



TORPOINT TOWN COUNCIL

Reverend Jo Northey led prayers before the meeting. There were several members of the public in the public gallery and questions were raised and answered accordingly. Cornwall Councillors Kate Ewert and Rob Parsonage were in the public gallery.

MINUTES of the meeting of Torpoint Town Council held on Thursday 19th June 2025 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. J M Martin), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors Mrs. S G Bickle, Mrs. K Brownhill, S A Clark, G J Davis, Miss R A Evans BEM, Mrs. L Fellows, L E Keise, K J Moon, S J Pike, M J Spurling, C R Still, J Tivnan BEM. The Town Clerk & RFO (Clerk) and Town Council Support Officer / Assistant to the Town Clerk were also in attendance.

	ACTION
47-25 Apologies for absence: - Apologies for absence were submitted on behalf of Councillor Mrs. J L Reeves.	
48-25 Declarations of Interest relating to matters on the Agenda: - a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. i) An NRI (Non-Registerable Interest) was declared by: - Councillor Mrs. C E Goodman – Agenda item 3a, as being a resident living opposite to the planning application. ii) An NRI (Non-Registerable Interest) was declared by Councillor J Tivnan BEM – Agenda item 10 Finance and Operations committee meeting minutes (author of grant application submitted by Torpoint Community Events). iii) An NRI (Non-Registerable Interest) was declared by Councillor Mrs. K Brownhill – Agenda item 10 Finance and Operations committee meeting minutes (Treasurer of organisation of grant application submitted by Torpoint Community Events). iv) An NRI (Non-Registerable Interest) was declare by Councillor Mrs. L Fellows – Agenda item 11 Development and Localism committee meeting minutes (As member of Torpoint Ramps Forum grant application). b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration. None.	
49-25 Planning Applications: - a) PA25/03730 - Rear and side extension. 13 Maker Road, Torpoint PL11 2HY. It is resolved there are no observations or objections. (The Deputy Mayor Councillor Mrs. C E Goodman left the room for this agenda item.) b) PA25/04031 – Proposed first floor bedroom and bathroom extension. 22 Buller Road, Torpoint PL11 2LD. It is resolved there are no observations or objections.	
50-25 To provide an update on the process to fill the Councillor vacancy in the West Ward: - The Clerk confirmed that no election requests were received by the Proper Officer and that the process of co-option can now begin. With the Co-option Policy to be drafted for consideration at the next Finance and Operations committee meeting, and information previously shared, Clerk to proceed using the application form as provided by CALC. The vacancy will therefore be advertised, with application(s) and voting to be held at the next Council meeting, on Thursday 17 th July 2025, all applicant(s) will be invited to arrive 30 minutes prior to the meeting for refreshments with members.	Clerk

<p>51-25 Cornwall Council Reports: - Town Mayor Councillor Mrs J M Martin thanked [Cornwall] Councillor K Ewert for her written report. Following a question put by a member, Councillor Ewert responded there will be 'Torpoint' representation on the Tamar Bridge and Torpoint Ferry Joint Committee.</p> <p>Councillor Ewert spoke on behalf of both [Cornwall] Councillors congratulating Torpoint on organising such a brilliant Torpoint Fest '25. Councillor Ewert highlighted that it was truly fantastic to have all the free entertainment, community acts, stalls and activities in the beautiful setting of Thanckes Park, enabling families to access a community day for free.</p> <p>Councillor Ewert asked to record her thanks to Councillor Tivnan (as former Cornwall Councillor) for 'continually pushing' and then securing the improvement works to Sydney Road/Adela Road – this is a fantastic outcome.</p> <p>Councillor Rob Parsonage provided a verbal report, also congratulating the town on Torpoint Fest '25. His other comments related to Newquay Airport, debt reduction, also the number of families in the county who are currently on the housing register.</p>	
<p>52-25 Police Activity Report: - Town Mayor (Councillor Mrs. J M Martin) thanked PC Hayley Gething for the report, which is noted. (Further information regarding PC Gething's recent award is minuted in the Mayor's Communications.)</p> <p>a) To consider any next steps regarding the possible installation of CCTV, in partnership with Cornwall Housing and Devon and Cornwall Police, at Harvey Street.</p> <p>Following consideration of the information previously sourced by Councillor J Tivnan and the information as previously circulated, Clerk is directed to commence liaison between the town council and the Office of the Police and Crime Commissioner, on the matter.</p>	Clerk
<p>53-25 Minutes of the previous meetings: - a) It is resolved the minutes of the Annual meeting held on Thursday 15th May 2025 as circulated, are adopted. b) It is resolved the minutes of the Adjourned meeting held on Thursday 22nd May 2025 as circulated are adopted.</p>	
<p>54-25 Matters arising from the minutes: - a) Information to be forwarded to the External Auditor and publish Notice of Publication of Unaudited Accounts: - Pursuant to minute number 36-25 the information has been forwarded to the External Auditor and the Notice of Publication of Unaudited Accounts has been posted. b) Write letter of congratulations to Oakwood College: - Pursuant to minute number 37-25 the letter of congratulations to Oakwood College has been sent.</p>	
<p>55-25 Mayor's communications: - Torpoint Town Mayor (Councillor Mrs. J M Martin) summarised her engagements.</p> <p>"Congratulations to Town Crier David Green, who has won another fabulous award for the town. Having participated in Kingsteignton's Town Crier Competition David was awarded 2nd Place overall for his 'Hometown Torpoint' and compulsory 'Glorious Devon' cries.</p> <p>Thank you to the Deputy Mayor and Consort for representing me at the D-Day commemoration event at Saltash Passage on Friday 6th June.</p> <p>Saltash Mayor Making – Friday 13th June; despite the rain it was a well-supported event.</p>	

