



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on Thursday 6th November 2025 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Minutes of the previous meeting.

Minutes of the Development and Localism Committee meeting held on Thursday 2nd October 2025.

4. Matters Arising from the minutes

- a) Torpoint Artists Collective CIC - To consider any further updates from the group and a reminder of the invitation to attend workshop with their appointed consultant on Thursday 13th November 2025 (minute number 57-25D&L (b) refers).

5. Library and Community Hub update:

- a) To consider: Newsletter from Torpoint Library and Community Hub and additional report (as circulated).
 - i) Recognition for volunteers and the organisation of visit of Cllr Sarah Preece, Portfolio Holder for Tourism, Localism and Planning (Cornwall Council).
- b) Café Income & Expenditure (to follow).

6. Policies referred to this Committee

- a) To consider: adoption of revised IT policy (as circulated).
- b) To consider: Action Plan – updated (as circulated).
- c) To review the Council's Strategy (see link [Town Council Strategy](#)).
- d) To consider: a review of the Communications and Social Media Policy (see attached correspondence, via Cllr K Moon).

7. To consider the Council Risk Management

- a) Budget Variance – Development & Localism responsibilities (September 2025 Budget Variance Information) (as previously circulated).

8. Items Referred to this Committee a) None.

9. Other projects:

- a) Tennis courts (minute 62-25D&L (a) refers).
- b) Torpoint Skate Park to update on progress with the Invitation to Tender (minute number 62-25D&L (b) refers).
- c) To update on progress with the appointment of contractor for the Accessible Play Equipment Project (minute 62-25D&L (c) refers).

10. Planning Applications a) None.

11. Localism

- a) Update on Town Team Project Board (minute 64-25D&L (a) refers).
 - i) To consider and note: Torpoint & Rame LCWIP (Local Cycling and Walking Infrastructure Plan) project and consultation events, including Saturday 22nd November, 10.00am – 2.00pm at Torpoint Library and Community Hub (as circulated)
- b) 3G Pitch Project (minute 64-25D&L (b) refers).
- c) Vision and other Projects.
- d) Neighbourhood Development Plan – Referendum results (minute 64-25D&L (d) refers) (to follow).
- e) Update on CLUP (Community Levelling Up Programme) Year 4 Project.
- f) To receive an update on the Horson Field project – Home Advantage Programme - Cornwall FA (as circulated).

12. Climate and Environmental Action Plan

- a) To update on the actions relating to this Committee.

13. Equality, Diversity and Inclusion

- a) Torpoint Diverse Advisory Panel update.

14. Accounts for Payment.

PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
Cornish Tea & Coffee Ltd	SL107768	149.57	0.00	149.57	Library Café Supplies
L&L Diverse Solutions Ltd	045/2025	2,892.00	482.00	2,410.00	Consultancy in accordance with submitted time sheet - RIBA 3 Old Police Station Site
L&L Diverse Solutions Ltd	046/2025	2,466.00	411.00	2,055.00	Consultancy in accordance with submitted time sheet - RIBA Town Square Site
L&L Diverse Solutions Ltd	047/2025	4,110.00	685.00	3,425.00	Consultancy in accordance with submitted time sheet - RIBA 3 Old Police Station Site
TOTAL		9,617.57	1,578.00	8,039.57	

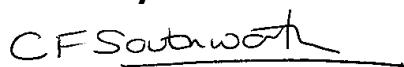
15. Correspondence.

- a) To consider and note: Torpoint tree planting consultation and proposals – Forest for Cornwall - see link (as circulated). [Trees For Cornish Towns 2025 - Torpoint | Let's Talk Cornwall](#)
- b) To note: Cornwall Community Flood Forum Annual Conference 7 November 2025 – Cornwall Council (as circulated).
- c) To note: Notification of Highway Works – Sycamore Drive, Micro Asphalt – Cormac (as circulated).
- d) To note: Planning news for local councils and agents – Cornwall Council planning and Housing Service (as circulated).
- e) To consider and note: Community Highways Improvement Programme Guidance Note 2025, plus Appendix 2 (as circulated).
- f) To consider and note: Carew Pole Garden Trust at Antony Woodland Garden, awarded UKSPF grant funding for Woodland Forest School – Antony Estate (as circulated).

16. Date of next meeting.

Thursday 4th December 2025.

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Thursday 30th October 2025