



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 17th June 2025, 7.00pm, Mayor's Parlour, Council Chambers.

PRESENT: Cllr Julie Martin Town Mayor (JM) (Markets and Cinema) - Chairman, Cllr Kim Brownhill (KB) – Treasurer, Samm Bickle (SB) – Friends of Thanckes Park, Cllr Chris Goodman (CG) – Torpoint Environmental Action, Cllr Jacqui Reeves (JR), Cllr John Tivnan BEM (JT), Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Katie-Marie Martin (KMM) – Torpoint Scouts (KM), Rachael Ellis and Natalie Griffin (Action for Children), Phil Griffiths (PG) – Operations Manager, Milly Southworth (MSo) – Town Clerk and RFO (taking the minutes).

	<p>Welcome - Chair Cllr Julie Martin welcomed all members to the meeting.</p>
1.	<p>Apologies for absence Jenny Hughes (JH) – Scouts and Cinema.</p>
2.	<p>Minutes of the previous meeting held on Tuesday 20th May 2025 (as circulated). All read, agreed minutes.</p>
3.	<p>Report from the Treasurer Balance in account, £1,912.74, includes donations for the Festival from Torcare £100.00. Also a donation from Torpoint and Rame Peninsula Lions for £280.00, for the cost of the feather flags – the Chair minuted thanks to the Lions for this kind donation.</p> <p>a) To consider the Annual Accounts 2025. The accounts for 1st May 2024 – 20th April 2025 are approved. JT and JH will be auditing the accounts. Questioned whether additional income could be generated at the Christmas Lights switch on event, from stallholders, will consider applying this for the first time this year.</p> <p>b) To consider the Insurance quotations for 2025. Following consideration of the two quotations, with information as previously shared, members' voted to agree to proceed with Q-Underwriting of £458.89 plus £15 fee = £473.89, which is a significant saving on the previous insurance renewal. This will include cover for the Family Dog Show, Lantern Making, Christmas Lights switch on Carol's in the Park. Should additional events need to be added to the insurance, the charge will be £20.25 + IPT, per event.</p> <p>The road closure invoice is still awaited. The Chair minuted thanks to Kim Brownhill for continuing to be Treasurer of the TTP.</p>

4.	<p>Planned Events/Diary Dates - see attached Diary Dates</p> <p>Additional diary dates are: JT – 23rd October Remembrance Parade briefing, 7.30pm at The Comrades. SB - Saturday 8th November Christmas not Christmas Fayre at the Council Chambers (FoTP).</p> <p>CG explained the Afghan refugees will be having a sewing machine tutorial.</p> <p>MSo detailed additional events that is it hoped will be scheduled as part of the CLUP funding, once the funding agreement is signed off.</p>
5.	<p>Tourism event 2025.</p> <p>A wash up on the event was discussed.</p> <p>PG explained how the community has come together to support the planning and this was really evident on the day.</p> <p>JM minuted thanks to EVERYONE for all their support in the lead up to and planning and the ACTUAL fabulous event - Torpoint Fest '25.</p> <p>Following discussion, no additional donation will be given to the town council.</p> <p>Donation pots will be put around the town to hopefully generate additional donations.</p>
6.	<p>Any other Business</p> <p>None.</p>
7.	<p>Next Meeting</p> <p>Tuesday 22nd July 2025 7.00pm - 8.00pm, Mayor's Parlour, Buller Road.</p>

Meeting closed at 8.05pm.