<p>Torpoint Fest – Saturday 14th June; great success according to the feedback, all involved parties worked well together demonstrating real partnership working, all elements were well received, entertainment, food choices, workshops and activities etc. Thank you to everyone who helped and /or attended particularly our community volunteers who gave their time and their talents for free. Councillor Reeves raised another £205 for the Accessible Play project, thanks to her and those who supported the raffle. My thanks also to Councillor Davis and Victoria who ran their coconut shy in aid of the Mayor’s Charity fund and raised £170.</p> <p>Sydney Road improvements started on Monday 16th June and I was pleased to meet with Councillor J Tivnan BEM who has pushed for this and the delighted residents’.</p> <p>St Austell Mayor Making – Wednesday 18th June.</p> <p>Coming up Official signing of the Armed Forces Covenant tomorrow at 5.00pm, I hope to see you all there.</p> <p>‘Big Tennis Weekend’ on Saturday 21st June, I am not here, but I hope it is well supported. Thank you to Councillor Bickle and Victoria Davis who are opening the tea hut for the event and raising money for the Mayor’s Charity Fund.</p> <p>Dementia UK Coffee Morning at the Library on Friday 4th July from 10am, all Councillors have been invited.</p> <p>Civic Service and Parade Sunday 13th July official invites are due out this week.</p> <p>Congratulations to PC Hayley Gething who has been recognised and awarded Neighbourhood Beat Manager of the Year by Devon and Cornwall Police at their annual awards. She has been hailed a “friendly face of local policing” and described as a “consummate professional”, commended for her empathy, leadership and ability to build trust in the community while managing risk with calm assurance. This council is grateful to Hayley for all that she does in our community and it is fantastic that she has been recognised in this way, congratulations.”</p>	
<p>56-25 Finance and Operations Committee. The Mayor (Councillor Mrs. J M Martin) minuted thanks to the Chairman and Vice Chairman of all committees for taking on the positions.</p> <p>It is resolved the minutes of the meeting held on Monday 2nd June 2025 and the recommendations in the minutes: 21-25F&O (a) Approve the Armed Forces Covenant, with a review of the same being undertaken every four years, with the Town Mayor to sign on behalf of the council and the Commanding Officer of HMS RALEIGH to sign on behalf of the MOD, 21-25F&O (b) Delegate to the Clerk to dispose of the mower accordingly, in consultation with the garden machinery expert and Operations Manager, 22-25F&O (c) To adopt the updated Civic Protocols, 22-25F&O (e) To adopt the Business Continuity Plan, 22-25F&O (f) To adopt the Environment Policy, 22-25F&O (g) To adopt the Unreasonable Behaviour Policy, 22-25F&O (h) To adopt the Investment Strategy (Clerk confirmed the dates are correct for the figures in Appendix 1), 22-25F&O (i) To adopt the Code of Conduct,</p> <p>30-25F&O (e) To award the sum of £655.00 towards the installation cost of the Veterans Garden, also 30-25F&O (e) To purchase a sign and fund the annual sponsorship of the VE VJ Veterans Garden in perpetuity, at an approximate annual cost of £120.00, as circulated, all are adopted.</p> <p>(Councillors Mrs. K Brownhill and J Tivnan BEM left the room whilst the recommendations for minute numbers 30-25F&O (e) and 30-25F&O (e) were considered.</p>	



57-25 Development and Localism Committee.

It is **resolved** the minutes of the meeting held on Thursday 5th June 2025 and the recommendations in the minutes: 07-25D&L (a) To award Torpoint Ramps Forum £100.00 (amount changed from the original recommendation) to support the provision of activities at the skate park as part of Torpoint Fest '25 on Saturday 14th June, 17-25D&L (a) To strongly oppose the turning off or dimming of any street lights in the town, as circulated are all adopted.

(Councillor Mrs. L Fellows left the room whilst the recommendation for minute number 07-25D&L (a) was considered.)

Clerk

Pursuant to minute number 15-25D&L (a) Councillor Davis explained the Clerk will circulate an update to members' on the Accessible Play Equipment project, by close of play the following day.

Pursuant to minute number 17-25D&L (a) regarding opposing the turning off of street lights in the town, Councillor Parsonage is asked to support this and the Clerk is directed to include the recent crime statistics in the council's response to Cornwall Council.

Clerk

58-25 Personnel Committee.

