

Switch to Amazon Business Account
Report for Finance and Operations committee Tuesday 5th May 2026

As the account uses a business email address Torpoint Town Council has recently been made to switch to an Amazon Prime Business Account or the account would have been cancelled. This process is being rolled out across Amazon customers.

The cost per year has remained the same (£95 per year net). The new account includes extra business benefits i.e VAT invoicing, free shipping, extra discounts on certain items and bulk orders, purchase orders can be used for larger purchases. At ordering, there is now the option to select pay on invoice (30 days' terms) on individual purchases, if needed, instead of paying using the credit card.

Initially when signing up the settings were automatically changed to pay by invoice for all purchases, hence the invoices on the Accounts for Payment, but this has now been turned off, so there is a payment choice on checkout for individual items and 'invoice' can be selected, if more appropriate.

Report by Torpoint Town Council Support Officer / Assistant to the Town Clerk & RFO
28th April 2026