

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 30th March 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

(Please note: - All members are invited to attend and participate in agenda items 2-6 inclusive).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Election of Town Mayor Designate for the Civic Year 2015-16.

4. Election of Deputy Town Mayor Designate for the Civic Year 2015-16.

5. Appointment of Town Council Committees

(Working Papers Attached).

6. Appointment of Delegates to Outside Bodies

7. (Working Papers Attached)

8. Minutes of the previous meeting.

Minutes of the meeting held on Monday 2nd March 2015.

9. Matters arising from the minutes.

a) Civic Functions (min 107-14FGP (a) refers).

10. To consider Policies Delegated to this Committee

a) None.

11. To consider the Council Risk Management

a) Overtime – Assistant Town Clerk (as circulated).

b) Dog Fouling Enforcement – Additional hours (Report from the Assistant Town Clerk)

c) Creditors/Debtors – Assistant Town Clerk (as circulated).

d) Organisational Framework – Cash Balances and Financial Comparison (to discuss budget monitoring).

12. Items referred to this Committee.

a) A D Smith – update from the Assistant Town Clerk.

13. Correspondence.

a) Torpoint Allotment Association – Request to use facilities at no cost.

b) Torpoint Christian Fellowship – Request to use Council facilities at no cost.

c) D Thorpe – Request to use Council facilities at no cost.

d) Gas and Electricity Suppliers and Cost – Review of current contracts.

14. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

15. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
British Telecom	Salary Admin Charges (6 qtrs)	1,248.00	208.00	1,040.00

16. Date of next meeting.

Tuesday 5th May 2015 (Mayors Parlour).

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Monday 24th March 2015