

## TORPOINT TOWN COUNCIL

### Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

#### Notes to Applicants

To help us process your application quickly, please:

- Read the Applicant Guidance Notes carefully
- Complete the application fully – we will not consider incomplete forms
- Let us know if you have any questions before sending in your application

<b>Name of organisation</b>	<b>Torpoint Sea Scouts</b>
<b>Full postal address</b>	<b>C/O Torpoint</b> <b>Postcode:</b>
<b>Contact name/position</b>	<b>Jenny Hughes – Scout Leader</b>
<b>Telephone number</b>	
<b>Email</b>	<b>greentorpointscouts@gmail.com</b>
<b>Charity Registration Number (if applicable)</b>	<b>288031</b>
<b>Project title</b>	<b>Kandersteg 2026</b>
<b>Estimated start date</b>	<b>26/07/2026</b>

#### **Please tell us about the project and why you think it should receive the contribution from Torpoint Town Council**

We are taking scouts to Switzerland for what could be a once-in-a-lifetime opportunity, helping them develop confidence, independence, and a global perspective. Kandersteg is the home of international Scouting, bringing together young people from across the world to share in adventure, challenge, and friendship. While there, our Scouts will

- Climb mountains in the breath-taking Swiss Alps
- Immerse themselves in Swiss culture
- Learn vital teamwork, resilience, and leadership skills

Whilst there we will join scouts from around the world and villagers from Kandersteg to celebrate Swiss National Day, participate in site service projects and international camp fires, hike in the Alps including a hike to Oeschinesee Glacier Lake, swim in

thermal pools, take part in numerous team building exercises, complete scouting challenges and experience Swiss culture daily.

We have already raised £1868 through fundraising activities and received a £500 donation. We have a sponsored static cycle ride and coffee morning in March, a bingo night in May and quiz night in July with other fundraising activities still being planned.

Flights, accommodation, food and a few activities have been planned and budgeted for but we would like to add an additional experience so are requesting help from Torpoint Town Council.

It is hoped that the group could participate in a once in a lifetime trip through the Eiger via a train to Jungfrauoch to the 'Top of Europe' and walk on the glacier but this experience is £195 each. We may be able to raise some of it but are requesting the full amount at this time.

**Who will benefit from the project and how many of those are residents of Torpoint parish?**

**6 scouts and 4 leaders all from Torpoint.**

<b>Project costs</b> (Please provide a breakdown of the costs of the project)	<b>£</b>	<b>p</b>	<b>Funding</b>	<b>£</b>	<b>p</b>	<b>S = Secured A = Applied for (delete as applicable)</b>
<b>Flights</b>	<b>1968.00</b>		<b>Own fundraising</b>	<b>1868.00</b>		<b>S</b>
<b>Car &amp; Trailer</b>	<b>350.00</b>		<b>Community Chest</b>	<b>500.00</b>		<b>S</b>
<b>Camping &amp; Activities</b>	<b>7500.00</b>		<b>Fundraising</b>	<b>1500.00</b>		<b>S/A</b>
			<b>Parental/leader Fees</b>	<b>4000.00</b>		<b>S/A</b>
			Amount you are seeking from Torpoint Town Council	<b>1950.00</b>		
<b>Total cost*</b>	<b>9818.00</b>		<b>Total income*</b>	<b>9818.00</b>		

**Please note: \*The Total Cost and Total Income amounts must balance**  
(e.g. Total Cost - £100; Total Income - £100)

<b>Checklist</b> (Please make sure you have included the following with your application)	<b>√</b>
Written confirmation of any match funding awarded to your project (a letter or e-mail)	
Your organisations latest set of accounts or latest bank statement	<b>YES</b>

**Declaration**

I declare that the information supplied in this application is true.

I agree that, if this application is successful, any grant money received will be used for the purposes described in this form and in accordance with the terms and conditions listed below. I confirm that I am duly authorised and empowered to confirm this on behalf of the applicant group.

Signature: J M Hughes

Date: 13/03/2026

Name (Please Print): Jenny Hughes

**Torpoint Town Council - Terms and Conditions**

1. Grants awarded must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. Torpoint Town Council receives a report within 12 months of receipt of the grant, clearly showing that the money has been spent on the project.
3. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
4. Projects should not be for private profit.
5. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
6. Recognition of Torpoint Town Council financial support must be included on any promotional material.
7. The applicant will be required to participate in any publicity deemed appropriate by Torpoint Town Council associated with the offer of funding.
8. If the project is cancelled or only partially achieved, remaining grant monies must be returned to the council immediately.
9. If the council makes a grant the project must be started within 12 months, or the full grant must be returned to the council immediately. If a delay is occasioned through no fault of the grantee the start date can be deferred, but only with council approval.
10. When an organisation has assembled a funding package, the council must be provided with the relevant terms and conditions under which these grants were awarded. This should include any additional conditions stipulated by the Grants board/ funding body at the time of the award.
11. The council reserves the right to visit the organisation and observe the project to ensure that the grant is being spent as intended.

Torpoint Town Council may provide a grant to another public body provided that the use of any financial support meets the council's strategic aims and objectives and will lead to a direct benefit for local residents in Torpoint.