

**TORPOINT TOWN COUNCIL****Application for Grant for Voluntary Organisations**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

**Notes to Applicants**

To help us process your application quickly, please:

- Read the Applicant Guidance Notes carefully
- Complete the application fully – we will not consider incomplete forms
- Let us know if you have any questions before sending in your application

<b>Name of organisation</b>	Cornerstone URC/Methodist Church
<b>Full postal address</b>	The Old Cottage, Lower Tregantle, Torpoint, PL11 3AL
<b>Contact name/position</b>	Sandra Pratt, Safeguarding Officer/Grant Application Lead
<b>Telephone number</b>	07592 788 732
<b>Email</b>	Sandra_m_pratt@hotmail.com
<b>Charity Registration Number</b> (if applicable)	Not applicable, income below threshold
<b>Project title</b>	Building Repairs Project
<b>Estimated start date</b>	May 2026

**Please tell us about the project and why you think it should receive the contribution from Torpoint Town Council**

The building repair project is to address repairs to 14+ windows suffering from wear and tear; repairs to rainwater goods similarly suffering from wear and coming to the end of their lifespan. Repair to masonry. To tackle all together using scaffolding to repair all at once is most cost effective.

Without the full repairs the building will eventually become uninsurable and may fall into disuse whilst the money is raised to complete all the repairs. We are carrying out the smaller repairs as money becomes available. But the exterior work is most efficiently done in this one big project.

We try to keep on top of repairs and over the last 5 years have spent £9000 on average each year. During Covid repair work ceased. We had several extreme rainfall periods when masonry was damaged due to very heavy rain whilst one gutter was broken. It was fixed as soon as possible.

As a Grade II listed Church it is the biggest and probably oldest building in Fore Street . As a church is culturally important to the town. We are open three mornings a week and all are welcome. Its continued use as a place of worship every Sunday, brings life to the street and hope and a quiet place to think and rest. The church was built and paid for by 12 tradesmen and dockyard workers in 1795, the land was purchased from the Carew-Pole family. The historic indenture signed by the 12 is framed and on display in the church.

It provided a school for the town in the 1910's. It is a part of the historical and built fabric of the town. The Town Council will have a view on the need to keep cultural and diverse charities working within the town. As a URC/Methodist Church we are committed to welcoming everyone of any background, of any faith or none.

**We meet many of the strategic aims of the Town Council plan as we help people stay socially connected and we strengthen a sense of community through coffee mornings and as a registered Warm Welcome Space, and through Sunday Worship. Many in the town folk live alone and are elderly. Our activities help people live independently and stay connected.**

We help tourism being registered on the National Churches Trust as a typical Wesleyan Chapel with a few interesting artefacts.

Indeed, we are grateful for the real support the Town Council and Mayor have already shown us since our first approach to the council in March by Chris Cross and Claire Webber. We have raised a good amount of money ourselves and the table below shows we are getting there. A grant from the Town Council adds weight to our grant applications to bodies like Heritage Lottery Fund as it shows community support for us.

#### **Who will benefit from the project and how many of those are residents of Torpoint parish?**

Who will benefit?

1. Attendees at Saturday coffee mornings, 55-60 weekly, mostly elderly. Most walk or come by bus and live in the town.
2. Junior School children & staff who visit at Easter for curriculum experience of a church, and who hear the Easter story during their visit. All year 4 children.
3. Junior school children, parents & staff who perform and watch a nativity play at Cornerstone. Attendees around 100.
4. The Torpoint Lady Singers 35 gathered from the Rame area. Weekly hire of the church.
5. The Ferryboaters' Entertainment Group 25 local people. As needed hire of church.
6. Warm Welcome space on Tuesday mornings 15 elderly people from the town.
7. Open for private prayer each Tuesday.
8. The congregation who worship on a Sunday and at various special services during the year, we work with Churches Together in Torpoint. Membership and adherents of 50 people the vast majority living in Torpoint. Average Sunday attendance 30.
9. All Torpoint residents benefit from having a thriving church, we are there when needed for Baptism, marriage and funeral services. And civic services at times of national celebration or commemoration. Having a church in a town is culturally important to many ex-service; elderly and single occupancy households which form a large percentage in the town.

All our activities are open to allcomers. We are open at least three days a week for everyone to join us thus keeping Fore street a place to go to, stimulating visits which may not otherwise be made.

**\*Own Fundraising**

Since April we have been fundraising. We are running a stall selling baked goods at the monthly street market run by the town. We have held coffee mornings; had a stall at the Lions Fayre; sought donations instead of presents for big birthdays; had donation boxes in our building. This raised £4,000. Then on September 20<sup>th</sup> we raised a magnificent £5484 holding a Reminiscing and Gift Day. The Town Archives kindly lent photos as did many members of the community whose families had been married or attended church social events in years gone by. Making a total to date of £9395 and we plan a big Christmas Fayre in a couple of months. We will continue with smaller events as well.

