



Application for permission to use Council facilities at no cost

A charge of £15.00 is made for a maximum number of 6 free of charges uses to be applied for, in any 12 month period.

Please Note - The Council will **not permit** free of charge use of facilities for the following:-

- a. Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations *
- b. Individuals seeking to make personal financial gain.

(*The Town Council may consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk & RFO in the first instance.)

1	Name of Organisation or Individual	Creative Kernow Enterprises Ltd
2	Name, Address and Status of Contact	Sian Lovie, Krowji, West Park, Redruth, Cornwall TR15 3GE
3	Telephone Number of Contact	07940 284 236
4	Email of Contact	sian@creativekernow.org.uk
5	Reason for the request	Facilitating a Local Plan community engagement workshop with Torpoint Town Council, at the request of our client Cornwall Council Planning & Housing Service
6	Please list the beneficiaries from any free use of the facilities	Creative Kernow Enterprises Ltd Creative Kernow (Charity) Cornwall Council Community stakeholders related to the Local Plan
7	Is the organisation a Registered Charity?	No (the enterprise arm of a charity)
8	If an organisation, please confirm bank statement or accounts are enclosed	Not enclosed
9	Please confirm the status of the organisation (if applicable)	N/a
10	Venue and Dates (s) Required	13/10/2026, Committee Room, Council Chambers
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application. ~~By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.**~~

