

TORPOINT TOWN COUNCIL

Reverend Jo Northey led prayers before the meeting. There were several members of the public in the public gallery and questions were raised and answered accordingly. [Cornwall] Councillor Rob Parsonage and Tri-Service Officer Megan Buckley were in the public gallery. Sue Walsh, wife of former Councillor B A Walsh, was remembered, as she had recently died.

MINUTES of the meeting of Torpoint Town Council held on Thursday 17th July 2025 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. J M Martin), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors Mrs. S G Bickle, Mrs. K Brownhill, S A Clark, G J Davis, Mrs. L Fellows, L E Keise, K J Moon, S J Pike, Mrs. J L Reeves, M J Spurling, C R Still, J Tivnan BEM. The Town Clerk & RFO (Clerk) and Town Council Support Officer / Assistant to the Town Clerk were also in attendance.

| 66-25 Apologies for absence: - Apologies for absence were submitted on behalf of Councillor Miss R A Evans BEM. [Cornwall] Councillor Mrs K Ewert submitted her apologies for absence. 67-25 Declarations of Interest relating to matters on the Agenda: - a) To receive any declarations from Members of any registerable (5A of the Code of |
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| Apologies for absence were submitted on behalf of Councillor Miss R A Evans BEM. [Cornwall] Councillor Mrs K Ewert submitted her apologies for absence. 67-25 Declarations of Interest relating to matters on the Agenda: - |
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| a) To receive any declarations from Members of any registerable (EA of the Code of |
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| Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. |
| None. |
| b) The Town Clerk to receive written requests for dispensations prior to the start of the |
| meeting for consideration. |
| None. |
| 68-25 Co-option of Councillor for the Vacancy in the West Ward |
| Information had been received by the council from one applicant for the vacancy of |
| Councillor in the East Ward, Mr L Hogan, which had been circulated prior to the meeting for |
| members' consideration. |
| |
| Councillor K J Moon proposed Mr L Hogan is co-opted to the council to fill the vacancy, this |
| was seconded by Councillor S A Clark and it is resolved to co-opt Mr L Hogan to the vacancy. |
| |
| Following the vote Mr Hogan remained in the public gallery for the duration of the meeting |
| and having subsequently signed the Declaration of Acceptance, will join the August meeting |
| as a Councillor. |
| 69-25 Planning Applications: - |
| a) PA25/04689 – Remodelling of existing dwelling including the addition of a glazed veranda |
| roof canopy, and the demolition of the existing garage and construction of a replacement. |
| 108 Marine Drive, Torpoint PL11 2EN. It is resolved there are no observations or objections. |
| |
| 70-25 Cornwall Council Reports: - Town Mayor Councillor Mrs J M Martin thanked [Cornwall] Councillors K Ewert and R |
| Parsonage for their written reports. |
| Councillor Parsonage provided a verbal update on points from his report: There are ongoing |
| developments with Tamar Crossings funding strategy following a meeting with the local MP; |
| the issue of the removal of several bins in Torpoint is ongoing and will be being challenged |
| further, similarly the decision to switch off streetlighting on some of the major roads in the |
| town, between the hours of midnight and 5.00am. Councillor Parsonage indicated that for |



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| future consultat consultation per | | ouncil will i | remove | the Easter | and Christmas periods from | |
| Town Mayor (Co Newsletter, who | had given her a was called away | 1 Martin) t apologies, in an eme | hanked which i ergency | PC Hayley s noted. U and had to | Gething for the statistics and Infortunately, Tri-Service Officer o leave the public gallery, | |
| | nutes of the p | | | _ | day 19 th June 2025 as circulated, | |
| are adopted, wi | | | _ | | • | |
| Everflow Water | DD 4380083 | 269.03 | 37.25 | 231.78 | Everflow Water rates 18/06/25 – 17/07/25 | |
| confirmed that of meeting, however face. The matter escalate the issue b) Removal of li Pursuant to mindirectly to Cornor had been received planned removative release on the interest of the media immediate Cornwall Housing social media. | ute number 63- correspondence er The Rame Gr er had also been ue to the Health tter bins at four ute number 63- wall Housing about ed from Cornwall of the bins, un natter. Member elease to be issuely. Following of | 25 (c), the had been soup Practice escalated Minister. locations: 25 (e), the out the renull Housing, til they [Cos' debated liscussion, emove the | Town sent to ce has by the Clerk of asking ornwall whether nativel it was a four bi | Mayor (Cou The Rame responded MP (Anna confirmed to f litter bins to the counce Housing] her this councy y share this | uncillor Mrs. J M Martin) Group Practice to request a and do not want to meet face to Gelderd), who is looking to that concerns had been fed back at four locations and a response til to delay announcing the nad issued their own press ncil should wait for the Cornwall s decision on the council's social to direct the Clerk to share community, immediately, via | Clerk |
| Torpoint Town In "Following last of Covenant the for Thank you to all pleased to be all the occasion of I would like to the I acknowledge thankets and Torpommunity. The | Mayor (Councillomonth's Council llowing day with who attended to be to surprise Stheir Golden We hank Jenny Hughis Council for proint Community council has rec | r Mrs. J M meeting I the Comr the reception tuart and F adding celepton hes for orgonoviding the try Cinema eived corre | Martin) was de nanding on to w Rachel I bration ganising ne facili for fund esponde | lighted to be officer of the control of the PSA to the PSA to the property of | sed her engagements. De able to sign The Armed Forces FHMS Raleigh Captain Jane Roe. Signing. That evening, I was and present them with flowers on Desting on Thursday 26 th June and Desting on Thursday 26 th June 20 th Desting on Thursday 20 ^t | |

I would like to say a big thank you to everyone involved in last Sunday's Civic Parade and Service. Whether organising, attending, performing or just spectating it was a fantastic day showcasing our town and community at its best. A number of the visiting VIPs were blown

this event was.



away by the size of the event and the hospitality, also how many young people were involved. Thank you for all your support. The Civic Awards 2024 / 2025 were chosen by Councillor Gary Davis, I was honoured to present all of the awards.

