

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19th February 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint at which you are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda

3. Police Report.

As circulated

4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 15^h January 2015.

5. Matters arising from the minutes.

- a) Police Report – (Minute 144-14 refers) Assistant Town Clerk.
- b) Repairs to equipment in Cambridge Field – update from Councillor B Hobbs (minute 146-14(b) refers).

6. Mayor's communications.

7. Question of which notice has been given or notice of motion.

8. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 22nd January 2014 and to consider the recommendations in minutes 63-14DL (a) (Police Station), 63-14DL (b) (Meeting with the cabinet Port-folio holder), 64-14DL (b) (Youth Club).

- a) Neighbourhood Plan Update (as circulated in emails) and also terms and conditions of the Localities Grant.

9. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 2nd February 2015 and to consider the recommendations in minutes 94FGP-14(a) (Internal Controls Scrutiny Process), 95FGP-14(a) (Lettings Policy), 95FGP-14(b) (Equal Opportunities Policy), 95-14FGP(c) (Internal Audit Service), 96FGP-14(a) (Overtime/Casual Hours), 96FGP-14(b) (Creditors/Debtors), 98FGP-14(a) (Local Maintenance Partnership), 98FGP-14(b) (Rame Peninsula Public Transport Users Group), 98FGP-14(d) (Coppola Christmas Show) and 104-14FGP (Recommendations in the confidential minute).

- a) A D Smith – Confidential Report.

10. Minutes of the Asset Management Committee.

Minutes of the meeting held on Thursday 5th February 2015 and to consider the recommendations in minutes 112-14FP (Fly the Flag for the Commonwealth), 113-14FP(c) (Fire Risk Assessment), 118 - 14FP (Communications Strategy – 3 recommendations) and also with reference to the Chairman and Vice Chairman position.

11. To consider and approve the grounds/external maintenance contracts for 2015-16.

Details of the tenders (to follow).

12. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

13. Financial Comparison.

To approve the January Financial Comparison (as circulated).

14. Accounts for payment.

PAYEE	REASON	GROSS	VAT	NET
Cornwall Council	Garage Rent (2.2.15 - 1.3.15)	47.76	7.96	39.80
Cornwall Council	Garage Rent (2.3.15 - 5.4.15)	59.70	9.95	49.75
Nisbets	Kitchen/Catering Utensils	197.18	32.86	164.32
British Telecom	Telephone	28.92	4.82	24.10
CORY Environmental	Wheelie Bin	94.99	15.83	79.16
Cornwall Council	Fixed Penalty Training	90.00	0.00	90.00
SLCC	Roadshow (Clerk/Asst Town Clerk)	153.00	25.60	127.40
Don Benson	Clock Winding	28.00	0.00	28.00
B & Q	Salt - Skateboard Park	5.00	0.00	5.00
British Gas	Gas Invoice	1,750.81	291.80	1,459.01
Western Web	Annual renewal licence/email etc	80.40	13.40	67.00
EDF Energy	Haldo Pillar	20.96	3.41	17.55
ITEC	Photocopies	67.39	11.23	56.16
Western Web	Supply and Install WiFi adaptor	34.78	5.80	28.98
M Acton	Laundry	126.00	0.00	126.00

15. Correspondence.

- a) Torpoint Nursery and Infant School – Use of premises.
- b) Linda Lambert – Keep Britain Tidy.

16. Reports.

- a) Cornwall Council.
- b) Torpoint Town Partnership
- c) Armed Forces Day

17. Date of next meeting.

Thursday 19th March 2015.

C R Harris

Town Clerk

Thursday 12th February 2015

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Open Forum