<b>Project costs</b> (Please provide a breakdown of the costs of the project)	<b>£</b>	<b>p</b>	<b>Funding</b>	<b>£</b>	<b>p</b>	<b>S = Secured A = Applied for (delete as applicable)</b>
<b>Scaffolding</b>	43474		*Own fundraising	*9395		S
<b>Roof</b>	4890		Reserves	40,000		S
<b>North side exterior, windows &amp; Render &amp; decoration</b>	23374		Cornwall Historic Churches Trust grant	9,000		S
<b>East side exterior render &amp; decoration</b>	9727		National Churches Trust	20,000		A
<b>South side exterior; windows, render &amp; decoration, downpipes, decorative crest</b>	32502		Methodist Circuit	28397		A
<b>5% inflation</b>	5697		URC District	10,000		A
<b>Professional fees</b>	12535		Garfield Weston Foundation	10,000		A
<b>10% contingency &amp;</b>	11395		Heritage Lottery Fund	45,000		A
<b>VAT</b>	28,698		Amount you are seeking from Torpoint Town Council	500		A
			Mayoral Charity 25/26	???		S
<b>Total cost*</b>	<b>172,292</b>		<b>Total income*</b>	<b>172,292</b>		

**Please note: \*The Total Cost and Total Income amounts must balance**  
(e.g. Total Cost - £100; Total Income - £100)

<b>Checklist</b> (Please make sure you have included the following with your application)	✓
Written confirmation of any match funding awarded to your project (a letter or e-mail)	✓
Your organisations latest set of accounts or latest bank statement	✓
<b>Declaration</b>	
I declare that the information supplied in this application is true.	

I agree that, if this application is successful, any grant money received will be used for the purposes described in this form and in accordance with the terms and conditions listed below. I confirm that I am duly authorised and empowered to confirm this on behalf of the applicant group.

Signature: S Pratt

Date: 22 September 2025

Name (Please Print): Sandra Pratt

### **Torpoint Town Council - Terms and Conditions**

1. Grants awarded must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. Torpoint Town Council receives a report within 12 months of receipt of the grant, clearly showing that the money has been spent on the project.
3. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
4. Projects should not be for private profit.
5. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
6. Recognition of Torpoint Town Council financial support must be included on any promotional material.
7. The applicant will be required to participate in any publicity deemed appropriate by Torpoint Town Council associated with the offer of funding.
8. If the project is cancelled or only partially achieved, remaining grant monies must be returned to the council immediately.
9. If the council makes a grant the project must be started within 12 months, or the full grant must be returned to the council immediately. If a delay is occasioned through no fault of the grantee the start date can be deferred, but only with council approval.
10. When an organisation has assembled a funding package, the council must be provided with the relevant terms and conditions under which these grants were awarded. This should include any additional conditions stipulated by the Grants board/ funding body at the time of the award.
11. The council reserves the right to visit the organisation and observe the project to ensure that the grant is being spent as intended.

Torpoint Town Council may provide a grant to another public body provided that the use of any financial support meets the council's strategic aims and objectives and will lead to a direct benefit for local residents in Torpoint.



## CORNWALL HISTORIC CHURCHES TRUST

President: The Lord Lieutenant of Cornwall  
Vice President: The Right Revd the Lord Bishop of Truro  
Honorary Life President: The Viscount Falmouth  
Registered Charity Number: 218340  
[www.chct.info](http://www.chct.info)

Sandra Pratt,  
The Old Cottage,  
Lower Tregantle,  
Torpoint  
PL11 3AL

25 May 2025

Our ref: 250503

Dear Sandra

**Cornerstone Methodist Church, Torpoint**

As a result of the recent meeting of the Executive Committee of the Cornwall Historic Churches Trust I am pleased to tell you that, further to your application, the Committee has agreed a Grant of £9,000 to the Cornerstone Methodist Church from the Trust's funds for the work set out in your recent Grant application.

We will forward half of the total grant to the bank account on your form on receipt of notification from you that the work has commenced; the balance will be paid on completion. Payment is conditional on the work commencing within five years from the date of this letter. Should this not be the case for whatever reason, then this grant will lapse but you should be able, of course, to launch a fresh application at any time thereafter.

I do hope that the work proceeds smoothly and look forward to hearing from you in due course.

Finally I enclose CHCT poster and some leaflets for you to display at an appropriate time.

With best wishes and good luck from us all,

Yours sincerely

Grants Secretary, Cornwall Historic Churches Trust  
Sue McClaughry, Orchard Cottage, Kernock, Pillaton, SALTASH PL12 6RY  
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