The Outstanding Achievement Award was awarded to Torpoint Sea Cadets. 2024 was an impressive year for them, it was a year of exceptional success. In April at the National Drill Competition at HMS Raleigh, they were crowned Continuity Drill Display Winners, with trophy and medals presented by HRH Princess Anne. In July they triumphed again, winning the Southwest Area Band contest, which earned them a place at the National Sea Cadet Band Contest in Greenwich last September. There, they delivered an extraordinary performance, bringing home a near clean sweep of awards.

This year's Youth Achievement Award went to young person whose quiet determination and vibrant community spirit have inspired so many of us. Sam Farndale has dedicated over seven years, and he is only 15, to the Friends of Thanckes Park, showing an unwavering commitment to both the environment and local community. He is a true role model, and a shining example of what young people can achieve when given the opportunity to make a difference.

The Persons of Courage Award this year went to Justin and Amanda Carney, whose strength in the face of unimaginable loss has deeply moved our community. Following the tragic passing of their son, Kyran, in a road traffic accident on the A374 in October 2022, they chose not to retreat from the town, but to bring it together. Their courage has turned grief into hope and their actions have ensured Kyran's legacy continues to shine as a source of strength, pride and unity for Torpoint.

The 2025 Citizen of the Year Award went to Jeremy Lock, a true pillar of Torpoint whose selfless dedication and exceptional talents have elevate d countless community events. A professional sound engineer in television, Jeremy brings his expertise, passion, and infectious enthusiasm to local schools, festivals, parades, and the annual Christmas Lights switch on. His impact is immeasurable, his spirit unmistakable, and his contribution to our town simply extraordinary. If he is not supporting with behind the scenes with sound and stage. You will also see him as a volunteer road marshal supporting road closures for our parades.

The Organisation of the Year Award went to the Coppola School of Performing Arts, a cornerstone of creativity and opportunity in Torpoint. Originally founded 50 years ago by, Carol Lamb, and now for 20 years led with passion and vision by her daughter Kelly-Jane Brown, the school has trained hundreds of young people in ballet, tap, jazz, musical theatre, singing and acrobatic arts. Whether performing at carnivals, Christmas lights, or community events, Coppola School brings joy, talent, and togetherness to our town and we are proud to celebrate their outstanding contribution.

To date £340.00 has been raised for the Mayor Charities. Comments received following the Civic Service were shared, which included a thank you from the Citizen of the Year Jeremy Lock. Thanks and flowers were presented to Rev. Jo Northey, who is leaving Torpoint and taking up a chaplaincy in Plymouth and finally a reminder about the Torpoint and Rame Peninsula Lions Fayre which is this Saturday, from 11.00am at Torpoint AFC." A very early date for your diaries is the Mayor's Ball will be held on Saturday 14th February 2026, more details to be released later.



75-25 Finance and Operations Committee.

It is **resolved** the minutes of the meeting held on Monday 30th June 2025 as circulated, are adopted.

Following much discussion, the recommendation in minute: 36-25F&O (b) Hire of Christmas lights for one year only from The Festive Lighting company at a cost of £3,293.50 + VAT, also undertake Anchor bolt testing at a cost of £720.00 + VAT, is withdrawn. It is **resolved** that the matter is referred to Councillor M J Spurling (as Chairman of the Finance and Operations Committee) for undertake further investigation, supported by the Operations Manager. Several members offered to support where it is needed.

Cllr Spurling

It is **resolved** the recommendations in the minutes: 37-25F&O (b) Adopt the updated Health and Safety Policy, 37-25F7O (c) Adopt the Co-option Policy, 37-25 (d) Adopt the Model Publication Scheme and ICO protocols, 37-25 (e) Adopt the Data Protection, Document Retention and Disposal Policy, as circulated, all are adopted.

Following a question put to the Clerk regarding whether the planned fire evacuation (drill) at the Council Chambers had been undertaken, the Clerk responded the planned fire evacuation (drill) has been scheduled.

76-25 Development and Localism Committee.

It is **resolved** the minutes of the meeting held on Thursday 3rd July 2025 and the recommendations in the minutes: as circulated and detailed below, all are adopted.

23-25D&L (a) Torpoint Skate Park copied here for clarity.

- i) The council adopts the phase 1 Project Initiation Document for Torpoint Skate Park Project, on the understanding that there is currently only a proportionately small amount of the funding secured for the total value of the project;
- ii) The council agreed and supports a working arrangement with Torpoint Ramps Forum, this is likely to require an 'informal' steering group to be formed;
- iii) The council provides the administrative support, from the Clerk, to enable the Invitation to Tender documents to be prepared and issued, on behalf of the council, in August.
- iv) The council will review the results of the tender documentation, in accordance with Financial Regulations.

(Clerk to make the amendments/typing corrections to the Project Initiation Document.)

