



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15th January 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Planning Applications.

- a) PA25/08420 Conversion of vacant wharf building to provide 3 maisonettes, erection of vestibule and provision of parking spaces, construction of vehicular/pedestrian access and alteration to existing vehicular/pedestrian access with variation of condition 2 of decision 89/00753/F dated 29/12/1989. Carew Wharf, Marine Drive, Torpoint.
<https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=T5D45AFGFNB00>
- b) PA25/08739 Change of Use of existing commercial premises (Dashers Pasties) into a two bed room self contained unit. New rear window to the rear, and a raised flat roof for newly installed insulation. Dashers Pasties Ltd, 63 Fore Street, Torpoint.
<https://planning.cornwall.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=T5Z50CFGMC000>

4. Cornwall Council Reports (one report attached, one to follow).

5. Police Activity Report (as circulated).

6. Minutes of the previous meeting.

- a) Minutes of the meeting held on Thursday 18th December 2025 (as circulated).

7. Matters arising from the minutes.

- a) CLUP funding – Purchase of new radio equipment (within strict timescales of the project) (minute number 165-25 refers)
- b) Respond to resident regarding CCTV proposals at Harvey Street (minute number 171-25 (d) refers).

8. Mayor's communications.

9. Finance and Operations Committee.

- a) To consider: The Annual Budget Statement for 2026/27, to accompany the precept request to Cornwall Council and issue to residents' (to follow).
- b) To record: The financial decision / implications taken regarding Chestnut Close Play Park, new wetpour surfacing, following unforeseen issues encountered during matting works.

10. Question of which notice has been given or notice of motion.

11. Torpoint Ferry Statistics (to follow).

12. Financial Information. December 2025 Budget Variance (as circulated).

13. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council - Bus Rate Tennis Courts	802923069	48.00	0.00	48.00	Business Rates Tennis Courts February
Cornwall Council Bus Rates Room 4	802980235	61.00	0.00	61.00	Business Rates Room 4 February
Cornwall Council - Bus Rate Library	802715760	555.00	0.00	555.00	Business Rates Library February
Cornwall Council - Bus Rate Chambers	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers February
Richards Builders Merchants Ltd	961175	7.35	1.22	6.13	Parks Maintenance
Richards Builders Merchants Ltd	961230	20.50	3.42	17.08	Council Chambers Maintenance
Richards Builders Merchants Ltd	961602	95.31	15.88	79.43	Parks Maintenance
Every Corner Distribution Ltd	TTCECD016	625.00	0.00	625.00	Newsletter Distribution December 2025
Richards Builders Merchants Ltd	963697	58.29	9.71	48.58	Christmas Lights Put Up
Defence Infrastructure Organisation	1191524	50.00	0.00	50.00	Bench at Yonderberry Point
ESP Training & Consultancy	6798	504.00	84.00	420.00	First Aid Level 3
FOY-AIR Enterprises Ltd T/A LittleMops	2386	222.62	37.10	185.52	Consumables Public Conveniences
FOY-AIR Enterprises Ltd T/A LittleMops	2385	369.31	61.55	307.76	Consumables Council Chambers
Print Options	INV-15514	30.00	5.00	25.00	Christmas Cards With Envelopes - Library
Mole Valley Farmers	IN210559377	176.56	29.43	147.13	Parks Maintenance
Cornish Tea & Cornish Coffee Co Ltd	SL109406	120.00	20.00	100.00	Coffee Machine Rental - Library
Penny Madge	Out With Friends	75.00	0.00	75.00	Bus Travel - Community Group
BT	Q069 6Z	822.31	137.05	685.26	Phone and Internet Quarterly
Cornwall Council	8100641530	96,562.74	72.00	96,490.74	Salaries October – Oct - December 2025 & Mayor's Allowance Oct – Dec 2025
Biffa	522C102528	50.72	8.45	42.27	Recycling Collection Library
Biffa	522C102529	77.36	12.89	64.47	General Waste Collection Library
Biffa	522C102531	67.34	11.22	56.12	General Waste Collection Chambers
Biffa	522C102530	50.72	8.45	42.27	Recycling Collection Chambers
Duchy Defibrillators	JN1978	492.00	82.00	410.00	Annual Monitoring Fee - Council Chambers and Carbeile
ITEC	1167659	57.62	9.60	48.02	Xerox Meter Readings
D J W Window Cleaning	Window Cleaning	145.00	0.00	145.00	Bus Shelter Cleaning and Window Cleaning Council Chambers
ACF Cleaning	25263	53.15	8.86	44.29	Laundry Services
Unique Fire & Security	SI53202	506.24	84.37	421.87	Annual Fire Alarm and Emergency Lighting Testing - Chambers
SLCC	MEM257114-1	532.00	0.00	532.00	Annual Membership – Town Clerk (C Southworth) Fellow Membership

Don Benson	71	70.00	0.00	70.00	Clock Winding St James
Richards Builders Merchants Ltd	966199	608.47	101.41	507.06	Shed Materials - Benodet Park - CLUP Expenditure
Cornish Tea & Cornish Coffee Co Ltd	SL109659	180.82	0.00	180.82	Café Supplies - Library
Safety Buyer (UK) Ltd	167452	607.12	101.19	505.93	Anti Slip Rubber Matting - CLUP Expenditure
Liskeard Town Council	19290	157.50	26.25	131.25	3 x Fire Safety Training - Staff
TOTAL		105,381.05	931.05	104,450.00	

14. Correspondence.

- a) To note: CALC NEWS BULLETIN 18/12/2025 – CALC (as circulated).
- b) To note: Employer Newsletter December 2025 – Cornwall Pension Fund (as circulated).
- c) To consider: Consultation PSPO Renewal (Alcohol Consumption in Public Places) 2026 – Cornwall Council (as circulated).
- d) To consider: Successful CCTV funding bid, from the Office of Police and Crime Commissioner (OoPCC) and to accept the funding offer of £10k – OoPCC (as circulated).
- e) To consider: Correspondence regarding Bickern Road – Mr J Connah resident (as circulated).

15. Reports.

- a) To receive: Torpoint Town Partnership (TTP) update.
- b) To receive: Town Team Project Board (TTPB) update and minutes of the meeting held Monday 12th January 2026 (to follow).
 - i) To note: PA25/07148 - Outline Planning Permission received with some matters reserved for: Demolition of existing library, erection of replacement library/community hub, public open space and up to 14 dwellings and associated means of access only (all other matters reserved) (as circulated).
- c) To receive: Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – December 2025 (report as circulated).
 - ii) Rame Peninsula Public Transport Users Group - Cornwall Council has been invited by the Department for Transport to take part in a national pilot, offering a rural perspective on how bus networks are delivered. The community is encouraged to complete the online survey, deadline for survey completion is 18th January 2026, here is the link to the survey <https://letstalk.cornwall.gov.uk/bus-network>.

16. Date of next meeting.

Thursday 19th February 2026.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Thursday 8th January 2026