



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19th February 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk

At **6.30pm Steve Webb** will give a presentation on **The Suicide Communities Project**.

At **6.45pm** there will be a presentation on behalf of the **Horson Park Community Sports Hub**.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
 - i) To consider: Written request for dispensation from Councillor K J Moon, for agenda item 16c. (as circulated).

3. Planning Applications.

- a) None.

4. Cornwall Council Reports (one report attached, one to follow).

5. Police Activity Report (to follow).

6. Minutes of the previous meeting.

- a) Minutes of the meeting held on Thursday 15th January 2026 (as circulated).

7. Matters arising from the minutes.

- a) Respond to the Portfolio Holder for Environment and Climate Change at Cornwall Council with a suggestion to keep street lighting turned on across the county for dates starting prior to Christmas and ending early in New Year (minute number 177-25 refers).
- b) Respond to proposals to implement charging at Thanckes Park car park, by the consultation deadline; also send the same correspondence to the Portfolio Holder for Transport at Cornwall Council (minute number 177-25 refers).
- c) Respond to the Torpoint Schools consultation on the 'Let's Talk' page of the Cornwall Council website, for and on behalf of the town council, following consideration at committee meetings (minute number 181-25 refers).
- d) Amend the annual Budget Statement 2026/27 and issue to Cornwall Council (minute number 182-25 (a) refers).
- e) Accept the grant funding offer for the CCTV project from the Office of Police and Crime Commissioner (minute number 187-25 (d) refers).

8. Mayor's communications.

9. Personnel Committee.

Minutes of the meeting held on Monday 19th January 2026 and to consider the recommendations in the minutes: -: 26-25Pers Training for staff 26/27 financial year and 30-25Pers (a) Agree a Service Level Agreement between Cornwall Council and the Town Council to enable Cornwall Council to continue to provide payroll services at costs as detailed, as circulated.

10. Finance and Operations Committee.

Minutes of the meeting held on Monday 2nd February 2026 and to consider the recommendations in the minutes: -: 124-25F&O (f) Request to fly the Ukrainian flag on the 4th Anniversary of Russia's invasion on Ukraine and 124-25F&O (g) Respond to Cornwall Council indicating this council has 'no interest' in the Land adj: 34-42 Wavish park / Land to the rear of 4 & 16-18 Adams Crescent, with the comment 'provided the trees and public access is maintained', as circulated.

11. Development and Localism Committee.

Minutes of the meeting held on Thursday 5th February 2026 and to consider the recommendations in the minutes, to follow.

- a) To consider the results of the Invitation to Tender for 'To appoint a single contractor to design and build a Skatepark Facility for the community of Torpoint' (to follow).

Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry Statistics (to follow).

14 Financial Information. January 2026 Budget Variance (as circulated).

15. Accounts for payment.

| PAYEE | Invoice /Reference No. | GROSS (£) | (VAT)(£) | NETT (£) | REASON |
|-------------------------------------|------------------------|-----------|----------|----------|--|
| Isla Sell | 048 | 420.00 | 0.00 | 420.00 | Provision of Chair Pilates Sessions - Library |
| Isla Sell | 047 | 50.00 | 0.00 | 50.00 | Provision of Health Session - Pain Café - Library |
| Unique Fire & Security | SI53205 | 97.39 | 16.23 | 81.16 | Maintenance to Fire Alarms |
| Richards Builders Merchants Ltd | 966712 | 10.49 | 1.75 | 8.74 | Parks Maintenance |
| Richards Builders Merchants Ltd | 967286 | 18.61 | 3.10 | 15.51 | Library Maintenance |
| Richards Builders Merchants Ltd | 967330 | 4.25 | 0.71 | 3.54 | Chambers Maintenance |
| Cornish Tea & Cornish Coffee Co Ltd | SL110390 | 218.84 | 0.00 | 218.84 | Café Supplies - Library |
| Richards Builders Merchants Ltd | 967609 | 62.28 | 10.38 | 51.90 | Library Maintenance |
| Richards Builders Merchants Ltd | 967610 | 1.40 | 0.23 | 1.17 | Chambers Maintenance |
| Richards Builders Merchants Ltd | 967743 | 13.10 | 2.18 | 10.92 | Library Maintenance |
| Richards Builders Merchants Ltd | 967899 | 7.24 | 1.21 | 6.03 | Library Maintenance |
| Richards Builders Merchants Ltd | 968619 | 38.32 | 6.39 | 31.93 | Parks Maintenance |
| ITEC | 1175025 | 26.74 | 4.46 | 22.28 | Xerox Meter Readings |
| Western Web Limited | 25369 | 114.00 | 19.00 | 95.00 | Renewal of Domain Name |
| Bodyworx | #005 | 275.00 | 0.00 | 275.00 | Provision of Community Wellbeing Sessions and Pain Café at Library |
| South West Hygiene | 353966 | 311.65 | 51.94 | 259.71 | Hire and Emptying of Grey Bins 2026 - 2027 - Library |