Clerk

- 23-25D&L (c) Torpoint Artists Collective copied here for clarity.
- i) Agree the Memorandum of Understanding (MoU) between Torpoint Artists Collective CiC and Torpoint Town Council, with the amendments as detailed;
- ii) 'Nominated councillors' refers to the current three designated members, delegated to outside bodies for the civic year 2025 -2026, as agreed at the Annual Meeting, with reporting back to the council via the designated members, to the Development and Localism committee:
- iii) Delegate to the Clerk to sign the MoU for and on behalf of the town council.

Clerk

23-25D&L (f) Bénodet Park (Walled Garden) and Skate Park: Lease Renewal, agrees the Heads of Terms and instructs Cornwall Council's Legal team to prepare the lease and 25-25D&L (a) Adopt the updated Communications and Social Media Policy.

77-25 Question of which notice has been given or notice of motion: -

"Climate Emergency."

Following the recent election and formation of the new Torpoint Town Council, we have an opportunity for those new to the council, and those incumbent at the time, to take a fresh look at the original 2021 decision to declare a climate emergency.

A motion is proposed that Torpoint Town Council has an open debate and discussion to



clarify the meaning of the 2021 declaration "climate emergency" and the language used in that declaration and how that impacts our town.

Proposer: Councillor S J Pike – signed 8th July 2025. **Seconder:** Councillor Mrs. J L Reeves – signed 8th July 2025. (The October 2021 Notice of Motion is shared for clarity.)

It is **resolved** that Torpoint Town Council has an open debate and discussion to clarify the meaning of the 2021 declaration "climate emergency" and the language used in that declaration and how that impacts our town.

See Appendix 1 for all information read out by members' at the meeting.

Following in-depth debate it is **resolved** that Torpoint Town Council maintains its position regarding Climate issues and from hence forward refers to the council's *Climate and Environmental Action Plan* [removing the word emergency].

78-25 Torpoint Ferry Statistics: -

Town Mayor (Councillor Mrs. J M Martin) thanked the Torpoint Ferry staff for the report.

79-25 Financial Information: -

It is **resolved** that the June 2025 Budget Variance as circulated, is received and adopted.

80-25 Accounts for Payment: -

| Contact Name | Invoic | Total | VAT | NET | Description |
|---|---------------|----------|-------|----------|--|
| | e Numb | | | | |
| | Numb e | | | | |
| | r | | | | |
| | | | | | |
| Cornwall Council - Bus Rate Tennis Courts | 80292306 9 | 48.00 | 0.00 | 48.00 | Business Rates Tennis Courts August '25 |
| Cornwall Council Bus Rates Room 4 | 80298023 5 | 61.00 | 0.00 | 61.00 | Business Rates Room 4 August '25 |
| Cornwall Council - Bus Rate Library | 80271576 0 | 555.00 | 0.00 | 555.00 | Business Rates Library August '25 |
| Cornwall Council - Bus Rate Chambers | 80231146 6 | 1,322.00 | 0.00 | 1,322.00 | Business Rates Chambers August '25 |
| Don Benson | 64 | 56.00 | 0.00 | 56.00 | Clock Winding St James |
| ITEC | 1116066 | 54.18 | 9.03 | 45.51 | Xerox Meter Readings |
| Biffa | 522C4455 3 | 50.72 | 8.45 | 42.27 | Recycling Collection Library |
| Biffa | 522C4455 5 | 50.72 | 8.45 | 42.27 | Recycling Collection Council Chambers |
| Biffa | 522C4455 4 | 77.36 | 12.89 | 64.47 | General Waste Collection Library |
| Biffa | 522C4455 6 | 33.67 | 5.61 | 28.06 | General Waste Collection Council Chambers |



