

## OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 1<sup>st</sup> December 2025

| FACILITY                  | PROJECT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | STATUS                            |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| COUNCIL CHAMBERS          | Survey of the sewerage system has taken place, awaiting final report.<br>Initial fix to radiator in Room 1 has not been successful.<br>Annual gas safety check carried out. Recommendation to start thinking about longevity of the boilers and water cylinder, currently over 15 years old.                                                                                                                                                                                            | Ongoing<br><br>Complete           |
| LIBRARY & COM HUB         | Loose panel on the south side, exposing the insulation behind, reported to Cornwall Council. This has been inspected waiting further action.<br>Annual gas safety check carried out. Some minor repairs needed. Replacement extraction flue cages on order.<br>Fire alarm serviced                                                                                                                                                                                                      | Ongoing<br><br>Ongoing<br>Ongoing |
| PARKS                     | Issue with synchronisation with the Parks inspection app, Android resolved.<br><br>Work to surfacing at Chestnut Close Play Park will be carried out when Accessible Play project works commence in January.                                                                                                                                                                                                                                                                            | Complete<br><br>Ongoing           |
| PUBLIC CONVENIENCES       | Fixed wiring Cat 2. Repairs being carried out in Bénodet Tea Hut and Toilets, along with installation supply to the new shed. Week commencing 1 <sup>st</sup> December.                                                                                                                                                                                                                                                                                                                 | Ongoing                           |
| TRAINING                  | The Town Clerk and Operations Manager attended the SLCC events management training (CLUP funding).<br>Community First Aid training course ran in the committee room, 21 <sup>st</sup> November. A second funded course could be run if there are enough candidates (CLUP funding).<br>Three members of staff attended a Fire Marshal training course in Liskeard.<br>The Operations Manager and Town Council Support Officer attended and presented at the LTA South West Tennis Forum. | Complete                          |
| BENCHES                   | Awaiting Bluetooth module to enable full use of the new solar benches (CLUP funding).<br>Benches will be reinstalled besides the former St. John Ambulance Hall site before Christmas. Working with Antony Estate to install a sign advising about the steep and slippery steps.                                                                                                                                                                                                        | Ongoing<br><br>Ongoing            |
| FOOTPATHS                 | Footpath at RALEIGH awaiting second cut, will be completed before the end of the year.                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |
| JAPANESE KNOTWEED         | Cornwall Council contacted about potential double treatment of the knotweed.                                                                                                                                                                                                                                                                                                                                                                                                            | Ongoing                           |
| CHRISTMAS LIGHTS/ BUNTING | Christmas Lights and cross wire installation, also decoration of the Christmas tree, by MHLS Ltd. was very professional.                                                                                                                                                                                                                                                                                                                                                                | Ongoing                           |
| OTHER                     | CLUP projects and spend on target to meet final target.<br><br>The Operations Team assisted with the setup of the community bonfire event, run by 2 <sup>nd</sup> Torpoint Scout Group. It is estimated over four thousand people attended. Assets recently purchased as part of the CLUP funding were used. Support was also given by the HMS                                                                                                                                          | Ongoing<br><br>Complete           |

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|  | RALEIGH holdover division and Bud Dealy Waste Collection. |  |
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