



Town Team Project Board (TTPB)
On Teams Monday 13th October 2025 7.00pm

Present:

		Voting or Advisory Member?
Les Allen	Lead Consultant	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis	Torpoint Town Councillor (Chairman TTPB)	Voting
Councillor Kate Ewert (late arrival)	Cornwall Councillor for Rame Peninsula and St. Germans	Voting
Julie Martin	Coppola School of Performing Arts representative	Voting
Sheena Morton	Torpoint Neighbourhood Plan	Voting
Councillor Rob Parsonage	Cornwall Councillor Torpoint	Voting
Catherine Thomson	Community Link Officer	Advisory
Councillor John Tivnan BEM	Cornwall Councillor Torpoint	Voting
William Trinick	Antony Estate	Voting
Milly Southworth	Torpoint Town Council – Town Clerk & RFO	Advisory

		ACTION
380. TTPB	Welcome and apologies for absence Councillor Gary Davis welcomed everyone to the meeting Apologies for absence were received from: - Kelly-Jane Brown – Coppola School of Performing Arts Becky Lingard CHAT (Community Health Around Torpoint) Rob White - Torpoint Neighbourhood Plan.	
381. TTPB	Minutes of the previous meeting held Monday 15th September 2025: - The minutes of the previous meeting held Monday 15 th September 2025 are approved.	
382. TTPB	To receive a summary/update on outcomes/ work completed by the Town Team Project Board and future plans for the Lower Fore Street Redevelopment A reminder of the confidentiality of the PowerPoint slides shared by the consultant. The consultant summarised the current position (timeline) of the project.	
Torpoint Project – New Build of Community Hub & Residential RIBA 3		

A detailed update was given.
 Marketing of the former Police Station site continues.
 Parking survey is completed, results will be reviewed by the consultant.
 Explained the position with the Engagement numbers, which is a key output on the project.
 Face to face meeting recently held in Torpoint with a Register Provider.
 Consultation has finished – results are being presented separately and will include a summary of the previous Masterplan consultation.

Torpoint Project – Community Town Square RIBA 3

CIL Bid to be completed (ongoing) in preparation for submission after RIBA 3 is available.

Torpoint Project – Demolition Surveys for Library & Northern Phase RIBA 2

Passed to BEPs 2 Framework under Cornwall Council to deliver.
 £50K for RIBA 2, No intrusive surveys to Library to affect operation.
 Timeframe for delivery funding requires study to be completed by 31st December 2025.

Torpoint Project – Sustrans Project

Drawings being completed by Antony Estate.
 Secondary discussion planned with Sustrans
 Further discussions planned with the Torpoint Ferry – next week.

Funding Secured so far:

- £50,000 Town Vitality Fund.
- £245,263 (SPF Year 4 Funding) (inc£10K match).
- £74,000 (New Build Feasibility).
- £546,468 One Public Estate Brown Field Release Funding.
- £76,850 Growth Fund (TITAN Feasibilities).
- £8,000 Cornwall Council.
- £22K bid (Failed) -£11K Purchase order received from CC.
- £12.5K Approved for Website.
- TRIP Funding for Library Demolition Surveys and RIBA 2 £140,000
- £57,600 (CLUP 2025 Funding for Entertainment Space) (inc£20K match).
- LCWIP Sustrans Proposal £35,000 commissioned.

£1,267,681

•Strategic CIL Bid £1M made for Town Square delivery with CC Officers for review awaiting RIBA 3 report on square.

The consultant shared a preliminary report from the consultation event, which including the library design meetings. This will be proof read by several

	members' and then shared once completed. The Chairman minuted thanks to the consultant for all the work completed on the feedback report.	
383. TTPB	Action Plans i) To update on advertising for a Fore Street / local trader representative, one application received: - Following consideration of the application from Miranda Housden, it is agreed that Chairman Councillor Gary Davis will contact Miranda, to arrange a meeting to discuss her application and will invite the Town Mayor to attend the meeting too. ii) Torpoint Jetty – proposed meeting with portfolio holders from Cornwall Council and Plymouth City Council. The meeting is now arranged for next week and it will be a hybrid meeting, Clerk will re-issue the agenda, with the TEAMS log in details. Consultant will share draft slides with the Chairman in advance. (Councillor Rob Parsonage and William Trinick left the meeting at this point.)	Clerk/ Cllr Davis Clerk L Allen
384. TTPB	Neighbourhood Development Plan (NDP) update The NDP referendum date is set for Thursday 30th October, the marketing campaign has included a leaflet drop to all households, which has now been distributed, posters are being put up around the town, as well the community hub and library, social media, information uploaded to the NDP website, as well as attendance at the Sunday market, at the end of October.	
385. TTPB	Stakeholder and Communications Plan. Attendance at the Sunday market at the end of October will enable further opportunity for community engagement. i) Consider installation of information boards on the police station site hoardings, Clerk to enquire whether any funding could be utilised from the RIBA 3 project on this.	Clerk
386. TTPB	Any other Business ➤ Torpoint Town Council has received details about a funding bid, submitted by Torpoint Artists Collective (CIC), for £50k, to the Peninsula Transport and Western Gateway Rural Mobility Fund, requesting an 'in principal letter of support', from the Town Council. The Town Council will be considering the request at the October council meeting, later this week. The TTPB considered the funding bid and are inclined to feedback, that further development and engagement would be needed before formal support could be offered. Highlighting there is the potential to encourage a collaboration with work that is currently developing with the Local Cycling and Walking Infrastructure Plan (LCWIP) for Torpoint and the Rame Peninsula.	
387. TTPB	Date and time of the next meeting Monday 17th November 2025, 7.00pm Teams.	

The meeting closed at 8.40pm.