| | | | | arich | | |
|---|---|--|--|---|---|-----|
| | | | | | Waste and Recycling | |
| | | | | | Collections From | |
| | 522C4455 | | | | Thanckes Park - | |
| Biffa | 8 | 860.40 | 143.40 | 717.00 | Torpoint Fest '25 | |
| | | | | | 1st April 2025 - 30th | |
| | | | | | June 2025 inclusive. SLA | |
| | | | | | provision for | |
| | | | | | community | |
| | Amril | | | | - | |
| CLIATION | April - | 1002.02 | 0.00 | 4002.02 | engagement at | |
| CHATLINK | June SLA | 1092.03 | 0.00 | 1092.03 | Tropoint Library | |
| | | | | | Telephone and Internet | |
| | | | | | Services 1st June 2025 - | |
| BT | Q067 ZD | 862.31 | 137.05 | 725.26 | 31st August 2025 | |
| | | | | | MPLC Blanket Licence | 1 |
| | | | | | covering the term | |
| | | | | | 23/08/2025 - | |
| MDLC | 700477 | 450.65 | 75 11 | 275.54 | | |
| MPLC | 709477 | 450.65 | 75.11 | 375.54 | 22/08/2026 | |
| | | | | | Provision for items | |
| | | | | | including fencing and | |
| Brandon Hire | | | | | toilets for Torpoint Fest | |
| Station | 15120837 | 1024.62 | 170.77 | 853.85 | '25 | |
| | | | | | Provision of First Aid | |
| | SP250035 | | | | Support for Torpoint | |
| St John Ambulance | 62 | 1533.60 | 255.60 | 1278.00 | Fest '25 | |
| or John Ambulance | 02 | 1333.00 | 233.00 | 1276.00 | Lead Coaching | 1 1 |
| | | | | | _ | |
| | | | | | services/support | |
| | | | | | coaching | |
| | | | | | services/mileage & toll | |
| | TORPOINT | | | | expenses - Tennis event | |
| The Tennis Network | 001 | 103.65 | 0.00 | 103.65 | 21/06/25 | |
| | | | | | Parks Maintenance | 1 |
| Mole Valley | IN209281 | | | | Items - Operations | |
| Farmers | 084 | 377.18 | 47.87 | 329.31 | Team | |
| Tallicis | 084 | 377.18 | 47.07 | 329.31 | | 1 |
| | | | | | Torpoint RIBA 3 | |
| | | | | | | |
| | | | | | Detailed Design Reports | |
| Clifton Emery | | | | | Payment one as per | |
| Clifton Emery Design Ltd. | SI-5262 | 8796.00 | 1466.00 | 7330.00 | | |
| • | | 8796.00 | 1466.00 | 7330.00 | Payment one as per Purchase Order | |
| Design Ltd. | SINV0021 | | | | Payment one as per Purchase Order Stationery (Library and | |
| • | | 8796.00 335.30 | 1466.00 | 7330.00 279.42 | Payment one as per Purchase Order | |
| Design Ltd. | SINV0021 | | | | Payment one as per Purchase Order Stationery (Library and | |
| Design Ltd. Westcare | SINV0021 7386 | 335.30 | 55.88 | 279.42 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and | |
| Design Ltd. | SINV0021 7386 00008289 | | | | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage | |
| Design Ltd. Westcare Wicksteed | SINV0021 7386 00008289 | 335.30 | 55.88 | 279.42 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises | SINV0021 7386 00008289 55 | 335.30 255.84 | 55.88 42.64 | 279.42 213.20 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels | |
| Design Ltd. Westcare Wicksteed | SINV0021 7386 00008289 | 335.30 | 55.88 | 279.42 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises | SINV0021 7386 00008289 55 | 335.30 255.84 | 55.88 42.64 | 279.42 213.20 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises Ltd T/A LittleMops | SINV0021 7386 00008289 55 | 335.30 255.84 143.95 | 55.88 42.64 23.99 | 279.42 213.20 119.96 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & Mayor's Allowance (1 | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises | SINV0021 7386 00008289 55 | 335.30 255.84 | 55.88 42.64 | 279.42 213.20 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises Ltd T/A LittleMops | SINV0021 7386 00008289 55 2207 81005906 | 335.30 255.84 143.95 | 55.88 42.64 23.99 | 279.42 213.20 119.96 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & Mayor's Allowance (1 | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises Ltd T/A LittleMops Cornwall Council Joanna Hughes | SINV0021 7386 00008289 55 2207 81005906 15 | 335.30 255.84 143.95 | 55.88 42.64 23.99 | 279.42 213.20 119.96 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & Mayor's Allowance (1 | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises Ltd T/A LittleMops Cornwall Council Joanna Hughes Traditional Sign | SINV0021 7386 00008289 55 2207 81005906 15 | 335.30 255.84 143.95 88,635.81 | 55.88 42.64 23.99 72.00 | 279.42 213.20 119.96 88,563.81 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & Mayor's Allowance (1 month) Update Mayoral Board | |
| Design Ltd. Westcare Wicksteed FOY-AIR Enterprises Ltd T/A LittleMops Cornwall Council Joanna Hughes Traditional Sign Writer | SINV0021 7386 00008289 55 2207 81005906 15 | 335.30 255.84 143.95 | 55.88 42.64 23.99 | 279.42 213.20 119.96 | Payment one as per Purchase Order Stationery (Library and Chambers) Swing seat, fixings and carriage Outstanding from 07/07/24 Hand towels (4 packs) Apr - Jun '25 Salaries & Mayor's Allowance (1 month) Update Mayoral Board 25/26 | |
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|--|-------------------------------------|------------|-----------------|------------|---|--|
| | | | | | Town Square site | |
| L&L Diverse | | | | | 2 days consultancy to support Torpoint projects, funding, bids and the development of RIBA 3 report for the | |
| Solutions Limited L&L Diverse | 029/2025 | 1,644.00 | 274.00 | 1,370.00 | Old Police Station sits 1.5 days consultancy to support Torpoint Visitor | |
| Solutions Limited | 027/2025 | 1,356.00 | 226.00 | 1,130.00 | Website delivery 1 days consultancy to | |
| L&L Diverse Solutions Limited | 030/2025 | 822.00 | 137.00 | 685.00 | support Torpoint projects, funding, bids and the vision development | |
| Tamar Lounge | 030/2023 | 210.00 | 0.00 | 210.00 | Catering for Civic Service | |
| TOTAL | | 121,158.99 | 4,595.74 | 116,563.61 | | |
| XERO | CC July 2025 subscripti on | 39.60 | 6.60 | 33.00 | XERO - Monthly accounting software subscription June 2025 | |
| Adobe Systems Software Ireland Ltd | CC July 2025 | 16.64 | 0.00 | 16.64 | Adobe Systems Software Ireland Ltd - Monthly subscription June 2025 | |
| HAV Control ltd | CC 3188 | 20.88 | 3.48 | 17.40 | HAV Control ltd - Exposure point labels | |
| Amazon | CC Amazon | 5.49 | 0.91 | 4.58 | Amazon - crevice cleaning brush | |
| Amazon | CC Amazon | 13.99 | 2.33 | 11.66 | Amazon - Bumper repair putty | |
| Amazon | CC Amazon | 19.99 | 3.33 | 16.66 | Amazon - Sanding stone / sandpaper | |
| Amazon | CC Amazon | 13.94 | 2.32 | 11.62 | Amazon - Scratch repair ultra fine smooth surface detailing body filler | |
| Amazon | CC Amazon | 22.09 | 3.68 | 18.41 | Amazon - Rubber Mallet | |
| Amazon | CC Amazon | 14.43 | 2.40 | 12.03 | Amazon - Extension Lead with 4 Way Plug Sockets, Wall Mountable Extension Socket | |
| Amazon | CC Amazon | 12.99 | 2.16 | 10.83 | Amazon - Door Handle Screws and Bolt | |
| Amazon | CC Amazon | 19.99 | 3.33 | 16.66 | Amazon - Picture frames council chambers | |
| Amazon | CC Amazon | 19.99 | 3.33 | 16.66 | Amazon - picture frames - council chambers | |
| Amazon | CC Amazon | 48.85 | 8.14 | 40.71 | Amazon - Extra item to be refunded (refund showing on | |
| ATTULLUTT | πιιαΖΟΠ | כטיטד | Page 7 (| | (Teruna Showing On | |



