

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19th March 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda

3. Police Report.

As circulated

4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 19th February 2015 (as circulated).

5. Matters arising from the minutes.

- a) Repairs to equipment in Cambridge Field – update from Councillor B Hobbs (minute 158-14(b) refers)
- b) Cornwall Council – Empty Property update (Minute 158-14(b) refers).
- c) Keep Britain Tidy – update from Councillor J Tivnan (minute 167-14(b) refers).
- d) Torpoint Youth Service – update from Councillor B Hobbs (minute 168-14(a) refers).
- e) Repairs to equipment in Thanckes Park – update from Councillor B Hobbs (minute 168-14(a) refers).
- f) External Maintenance Contracts – update from the Clerk (minute 170-14 refers).

6. Mayor's communications.

7. Question of which notice has been given or notice of motion.

8. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 26th February 2014 (as circulated) and to consider the recommendations in minute 75-14DL (Localism).

- a) Neighbourhood Plan and Steering Group update – report by the Committee Chairman (minute 76-14DL refers).
- b) Town Emergency Plan.

9. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 2nd March 2015 (as circulated) and to consider the recommendations in minutes 107FGP-14(b) (Revised Terms of Reference), 107FGP-14(c) (Revised Pay and Conditions Policy), 108FGP-14(a) (Standing Orders), 108-14FGP(b) (Financial Regulations and Best Value Statement), 108FGP-14(c) (Internal Controls Self-Assessment Document), 109FGP-14(a) (Overtime/Casual Hours), 109FGP-14(b) (Creditors/Debtors), 109FGP-14(c) (HR Policies and Procedures (Organisational Framework)), 111FGP-14(a) (Cornwall International Male Voice Choir – Request for Financial Assistance) and 111-14FGP(b) (CHAT – Request to use Council facilities at no cost).

- a) A D Smith – Confidential Report (Brief resume from the Assistant Town Clerk (as circulated)/Members website).

10. Minutes of the Asset Management Committee.

Minutes of the meeting held on Thursday 5th March 2015 and to consider the recommendations in minutes 127-14FP (Salt Bins), 137-14FP(c) (Fire Risk Assessment) and 137 -14FP(m) (Bus Shelters).

11. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Policies, Risk Management and other Protocols Diary 2015-16

To approve the diary (as circulated).

13. Financial Comparison.

To approve the February Financial Comparison (as circulated).

14. Accounts for payment.

PAYEE	REASON	GROSS	VAT	NET
Atlas Graphics	Neighbourhood Plan Banners	244.80	40.80	204.00
Viking Direct	Stationery	45.52	7.59	37.93
Zurich Municipal	Annual Insurance	3,544.30	0.00	3,544.30
British Telecom	Telephone	29.76	4.96	24.80
CORY Environmental	Wheelie Bin	105.20	17.53	87.67
Lanes Group	Drain Clearance	102.00	17.00	85.00
Viking Direct	Neighbourhood Plan Stationery	226.83	37.77	189.06
Ian Baard	Padlocks - Public Conveniences	78.00	0.00	78.00
Rame Peninsula Trust	Grants Application - Localism	1,020.00	0.00	1,020.00
British Gas	Gas Invoice	1,407.12	234.52	1,172.60
Western Web	Neighbourhood Plan Website (part)	133.20	22.20	111.00
Don Benson	Clock Winding	28.00	0.00	28.00
Print Options	Neighbourhood Plan Booklets	849.00	4.00	845.00
BUNZL	Cleaning/Sanitary Supplies	135.73	22.62	113.11
M Southworth (reimb)	Refreshments - Commonwealth Flag Day	20.15	0.00	20.15
BROXAP	2 Litter Bins/Fixing Bolts - Benodet Pk	524.28	87.38	436.90
PWLB	Loan Repayment	17,599.99	0.00	17,599.99
ITEC	Neighbourhood Plan Photocopies	228.09	45.02	183.07
ITEC	Photocopies	30.21	6.64	23.57

15. Correspondence.

- M A Watkiss – FOI Request (Proposals to fill in the tidal area between Rendel Park and Carew Wharf to create a car park and deep water mooring).
- CHICKS – Information letter and fund raising ideas.
- Debbie Thorpe – Food Revolution Day (by email).
- EE/T Mobile – Change in fees.

16. Reports.

- Cornwall Council.
- Torpoint Town Partnership.
- Armed Forces Day.

17. Date of next meeting.

Thursday 16th April 2015.

C R Harris

Town Clerk

Thursday 12th March 2015

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Open Forum