

Milly Southworth

From: Julie Calleya <Julie.Calleya@cornwall.gov.uk>
Sent: 15 April 2026 15:51
To: CornwallALC Enquiries
Cc: Training Cornwall ALC
Subject: CALC NEWS BULLETIN 15/04/2026

Information Classification: CONTROLLED

To All Members –

We would like to draw your attention to a number of [news items](#) that may be of interest for members and some important dates for your diaries:

News Items

1. NALC has [published the latest 2026/27 edition of the Practitioners' Guide](#), which brings important updates for authorities preparing Annual Governance and Accountability Returns for financial years starting on or after 1 April 2026
2. On **Monday 20 April at 2pm, Cornwall Council** will be running the next planning training session on **Enforcement and Compliance**. Planning Enforcement Group Leaders, Jon Drew and Alan Mason will present this training session, which will include a recap of the enforcement regime and how it operates, an update on the Council's performance in 2025/26, a look at any changes to enforcement powers, and a section on Data Protection. The session will conclude with a look at some case studies along with lessons learned and also covered are policy headlines, so Members are up-to-date with the latest news from the Policy Team. Please note this session will be recorded. The Teams link is provided below for ease of access:
- Microsoft Teams [Need help?](#)**
[Join the meeting now](#) Meeting ID: 314 623 549 060 Passcode: Rx3ma2wb
3. NALC has [launched a new toolkit to help parish and town councils and county associations strengthen their engagement with MPs and other parliamentarians](#), ensuring the voice of local communities is heard more clearly at a national level. I encourage parish and town councils and county associations to explore the toolkit and take proactive steps to engage with parliamentarians.
4. **Blue Badge Webinar** – on Tuesday 21 April at 11am Cornwall Council is hosting a friendly, online session to help explain how the Blue Badge scheme works in Cornwall. Town and parish councils, Blue Badge holders, family members and carers are welcome to attend, and this is an opportunity for you to ask questions and get clear, practical information in a supportive environment. Cornwall Council's aim is to help people feel more confident using their Blue Badge, avoid unnecessary stress or parking fines, and make sure the scheme works fairly for everyone who relies on it.

Please [book your space on Eventbrite](#)

Dates for Your Diary

Thursday 16 April 2026 at 12.30pm - NALC Events – Introduction to the Local Council Award Scheme
Monday 20 April 2026 at 2pm – Enforcement & Compliance – Online training delivered by Cornwall Council
Tuesday 21 April 2026 at 11am – Session 1 – Getting Started with AI In Your Council – Online training delivered by Breakthrough Communications
Wednesday 29 April 2026 at 12pm - NALC Events – Finance and Function: Powering up parish and town councils
Monday 18 May 2026 at 11am – Accessible Documents – Online training delivered by Mark Tomkins from Aubergine
Tuesday 19 May 2026 at 6.30pm – Code of Conduct – Online training delivered by Lee Dunkley, CALC
Thursday 21 May 2026 at 11am - Session 2 – AI For Community Engagement in 2026 – Online training delivered by Breakthrough Communications
Tuesday 2 June 2026 at 6.30pm – Councillor Skills - In-person training delivered by Lee Dunkley, CALC – venue TBC *
**** NEW** Thursday 11 June 2026 at 10am – New Clerk Skills/Clerking Essentials – In-person training delivered by Lee Dunkley, CALC – venue TBC ***

Wednesday 17 June 2026 at 11am – Session 3 – AI for Council Operations in 2026 – Online training delivered by Breakthrough Communications

Wednesday 9 September 2026 at 11am – Session 3 – AI for Council Operations in 2026 – Online training delivered by Breakthrough Communications (repeat)

Tuesday 6 October 2026 – Cornwall Local Council Conference – Full day – Details to be released in June

Expression of interest are invited for Chairing Skills and if you are unable to make the above dates (*) we will be happy to take expressions of interest for these sessions.

New Clerk Skills/Clerking Essentials - whether you're brand new to the clerk's chair or have been doing the job for years, this in-person half-day CALC session is a relaxed, practical way to build confidence, refresh your knowledge, and pick up tips you can use straight away. We'll cover the essentials of agendas and minutes, the legal framework you work within, finance basics, planning, everyday tools and templates, and some of the real-world scenarios clerks and council staff face in Cornwall. There will be a half-hour refreshment break in the middle, and plenty of opportunities to ask questions and share experiences. The session is suitable for new and established clerks, as well as other office or administrative staff working in local councils.

Job Adverts – for further information please click [here](#)

5. Part time Clerk/RFO – St Thomas the Apostle Parish Council – deadline for application Monday 20 April 2026
6. Part time Clerk/RFO - Egloskerry Parish Council – deadline for application Friday 8 May 2026
7. Operations Manager/RFO – Saltash Town Council - deadline for application Monday 20 April 2026
8. Community Services Manager – Bodmin Town Council - deadline for application Monday 20 April 2026
9. Financial Administrator – Tavistock Town Council - deadline for application Monday 20 April 2026

Should you have any questions in relation to any item within this Bulletin, please get in touch by email at enquiries@cornwallalc.org.uk

Kind regards,

Julie Calleya
Administration Officer
Cornwall Association of Local Councils
Unit 2, 1 Riverside House
Heron Way
Newham
TRURO
Cornwall TR1 2XN

Tel : 01872 326969

Email : training@cornwallalc.org.uk or enquiries@cornwallalc.org.uk

URL: www.cornwallalc.org.uk

The content of this email is intended for the named Council in membership of the Association and is based on the information provided at the time of the enquiry. The Association is neutral and unbiased and the advice given is for the benefit of the named council as a whole and the information provided is in line with current best practice. Details of the CALC Privacy Statement can be accessed from our website www.cornwallalc.org.uk.

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.

to anyone; please e-mail us immediately at enquiries@cornwall.gov.uk. Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. The Authority will not accept liability for any damage caused by a virus.