| | | 1000 | | Julion | | 1 1 |
|-----------------------|--------------------|----------|--------|----------|---|-----|
| | | | | | transaction record) | |
| Amazon | CC Amazon | (48.85) | (8.14) | (40.71) | Amazon - Refund in relation to LED lights | |
| Amazon | CC Amazon | 21.50 | 3.58 | 17.92 | Amazon - Snap clip frame | |
| Amazon | CC Amazon | 74.40 | 12.40 | 62.00 | Amazon - Shelving Units - Library Shed | |
| Amazon | CC Amazon | 17.99 | 3.00 | 14.99 | Amazon - Large food waste / biodegradable bags | |
| Amazon | CC Amazon | 20.97 | 3.49 | 17.48 | Amazon - heavy duty refuse sacks | |
| Amazon | CC Amazon | 37.98 | 6.33 | 31.65 | Amazon - Large gold picture frame | |
| The Purple Guide | CC PG02482 0 | 30.00 | 5.00 | 25.00 | The Purple Guide - Payment for the Purple Guide Subscription | |
| Amazon | CC Amazon | (41.85) | (6.97) | (34.88) | Amazon - Dog Waste Bags | |
| Amazon | CC Amazon | (31.98) | (5.33) | (26.65) | Amazon - food waste bags | |
| SAINSBURYS S/MKTS | CC R48594 | 9.70 | 1.62 | 8.08 | SAINSBURYS S/MKTS - cafe supplies | |
| Amazon | CC Amazon | 20.16 | 3.36 | 16.80 | Amazon - Replacement kilner tap | |
| Amazon | CC Amazon | 4.38 | 0.73 | 3.65 | Amazon - Nylon Washers | |
| Amazon | CC Amazon | 21.84 | 3.64 | 18.20 | Amazon - Replacement webcam - Town Clerk | |
| Amazon | CC Amazon | 8.99 | 1.50 | 7.49 | Amazon - Multi USB port / hub | |
| Amazon | CC Amazon | 12.99 | 2.16 | 10.83 | Amazon - A4 Gold Picture Frames - Council Chambers | |
| SAINSBURYS S/MKTS | CC R75577 | 14.34 | 2.39 | 11.95 | SAINSBURYS S/MKTS - cafe supplies | |
| SAINSBURYS S/MKTS | CC R75577 | 3.40 | 0.57 | 2.83 | SAINSBURYS S/MKTS - Newspapers | |
| Booker | CC 0418327 | 671.85 | 68.40 | 603.45 | Library Café Supplies | |
| Booker | CC 0580196 | 535.66 | 81.28 | 454.38 | Civic Service Items Co-op Café Supplies | |
| CO-OP GROUP 380558 | СС Со-ор | 287.63 | 47.96 | 239.67 | and Newspapers Library | |
| Total | | 1,939.97 | 268.98 | 1,670.99 | | |
| | | | | | | |



