



Application for permission to use Council facilities at no cost

A charge of £10.00 is made for a maximum number of 6 free of charges uses to be applied for, in any 12 month period.

Please Note - The Council will **not permit** free of charge use of facilities for the following:-

- a. Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations *
 - b. Individuals seeking to make personal financial gain.
- (*The Town Council may consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk & RFO in the first instance.)

1	Name of Organisation or Individual	2 nd Torpoint Sea Scouts Jenny Hughes
2	Name, Address and Status of Contact	c/o 17 Kingsley Avenue Torpoint, Cornwall. PL11 201
3	Telephone Number of Contact	01752 045354
4	Email of Contact	Jenny66hughes@gmail.com
5	Reason for the request	Fund Raising Coffee Mornings Overnight camp in Benodet Park Overnight sponsored cycle Council chambers
6	Please list the beneficiaries from any free use of the facilities	2nd Torpoint Scout Group, general fundraising and fund raising towards summer camp 2026 Kandersteg Switzerland.
7	Is the organisation a Registered Charity?	Yes
8	If an organisation, please confirm bank statement or accounts are enclosed	Yes
9	Please confirm the status of the organisation (if applicable)	Community Youth Group
10	Venue and Dates (s) Required	Facility availability to be confirmed with Town Council Support Officer. Up to 6 in total
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application. By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.

Signed.....J. Hughes, Leader 2nd Torpoint Sea Scouts. Date 09/03/2026