| | | | | | |
|-------------------------------------|------------------|------------------|-----------------|------------------|--|
| CIA Fire and Security Ltd | 297107 | 687.60 | 114.60 | 573.00 | Renewal of Subscription for Electronic Gate System - Tennis Courts |
| Cornish Tea & Cornish Coffee Co Ltd | SL110874 | 218.84 | 0.00 | 218.84 | Café Supplies - Library |
| Aimee Knight | #[02] | 50.00 | 0.00 | 50.00 | Provision of Pain Café Sessions - Library |
| Sutcliffe Play | 7728 | 39,492.00 | 6,582.00 | 32,910.00 | Installation of Accessible Play Equipment @ Cambridge Field and Borough Park Play Park |
| Sutcliffe Play | 7729 | 12,456.00 | 2,076.00 | 10,380.00 | Installation of Rubber Matting @ Chestnut Close Play Park |
| Penny Madge | Out With Friends | 80.00 | 0.00 | 80.00 | Bus Travel - Library Community Funding |
| Don Benson | 72 | 56.00 | 0.00 | 56.00 | Clock Winding St James |
| TOTAL | | 54,709.75 | 8,890.18 | 45,819.57 | |

16. Correspondence.

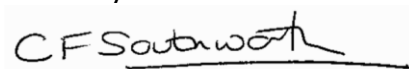
- a) To note: Planning News for Local Councils and Agents - latest quarterly newsletter now published and other Planning briefing notes (as circulated).
- b) To consider and note: Correspondence – Subject Access Request, Mr J Connah – to Torpoint Town Council (enclosing copy of letter dated 5th January 2026).
- c) To consider: Correspondence requesting letter of support, for the submission of funding bids, for roof repairs, also update to the Memorandum of Understanding regarding the Town Clock - St. James Parochial Church Council, (as circulated).
- d) To consider: Lease for Bénodet Park, in accordance with the new Head of Terms agreed with the Council. Once the advice of the town council Solicitor has been received, to delegate to the Town Clerk to sign for and on behalf of Torpoint Town Council - Cornwall Council (letter as circulated, lease documentation remains confidential).
- e) Neighbourhood Priorities Statements (NPS) – Cornwall Council Planning and Housing (as circulated).
- f) To note Cornwall Speak Their Name Suicide Memorial Quilt Cornwall Speak their Name (as circulated).
- g) To consider and note: Local Maintenance Partnership 2026-27 correspondence, to delegate to the Clerk to accept on behalf of the council (council previously accepted, minute number 165-25 December 2025 council meeting refers).
- h) Torpoint Artists Collective CIC, have been awarded £15,000 to pilot creative solutions to explore local transport challenges from Peninsula Transport. To consider: the appointment of a town council representative, to sit on the steering group, for this new project (as circulated).
- i) To consider: Providing a 'letter of support in principle' for the Horson Park Community Sports Hub, following a short presentation given in advance of the council meeting.
- j) To consider: Correspondence from local resident, with the proposal for a new community Launderette – R Oancea (as circulated).

17. Reports.

- a) To receive: Torpoint Town Partnership (TTP) update.
- b) To receive: Town Team Project Board (TTPB) update and minutes of the meeting held Monday 12th January 2026 (as circulated).
- c) To receive: Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – January 2026 (report as circulated).

18. Date of next meeting.

Thursday 19th March 2026.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 13th February 2026