| | | | | | ALD Automotive |
|-------------------|-----------------|----------|--------|----------|---|
| ALD Automobius | | | | | Limited t/a Ford |
| ALD Automotive | DD July | | | | Lease - Monthly lease |
| Limited t/a Ford | DD July 2025 | 747 42 | 124 57 | 622.05 | payment for vehicle July 2025 |
| Lease | 2025 | 747.42 | 124.57 | 622.85 | XEROX Finance - |
| | DD July | | | | XEROX FINANCE LIMI |
| XEROX Finance | 2025 | 224.22 | 37.37 | 186.85 | 5006818897922891 |
| ALKOA I IIIdiice | DD | 227,22 | 37.37 | 100.03 | 3000010097922091 |
| | V023467 | | | | EE - Mobile phone |
| EE | 3808 | 115.66 | 19.28 | 96.38 | charges June 2025 |
| | 3000 | 110.00 | 13120 | 30.30 | Corona Energy - |
| | DD | | | | Chambers- Gas - Gas |
| Corona Energy - | 1933418 | | | | supplied to council |
| Chambers- Gas | 1 | 380.10 | 63.35 | 316.75 | chambers June 2025 |
| | | | | | ENGIE Gas Library |
| ENGIE Gas Library | DD 1- | | | | and Community Hub - |
| and Community | 0173711 | | | | gas supplied to library |
| Hub | 5 | 82.86 | 13.81 | 69.05 | 01/06 - 30/06 |
| | | | | | ENGIE Electricity |
| | | | | | Public Conveniences - |
| | | | | | electricity for public |
| ENGIE Electricity | DD 2- | | | | conveniences |
| Public | 0528379 | | | | 01/06/2025 - |
| Conveniences | 0 | 172.39 | 28.73 | 143.66 | 30/06/2025 |
| | | | | | ENGIE Electricity |
| | DD 2- | | | | Council Chambers - Electricity supplied to |
| ENGIE Electricity | 0528379 | | | | council chambers |
| Council Chambers | 2 | 670.28 | 111.71 | 558.57 | 01/02 - 30/06 |
| Courier Chambers | | 070.20 | 111.71 | 330.37 | ENGIE Electricity |
| | DD 2- | | | | Library - Electricity |
| ENGIE Electricity | 0528378 | | | | supplied to library |
| Library | 9 | 358.82 | 59.80 | 299.02 | 01/06 - 30/06 2025 |
| / | | 333,62 | 3,00 | | ENGIE Electricity |
| | | | | | Cambridge Field - |
| | DD 2- | | | | electricity supplied to |
| ENGIE Electricity | 0528951 | | | | cambridge field 01/06 |
| Cambridge Field | 8 | 45.71 | 7.62 | 38.09 | - 30/06 |
| | | | | | Everflow Water - |
| | DD | | | | Water 18/08/2025 - |
| Everflow Water | 4525520 | 559.18 | 36.74 | 522.44 | 17/09/2025 |
| | | | | | |
| Total | | 3,356.64 | 502.98 | 2,853.66 | |
| | | | | | |
| | | | | | |
| | ı | | | l | l |

It is **resolved** to pay all the accounts for payment as included on the agenda, as well as additional payments advised by the Clerk via email.

81-25 Correspondence: -

a) To note: Thank you for free of charge use of facilities for PSA testing event – Mrs J Hughes: -

Noted.

b) To note: Report following receipt of grant to support event at Torpoint Skatepark on 14^{th} June 2025 – Torpoint Ramps Forum: -

Noted.

c) To note: News item: Marking the Moment: Sarah Mason's farewell and what's next for CALC – CALC: -

Noted.



d) To note: New Site Finder for Rural Housing Enabler Programme – Cornwall Rural Community Charity: -

Noted.

e) To consider: Request for Torpoint Town Council to accept as a gift and then maintain the defibrillator and cabinet located at The Wheelers, Fore Street – M Weedon, (Partner) The Wheelers: -

Clerk explained there is a charge £1,000 which would be made by Duchy Defibrillators to replace the cabinet with the monitored version to match the others, plus allow the monitoring via the app to receive the alerts from the cabinet. Clerk to contact the correspondent to ascertain whether any fundraising could be undertaken to raise these funds to accept the defibrillator as a gift.

Clerk

f) To note: Correspondence from CCLA regarding a change to corporate ownership which is being acquired by Jupiter Investment Management Group Limited (Jupiter) – Chief Executive of CCLA: -

Noted.

- g) To note: Subject Access Request (1) and Subject Access Request (2) received. Noted.
- h) To consider: South East Cornwall CAP climate change & nature recovery working group Cornwall Council Community Link Officer: -

The Deputy Mayor Councillor Mrs. C E Goodman volunteered to continue to represent the council on the South East Cornwall CAP - climate change & nature recovery working group.

Clerk

i) To consider: Seeking a new Nursery setting in Torpoint – Ms J Stenning: - Noted.

82-25 Reports: -

a) To receive: Neighbourhood Development Plan (NDP) update and the minutes of the NDP steering group meeting held on Thursday 26th June 2025: -

The minutes of the NDP meeting held on Thursday 26th June 2025 are accepted.

b) To receive: Torpoint Town Partnership (TTP) update: -

No further update as no meeting held.

c) To receive: Town Team Project Board (TTPB) update.

The minutes of the TTPB meeting held on Monday 14th July 2025 are accepted.

It is **resolved** to: -

- Instruct Go Collaborate to undertake the online consultation, at an approximate cost of £2,000 + VAT.
- 2) Instruct Clifton Emery Design to instruct contractor to complete the Phase 1 £585 + **VAT** and the Phase 2 £8,940 + **VAT** ground investigations, to achieve the requirements for the RIBA 3 reports on the community hub and the town square.
- 3) Instruct Cormac to undertake the Parking Survey. Following debate the area to be included is extended and therefore maximum budget for this report is £10,000 + VAT.
- 4) Instruct Clifton Emery Design to instruct contractor to complete the design for Library/ Community Hub at a cost of £13,475 + VAT.

For all the above, it is further **resolved** to waive Financial Regulations, as a continuation of an existing contract, or additional work to support the RIBA 3 reports on the community hub and the town square, all are in scope of the project and will be charged against grant funding SPF Year 4 grant project.



