the Town Council is respectfully requested to consider the following options as set out within the Protocol for Local Councils:

1. Agree with the recommendation
2. Agree to disagree
3. It is requested the LPA consider referring the matter to planning committee.

<p>Following consideration of the intention to recommend the application for refusal for the reasons as detailed it was <b>resolved</b>, to select option 3. It is requested the LPA consider referring the matter to planning committee.</p> <p>The following statement is provided as supporting information to this decision.</p> <p>Development to properties on Chapeldown Road have been undertaken, all of which have veered from the original design and size of the original house plot. This proposal does not, in the opinion of this council, result in a prominent, dominant and jarring form of development. Due to the size of the plot on Chapeldown Road, the property is set back from the pavement and road and therefore the proposed refurbishment does not incongruously clash with the character of the location.</p>	<p>Clerk</p>
<p><b>30-26D&amp;L Localism</b></p> <p>a) Town Team Project Board (TTPB): - No further update.</p> <p>b) 3G Pitch 9v9 Project. Pursuant to minute number 11-26D&amp;L (b) an update had been issued on social media on 3<sup>rd</sup> June and this is copied here: Message from the Town Mayor Councillor Julie Martin "Further to the recent extra ordinary meeting of Torpoint Town Council and to progress the 3G Pitch Project, SJ SLC Sport &amp; Leisure Consultants has been engaged to formulate a proposal which is acceptable to both the Council and Torpoint Community College. The College has re-entered into discussions with the Council and a meeting was held this week where discussions were forthcoming and positive. A follow up meeting has been arranged within the next two weeks to review the proposal after which I will provide a further update."</p> <p>c) Vision and other Projects: - Flags for Fore Street will be sourced and put up, using funding from Vision Projects (bringing colour to the town).</p> <p>d) To receive any feedback on 'The Gateway Project' (Torpoint Artists Collective): - No further update, the Deputy Mayor (Councillor Mrs. C E Goodman) attended the recent meeting.</p>	
<p><b>31-26D&amp;L Climate and Environmental Action Plan</b></p> <p>a) To consider the actions relating to this Committee: - No further update.</p>	
<p><b>32-26D&amp;L Equality, Diversity and Inclusion</b></p> <p>a) Torpoint Diverse Advisory Panel (DAP) update: - The next meeting is scheduled for Wednesday 10<sup>th</sup> June, 4.00pm at the Library and Community Hub.</p>	

**33-26D&L Accounts for Payment.**

<b>PAYEE</b>	<b>Invoice Number</b>	<b>Total</b>	<b>TAX</b>	<b>NET</b>	<b>Description</b>
Amazon Business	GB6010K3E9Z O3I	6.43	1.07	5.36	UPOL Isopon Aluminium Mesh 25cm x 20cm
Amazon Business	GB63D4GH8AE UI	29.99	5.00	24.99	Soft Essential Hand Towels
Amazon Business	GB6438GRUAE UD	6.59	1.10	5.49	Wet and Dry Sandpaper
Amazon Business	GB600B0BV81 F9I	18.85	3.14	15.71	PNJB Lime Green All Purpose Spray Paint
Don Benson	76	56.00	0.00	56.00	Clock Winding St James Church
PI Digital	10585	1,184.10	197.35	986.75	Replacement Inspection Tablets as per PO-0460
Wallgate Care	00042075	3,407.04	567.84	2,839.20	WallgateCare Service Plan as per PO-0463
L&L Diverse Solutions Limited	012/2026	822.00	137.00	685.00	1 Days Consultancy to Support Torpoint Torpoint Projects, Funding, Bids and the Vision Development.
<b>TOTAL</b>		<b>5,531.00</b>	<b>912.50</b>	<b>4,618.50</b>	

**34-26D&L Correspondence**

a) None.

**35-26D&L Date of next meeting**

Thursday 2<sup>nd</sup> July 2026, Councillor J Tivnan BEM submitted his apologies in advance for this meeting.

**36-26D&L Any Business that has been disclosed to the Chairman and members prior to the meeting**

- Correspondence received, Clerk to respond highlighting the swimming pool feasibility study already completed.

Meeting closed at 8.20pm \_\_\_\_\_ Chairman