



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Operations Committee will be held on Monday 3rd November 2025 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

(Please note – **all** members of the Council are summoned to attend for agenda items 1 – 5 inclusive.)

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Planning Applications.

- a) PA25/07511 Proposed storage compound with variation of condition 4 of decision notice PA24/03149 dated 07.08.2024. Land at Trevol Business Park, Trevol Road, Torpoint.

4. To consider the Hiring and Letting Charges for the 2026-27 financial year.

(Working Paper to follow.)

5. To consider the Council Budget for the 2026-27, 2027-28 and 2028-29 financial years.

(Working Paper as circulated.) *Members to be asked by the Town Clerk: Under Section 106 of the Local Government Act, any Member who has unpaid council tax over 2 months old, must declare the fact at the meeting and is not allowed to vote on budget/council tax setting agenda item. **This will also be included in the council meeting agenda at which the council budget/precept proposal for 2026/27 will be considered.***

6. Minutes of the previous meeting.

Minutes of the previous Finance & Operations Committee meeting held on Monday 29th September 2025.

7. Matters arising from the minutes

- a) To update on Torpoint Christmas lights 2025 – 2028 (minute number 66-25F&O (a) refers).
- b) To update on progress with funding to support CCTV proposals for Harvey Street (minute number 66-25F&O (c) refers) (CCTV PID to follow).
- c) To update on Enhanced LMP Grant opportunity for 2025 – 2026 (minute number 66-25F&O (e) refers).
- d) To update on progress with the proposed 'transfer of the asset' WWI memorial on St. James Church (minute number 56-25F&O (c) refers).

8. To consider Policies referred to this Committee. None.

9. Civic Functions and other events. a) Remembrance Sunday – Sunday 9th November '25.

10. To consider the Council Risk Management

- a) Creditors/Debtors (presented at the meeting).
- b) Budget Variance – Finance and Operations Committee responsibilities (September 2025 - Budget Variance Information) (as previously circulated).
- c) Operations Report - Report on any matters relating to council assets, facilities and operations, including the Library and community hub and Christmas Lights (as circulated).

11. Items Referred to this Committee. None.

12. Health and Safety

- a) Reports and any new, proposed regulations/legislations and current issues including Martyn's Law.
- b) Fire Risk Assessment for all buildings have been reviewed.

13. Climate and Environmental Action Plan a) To consider the actions relating to this Committee.

14. Accounts for Payment.

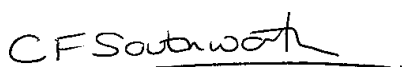
PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
Cornwall Council	8100621501	97,711.97	72.00	97,639.97	Salaries July to September '25 & Mayoral Allowance
Mole Valley Farmers	IN210089485	378.43	63.08	315.35	Shed Materials / Parks Improvements
Torpoint Town Council	INV-1685	320.42	48.67	271.75	Room Hire for Public Consultations x 2 – RIBA3 Funding
Mrs J M Martin	ND70 UMA	71.40	0.00	71.40	Mileage Claim Torpoint - Falmouth Return With Parking - CALC Meeting
Biffa	522C83820	33.82	5.64	28.18	Recycling Collection Library
Biffa	522C83821	51.58	8.60	42.98	General Waste Collection Library
Biffa	522C83822	33.82	5.64	28.18	Recycling Collection Chambers
Biffa	522C83823	67.34	11.22	56.12	General Waste Collection Chambers
Complete Weed Control	SW3920	1,812.00	302.00	1,510.00	Supply and Application of Herbicide for Weed Control - Spring 09/06/2025
Complete Weed Control	SW4020	1,812.00	302.00	1,510.00	Supply and Application of Herbicide for Weed Control - Autumn 18/10/2025
Penny Madge	Out With Friends	75.00	0.00	75.00	Community Bus Provision
Print Options	INV-15392	395.2	39.20	356.00	Display Boards and Hard Copies of NDP
Print Options	INV-15416	504.00	84.00	420.00	Large Vinyl Banners for NDP
Mike Harding Lighting Solutions	4057	2,676.00	446.00	2,230.00	Stress Testing of Anchor Points, inc fitting new plates (CLUP funding)
TOTAL		105,942.98	1,388.05	104,554.93	

15. Correspondence

- a) To note: Donation of £520.27 towards the maintenance of the public access defibrillators in Torpoint – Torpoint Group Community First Responders (as circulated).
- b) To consider and note: Correspondence regarding "Grave concerns over the unsafe steps betwixt Mr Spurrell's home and the new build" on Marine Drive – Mr M Watkiss (as circulated).
- c) To consider: Understanding Cornish Places – new information tool about towns and communities in Cornwall, developed in collaboration with Cardiff University [Understanding Cornish Places](#). Please tell us key data that you would like to be included in future versions, Cornwall Council (as circulated).
- d) To consider and note: Digital Landline Switchover – Free training and resources for rural areas – via Rural Services Network (as circulated).
- e) Free of charge use application for two events – Friends of Thanckes Park (as circulated).
- f) To note: Correspondence from Cornerstone Church representative pertaining to the recently awarded grant of £500.00 – Cornerstone Church (as circulated).
- g) To note: Employer Newsletter October 2025 - Cornwall Pension Fund (as circulated).

16. Date of next meeting. Monday 1st December 2025.

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Town Clerk and RFO
Mrs C F Southworth Cert (HE), BA (Hons), FSLCC

Tuesday 28th October 2025