- d) To receive: Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre June 2025 The Town Mayor (Councillor Mrs. J M Martin) thanked Torpoint Archives for their monthly update/report.
 - ii) The Town Mayor (Councillor Mrs. J M Martin) explained that although she had been unavailable to attend the recent CALC meeting, which the Clerk had attended, there had been an interesting presentation from Rosie George, from Youth Council's in Cornwall.
 - iii) The Deputy Mayor Councillor Mrs. C E Goodman updated members on the Rame Peninsula Public Transport Users Group AGM, thanking the council for free of charge use of facilities. The meeting room was full of attendees and included Senior Transport Officers from Cornwall Council, as well as representatives from the Torpoint Ferry offices.
 - iv) Councillor M J Spurling updated members regarding Friends of Thanckes Park (FoTP), following the successful total amount of funding raised, there are two football goals being installed in the top field at Thanckes Park; recent donations from Second Hand Sunday's and Councillor Rob Parsonage have helped bring this project to fruition. There are two new planters recently added to the park and the FoTP will be attending the Torpoint and Rame Peninsula Lions Fayre this Saturday.
 - v) Councillor G J Davis updated members regarding CAP, having attended the recent AGM
 - vi) Councillor Mrs. L Fellows updated members regarding Torpoint Artists Collective, who have appointed Lizzie Hilton to develop an Arts and Culture Strategy for Torpoint over the next few months, she will be attending the Torpoint and Rame Peninsula Lions Fayre this Saturday.
 - vii) Councillor Mrs. J L Reeves updates members regarding Team Raleigh, who have handed over the monthly 'Brew and Banter' session to Battling On. Battling On will be running the monthly group from September.

| 83-25 Date of next meeting: | |
|--|---|
| Thursday 21 st August 2025. | 1 |
| Apologies were received in advance from Councillor Mrs. K Brownhill and Councillor L E Keise for this meeting. | |
| | |
| Meeting closed at 9:30pm Town Mayor | |
| | |



Appendix 1 - July 2025 Council meeting – statements made re:

Agenda 12. Question of which notice had been given or notice of motion:

A motion is proposed that Torpoint Town Council has an open debate and discussion to clarify the meaning of the 2021 declaration "climate emergency" and the language used in that declaration and how that impacts our time.

Councillor Mrs. J Reeves The climate is ever changing, it has been since the Earth came into being, but I accept that it is likely that the human race is contributing to the speed of that change.

As a small town in a largely ignored county, I believe more has been achieved by the work of Cllr Goodman and TEA group than in many larger towns and cities.

I am not an expert on Climate Change or the environment, I am a concerned citizen with a logical brain. My logical brain does not compute some of the actions taken in the name of saving the environment or "Climate Emergency"....

For example:

How does money equate to carbon dioxide...? Apparently, if you pay some money/taxes you can fly around the world!... Indeed, representatives from at least 200 countries will be attending the UN Climate Change Conference 2025 in Brasil.... Of those, at least 190 will be taking flights to attend, including the Prince of Wales.... We'll not talk about the trees that have been felled to build the roads they will use.

We import solar panels from China, drive down through Cornwall and you will see black fields that used to be green, but they are providing power I here you say... yes too much power... the companies are paid to turn them off!

Wind turbines that don't work if it's too windy

Electric cars... we destroy the earth to mine Lithium for car batteries... batteries that don't become net zero for 7 years, have a life span of 10'ish years... and to top it off... they can't be recycled!

China's 1161 (Jul 24) new power stations using fossil fuels whilst we have just closed our last one

On a smaller scale, we went to the Eden Project... "Built to demonstrate and inspire positive action for the planet and promoting sustainable practices"

Where I can't take in a refillable drinks bottle but I can pay £2 and have a plastic cup! And please don't get me started on blaming the cows!!

My concern for the actions being taken towards preventing an emergency is not new... Whilst working for Bunzl in the 2000s I attended a conference... A talk was given regarding the logistics around carrier bags, the upshot being, it takes just 1 lorry to transport 1 million carrier bags... for paper bags it is 10... I'm not suggesting that we return to non-biodegradable bags but.... Think about it... the environmental impact of paper carrier bags!

The word Emergency is inflammatory language, it causes anxiety, panic, a fight or flight reaction... it means instant action! And to some it will mean it's too late.

So, unless we plan on ditching our cars, not flying for any reason, plastic all together etc... immediately!! Let's look at the language used...

Let's make it so people feel like they can do something about the changing climate.



Councillor K J Moon

Tonight, I ask you to imagine Torpoint not just as it is today, but as it could be tomorrow—greener, cleaner, more resilient, and alive with possibility. That vision starts with reaffirming our climate and ecological emergency—not as a formality, but as a call to lead.

We declared this emergency because we understood the stakes. We saw the flood risks creeping into our coastal infrastructure. We witnessed the strain on local wildlife. And we recognised the burden climate change places on our future generations. But that declaration must mean more than words. It must mean action. Measurable, visible, ambitious action.

What we do in these chambers doesn't just shape policy—it shapes lives. It shapes our parks, our air quality, our streets, and the legacy we leave behind. We have the power—and the responsibility—to embed sustainability into every decision. To be the council that didn't just talk about climate change—but actually did something.

So let me be clear:

- This is not about politics.
- This is not about pleasing headlines.
- This is about protecting Torpoint—and empowering it to thrive.

We've already made progress. We've created Torpoint Environmental Action.

- We've partnered with tree planting initiatives.
- We've encouraged composting
- Reusable goods, and greener contracts.

But this is just the beginning.

Reaffirming our emergency status gives us leverage—for funding, for influence, and for momentum. It gives our community confidence that their council is serious. And it gives our future—the children in our schools, the families who rely on our services—a fighting chance at a better, fairer, cleaner tomorrow.

