

## OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 30<sup>th</sup> March 2026

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	<p>Survey of the sewerage system has taken place, awaiting final report.</p> <p>1 of the 2 combi boilers has blown a main fuse, contractor is trying to source.</p> <p>Blown tiles removed from one cubicle of the ladies in the main hall. Caused by rising damp, down pipe run off from the main hall needs addressing. Window also in need of replacement. RB Windows quote, £148 VAT inc</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
LIBRARY & COM HUB	<p>Continuing dialogue between TTC and CC due to ongoing issues with the main door. A quote for an awning to protect the door mechanism from some of the elements is being sent to CC.</p> <p>The Probation service have pressure washed the staff car parking and seating areas, also the paved entrance.</p>	<p>Ongoing</p> <p>Complete</p>
PARKS	<p>Grass cutting has been started for 2026.</p> <p>Parks inspection App no longer supporting updates on current Android tablets that the caretakers were issued in 2020. Agreement to purchase 2 new devices recommended at the F&amp;O meeting 2<sup>nd</sup> March '26, these will be ordered in the new financial year.</p> <p>City College Plymouth hope to start to use Bénodet after Easter for the Horticulture students' practical assessments.</p> <p>Minor Damage to the Grillo bodywork, this happened when the operators clothing snagged as he disembarked the machine to remove some litter from the area he was about to cut. The machine is safe to use and a price for the damage will be obtained when the next service is carried out. An incident report and accident form have been submitted to the clerk, apart from a minor graze the operator was able to continue with his duties.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Complete</p>
PUBLIC CONVENIENCES	<p>In house repairs needed to flush in Antony ladies.</p> <p>Intermittent fault on 2 of the Wallgate units at Antony Road.</p>	<p>Ongoing</p> <p>Ongoing</p>
TRAINING	<p>Operations Manager completed Chapter 8 Safety at Street works training. This highlighted some improvements that need to be carried out.</p> <p>New free Health and Safety service, for virtual training available via AVIVA through the council's insurance provider.</p>	<p>Ongoing</p>

BENCHES	<p>Replacement Bluetooth module to enable full use of the new solar benches has not resolved the issue. Discussions ongoing with the supplier.</p> <p>Land at Marine Drive returned to Antony Estates, benches will be reinstalled soon,</p>	<p>Ongoing</p> <p>Ongoing</p>
FOOTPATHS	<p>Raleigh footpath cut completed.</p> <p>The Mill footpath (7). LMP funded widening to be carried out in Spring, with support from HMS Raleigh. Materials ordered.</p>	Ongoing
JAPANESE KNOTWEED	Cornwall Council contacted about potential double treatment of the knotweed.	Ongoing
CHRISTMAS LIGHTS/ BUNTING		
OTHER	<p>CLUP projects complete and paperwork submitted.</p> <p>Van recall received from Ford. These works were carried out at Vospers Van Centre this month.</p> <p>Staffing update will be given during the meeting.</p> <p>Operations Manager represented the Clerk at Cornwall Councils Valuing Local working group.</p> <p>3 members of staff attended the Town of Culture Workshop at the Council Chambers.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>



17th March 2026

Torpoint Town Council  
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If you wish to discuss this further please don't hesitate to get in touch.

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QUOTATION Job # 310

Item	Quantity	Price	Total
Inspection App Licence	1	£1,445.00	£1,445.00
		<b>Sub-Total</b>	<b>£1,445.00</b>
		<b>VAT (20%)</b>	<b>£289.00</b>
		<b>Total</b>	<b>£1,734.00</b>

Registered Address:

Unit 5, Glenmore Business Park  
Blackhill Road, Holton Heath  
Poole, Dorset  
BH16 6NL

Notes:

This app licence will be valid from 23rd April 2026.

