



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on Thursday 2<sup>nd</sup> October 2025 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

**3. Minutes of the previous meeting.**

Minutes of the Development and Localism Committee meeting held on Thursday 4<sup>th</sup> September 2025.

**4. Matters Arising from the minutes**

- a) 'Love Fore Street' – To consider any further updates from the group (minute number 41-25D&L (a) refers).
- b) Torpoint Artists Collective CIC - To consider any further updates from the group (minute number 41-25D&L (b) refers).

**5. Library and Community Hub update:**

- a) To consider: Newsletter from Torpoint Library and Community Hub and additional report (as circulated).
  - i) MHCLG Publication - Pride in Place: See Page 23: Torpoint Library included as a Case Study [Pride in Place published 25 September 2025 MHCLG](#)
  - ii) MacMillan Coffee Morning is scheduled for Friday 17<sup>th</sup> October.
- b) Café Income & Expenditure (to follow).

**6. Policies referred to this Committee**

- a) To consider adoption of revised IT policy (to follow).

**7. To consider the Council Risk Management**

- a) Budget Variance – Development & Localism responsibilities (August 2025 Budget Variance Information) (as previously circulated).
- b) To consider: Initial budget discussions for 2026/27, using the council's Action Plan (as circulated), including any new Project Initiation Documents.

**8. Items Referred to this Committee** a) None.

**9. Other projects:**

- a) Tennis courts (minute 45-25D&L (a) refers).
- b) Torpoint Skate Park to update on progress with Invitation to Tender (minute number 45-25D&L (b) refers).
- c) To consider the [confidential] results of the Invitation to Tender for the Accessible Play Equipment Project (minute 45-25D&L (c) refers).

**10. Planning Applications a) None.**

**11. Localism**

- a) Update on Town Team Project Board (minute 47-25D&L (a) refers).
- b) 3G Pitch Project (minute 47-25D&L (b) refers).
- c) Vision and other Projects.
- d) Neighbourhood Development Plan – Notice of Referendum published Thursday 25<sup>th</sup> September 2025 (minute 47-25D&L (d) refers) (as circulated).
- e) Update on CLUP (Community Levelling Up Programme) Year 4 Project.

**12. Climate and Environmental Action Plan**

- a) To update on the actions relating to this Committee.

**13. Equality, Diversity and Inclusion**

- a) Torpoint Diverse Advisory Panel update.

**14. Accounts for Payment.**

PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
BT	Q068 2D	823.94	137.32	686.62	Phone Lines and Internet Charges
Cornwall Council	8100613390	261.64	0.00	261.64	1st May 2025 Uncontested Parish Election Recharges
Westcare	SINV00218867	234.61	39.10	195.51	Stationery Order
L&L Diverse Solutions	043/2025	822.00	137.00	685.00	1 Days consultancy to support Town Council projects
L&L Diverse Solutions	041/2025	3,288.00	548.00	2,740.00	4 Days consultancy to support Town Council projects
L&L Diverse Solutions	042/2025	3,288.00	548.00	2,740.00	4 Days consultancy to support Town Council projects
Vincent's	186188	586.38	97.73	488.65	Service to Grillo Climber
Just Rods	9143	480.00	0.00	480.00	Full drainage survey, report and mapping of drains - Council Chambers
<b>TOTAL</b>		<b>9,784.57</b>	<b>1,507.15</b>	<b>8,277.42</b>	

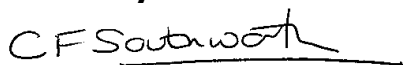
**15. Correspondence.**

- a) To consider and note: CALC News Bulletin 24/09/25 – Cornwall ALC (as circulated).
- b) To note: Street Trading Updates - Cornwall Council (as circulated).

**16. Date of next meeting.**

Thursday 6<sup>th</sup> November 2025.

**17. Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 26<sup>th</sup> September 2025