So I ask you, respectfully but urgently: Let's not water this down. Let's make Torpoint the town that stood up and meant it.

Because when future generations ask what we did in the face of the climate crisis—let them say we led. Thank you.



Councillor S J Pike

I appreciate this council allocating time to discuss this motion.

The reason I requested this motion firstly is the emotive title - Climate Emergency, and secondly the potential impact on our residents should we be forced to fully embrace the driven narrative.

Climate can be described as the monitoring/reporting of various weather conditions, which can be local, national or global, averaged over time - normally 30 years enabling detection and reporting of trends and changes. The longer the periods of observation the more likely we will be able to accurately report changes.

Regarding the term emergency. There is no misinterpretation nor misunderstanding with the term Emergency. This is clearly defined as an unexpected dangerous event, normally life threatening, that requires an immediate response. Not something that takes years to address.

There has been no climate related emergencies reported in Torpoint. Cornwall or the UK. What we have witnessed are occasional weather events that in some cases are above and sometimes below average. We have seen due to poor planning houses built on flood plains or other areas flooded due to poor maintenance of drainage systems.

What will be the net result if Torpoint, Cornwall or the UK as a whole fully embraced the narrative of the climate emergency and achieve Net Zero? Would the residents of Torpoint, Cornwall and UK experience any benefit from this initiative? Will the local or national climate improve? What lifestyle changes would all residents have to make to de-carbonise their life?

Let's say the UK achieved a 50% reduction in our yearly emissions, would we see a change. Based on the current message of course we should.

In the early 1970's the UK's yearly Co2 emissions peaked at 660 million tons. In 2022 they had dropped to 330 million tons. Despite the UK halving its emissions, Global temperatures and Global Co2 levels continued to slowly rise.

However what has happened thanks to satellite monitoring, the earth has greened by at least 10%. Due to Co2 fertilisation crop yields are up, plants are emerging in once semi-arid areas. As the more Co2 we provide to plants the less water they need.

The message we are being bombarded with, is that Co2 is the bad guy and we humans must reduce our carbon footprint and emissions if we are to avoid a climate catastrophe.

If we look at earth's temperature and Co2 levels for the last 542 million years we realise there is nothing unusual about the current temperatures nor levels of this life bringing molecule. This current and very brief interglacial is still cooler than the last one - Eemian +5'C +8m sea level. 115k to 130k yrs.

Carbon is responsible for creating all life on this planet. We humans contain 18% carbon, our DNA is 70% plantlike. Each exhalation contains 40,000 ppm or 4% Co2 - talk to your plants.

Prior to the industrial revolution the trend of this precious molecule was heading down. 65 million years ago it averaged 0.2% or 2000ppm. Currently it's at just 0.04% of the atmosphere or 430ppm. Go back even further and the levels of this life bringing molecule have been up to 20 times higher and life flourished.

If atmospheric Co2 falls to just 0.015% or 150ppm all plants and phytoplankton die.

Do we humans have a negative impact? Yes. One example are our concrete cities, which create heat islands. On average these raise local temperatures by approx 5'C above the surrounding countryside. Similarly cutting down trees or placing solar on farmland creates smaller heat islands and more worryingly threatens our food security.

Should we be worried about rising temperatures? Again history shows us that it's during the brief warm periods that civilisations, flora and fauna flourish. It's the long cold periods that create mass extinctions where swathes of life are killed off. Even in this very brief interglacial warm period, 9 times more souls are lost due to cold related conditions than heat.

Are sea levels rising? Overall yes by about 3mm a year. Ample time to protect vulnerable coastlines for future generations.

As a life-long environmentalist I understand the importance of doing what we can to protect this blue



planet and to minimise our impact on its resources.

And in this town we are doing some remarkable work with our green spaces and keeping our shoreline and streets clean. But I have serious concerns about the drive to reduce a molecule that is responsible for all life on this planet. And that is the message behind declaring a climate emergency.

Is it the will of this council to drive home the Climate Emergency Net Zero message, that we must all lead heavily restricted lives and despite major sacrifices, we nor future generations, will experience any benefit? Or can we work together and embrace the role and benefits that Co2 fuels provides us and use that energy to support more sustainable and reliable forms of energy, that don't require the destruction of tropical and national forests and farmland? Thank you for your time.





Councillor G J Davis

When the council declared a climate emergency in October 2021, what were the intentions? I think it was to fit the national and global political narrative to address the changing climate. But since then, what have we done as a Town council? I believe we have made only modest adjustments to how we work- not emergency scale action. I believe honesty is more valuable than a political rhetoric.

Rather than maintain political language that overstates our capacity, let's reaffirm our intent: to act responsibly, to build a sustainable Torpoint that is greener and cleaner. Let's continue to integrate climate and environmental thinking into the decisions and actions we make.

My view isn't about lowering ambition - it's about raising credibility. Madam Mayor I ask everyone to consider this council's climate emergency action plan. Is it bold, is it ambitious. Do you think it reads like a credible plan to address an emergency? I don't.

Grants do not ask for the calling of a climate emergency they ask for environmental policies I propose we maintain a Climate and Environment Action plan but we drop the word 'emergency', we have demonstrated repeatedly we have no intention of doing what is required to address an emergency. By dropping the phrase 'emergency' it doesn't mean abandoning climate and environmental action. It means doing what's right, proportionate and aligned to the specific needs and opportunities for Torpoint. I believe this approach will build credibility, encourage community engagement, and support long-term environmental responsibility in our town.

