



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on Thursday 4th September 2025 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Library and Community Hub update:

- a) To consider: Newsletter from Torpoint Library and Community Hub and additional report (as circulated).
- b) Café Income & Expenditure (to follow).

4. Minutes of the previous meeting.

Minutes of the Development and Localism Committee meeting held on Thursday 3rd July 2025.

5. Matters Arising from the minutes

- a) 'Love Fore Street' – To consider any further updates from the group (minute number 23-25D&L (b) refers).
- b) Torpoint Artists Collective CIC - To consider any further updates from the group (minute number 23-25D&L (c) refers).
- c) Newsletter September 2025 update.

6. Policies referred to this Committee

- a) Town Council Action Plan (to consider updated Plan, in advance of budget setting) (to follow).
- b) To consider adopting an IT policy, in line with NALC guidance. The [2025 edition of the Practitioners Guide](#) contains a new Assertion 10 covering digital and data compliance. In addition to requirements related to email management and website accessibility, there is a new requirement for smaller authorities to have an IT Policy (Section 1.54, page 16) (draft to follow).

7. To consider the Council Risk Management

- a) Budget Variance – Development & Localism responsibilities (July 2025 Budget Variance Information) (as previously circulated).

8. Items Referred to this Committee a) None.

9. Other projects:

- a) Tennis courts (minute 28-25D&L (a) refers).
- b) Torpoint Skate Park to consider the next steps, to receive draft Invitation to Tender, agree changes and panel members for selection process (to follow) (minute number 23-25D&L (a) refers).
- c) Accessible play equipment project and parks survey results (minute 32-25D&L (a) refers).
- d) Horson Field project (update from Councillor G J Davis).

10. Planning Applications a) None.

11. Localism

- a) Update on Town Team Project Board (minute 30-25D&L (a) refers).
- b) 3G Pitch Project (minute 30-25D&L (b) refers).
- c) Vision and other Projects.
- d) Neighbourhood Development Plan (minute 30-25D&L (d) refers).
- e) Update on CLUP (Community Levelling Up Programme) Year 4 Project (information to follow).

12. Climate and Environmental Action Plan

- a) To update on the actions relating to this Committee on the updated Action Plan.

13. Equality, Diversity and Inclusion

- a) Torpoint Diverse Advisory Panel update, including Thanckes Park Play Park visit (as circulated) (minute 32-25D&L (b) refers).

14. Accounts for Payment.

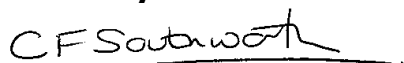
PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
SLCC	BK222752-1	126.00	21.00	105.00	How to Organise Safe and Successful Community Events
SLCC	BK222753-1	126.00	21.00	105.00	How to Organise Safe and Successful Community Events
Every Corner Distribution	TTCECD014	625.00	0.00	625.00	Newsletter Distribution September 2025
Cornwall ALC Ltd	2526-459	90.00	15.00	75.00	Chairing Skills Training - 2 x delegates @ £45.00
Biffa	522C64300	33.82	5.64	28.18	Recycling Collection Council Chambers
Biffa	522C64299	51.58	8.60	42.98	General Waste Collection Library
Biffa	522C64301	67.34	11.22	56.12	General Waste Collection Council Chambers
Biffa	522C64298	33.82	5.64	28.18	Recycling Collection Library
Screech Owl Sanctuary	2582	264.00	44.00	220.00	Educational Visit to Torpoint Library
Archer Signs	INV-13148	824.40	137.40	687.00	Safety Signage
TOTAL		2,241.96	269.50	1,972.46	

15. Correspondence.

- a) To consider and note: Peninsula Transport £100k Rural Mobility Fund (as circulated).
- b) To consider and note: CALC News Bulletin 25/08/25 – Cornwall ALC (as circulated).
- c) To note: Cornwall Pension Fund August 2024 Newsletter – Cornwall Pension Fund (as circulated).
- d) To note: SW Councils Associates Newsletter - August 2025 (as circulated).
- e) To consider and note: Adult Skills Education Briefing update 29 Aug '25 Cornwall Council (as circulated).

16. Date of next meeting. Thursday 2nd October 2025.

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 29th August 2025