It is **resolved** the minutes of the meeting held on Thursday 12th June 2025 and the recommendations in the minutes: 4-25Pers To approve staff training as detailed, for an approximate cost of £2,005.00, 5-25Pers (b) To adopt the updated Employee Handbook, 5-25Pers (d) To adopt the updated Pay and Conditions Policy, 5-25Pers (e) To adopt the updated Employer's Pension Discretion Policy, 5-25Pers (f) To adopt the Drugs and Alcohol Policy, 5-25Pers (g) To adopt the Whistleblowing Policy, as circulated are all adopted.

Pursuant to minute 4-25Pers the Mayor (Councillor Mrs. J M Martin) explained the following two actions are currently outstanding: -

Clerk

1. To update the staff and volunteer training log, Clerk will complete by the end of June;
2. To issue a skills audit template to all members' and then collate responses, Clerk will issue the skills audit template by the end of June.

Pursuant to minute 5-25 Pers (c) To adopt the Disability Employment Policy, following consideration of information, as previously circulated, by Councillor Moon [16th June 2025] it is agreed for all members' to be given an opportunity to contribute / update this policy accordingly, in advance of the next Personnel Committee meeting. Clerk to forward the existing policy, to all members, for review.

Clerk

59-25 Question of which notice has been given or notice of motion: -
None.

60-25 Torpoint Ferry Statistics: -

Town Mayor (Councillor Mrs. J M Martin) thanked the Torpoint Ferry staff for the report.

61-25 Financial Information: -

It is **resolved** that the May 2025 Budget Variance as circulated, is received and adopted.

62-25 Accounts for Payment: -

Contact Name	Invoice Number	Total	VAT	NET	Description
--------------	----------------	-------	-----	-----	-------------

Cornwall Council - Bus Rate Tennis Courts	802923069	48.00	0.00	48.00	Business Rates Tennis Courts July
Cornwall Council Bus Rates Room 4	802980235	61.00	0.00	61.00	Business Rates Room 4 July
Cornwall council - Bus Rate Library	802715760	555.00	0.00	555.00	Business Rates Library July
Cornwall Council - Bus Rate Chambers	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers July
Caradon Tool and Plant Hire Ltd	IN1317	141.30	23.55	117.75	Repairs and Maintenance Council Chambers (works to manhole cover in bar area)
Caradon Tool and Plant Hire Ltd	IN950	56.70	9.45	47.25	Cultivator hire March 2025 (Late invoices sent due to Caradon invoicing system error)
Caradon Tool and Plant Hire Ltd	IN432	88.20	14.70	73.50	Cultivator hire February 2025 (Late invoices sent due to Caradon invoicing system error)
Cornish Tea & Cornish Coffee Co Ltd	SL99053	120.00	0.00	120.00	Coffee Machine Rental
Cornish Tea & Cornish Coffee Co Ltd	SL99117	165.83	0.00	165.83	Café Supplies Library
Richards Builders Merchants Ltd	938245	31.24	5.21	26.03	Supplies for Beacon Lighting D-Day 80
FOY-AIR Enterprises Ltd T/A LittleMops	2325	129.55	21.59	107.96	Consumables Council Chambers and Public Conveniences
Richards Builders Merchants Ltd	938736	64.05	10.67	53.38	Parks Maintenance
Richards Builders Merchants Ltd	938769	18.92	3.15	15.77	Parks Maintenance
Richards Builders Merchants Ltd	938841	65.10	10.85	54.25	Parks Maintenance
Richards Builders Merchants Ltd	938812	91.01	15.17	75.84	Chambers Maintenance
Rame and Rivers Churches	Civic Service	78.00	0.00	78.00	Church Booking for Civic Service Sunday 13th July
Richards Builders Merchants Ltd	939477	88.06	14.68	73.38	Chambers Maintenance
Richards Builders Merchants Ltd	939442	37.86	6.31	31.55	Chambers Maintenance
Richards Builders Merchants Ltd	939893	1.82	0.30	1.52	Chambers Maintenance
Richards Builders Merchants Ltd	939885	43.63	7.27	36.36	Chambers Maintenance
Richards Builders Merchants Ltd	439897	16.43	2.74	13.69	Parks Maintenance
Richards Builders Merchants Ltd	940160	180.07	30.01	150.06	Library Maintenance
Richards Builders Merchants Ltd	940161	14.52	2.42	12.10	Parks Maintenance

Spangles the Clown	Torpoint Fest '25	325.00	0.00	325.00	Entertainment for Torpoint Fest '25
Richards Builders Merchants Ltd	940844	5.94	0.99	4.95	Parks Maintenance
St John Ambulance	S25002368	137.28	22.88	114.40	First Aid for Beacon Lighting
Richards Builders Merchants Ltd	941469	115.90	19.32	96.58	Parks Maintenance
ITEC	1107160	142.42	23.74	118.68	Meter Readings Xerox
ACF Cleaning	24850	53.15	8.86	44.29	Laundry
Richards Builders Merchants Ltd	942022	59.30	9.88	49.42	Parks Maintenance
Unique Fire & Security	SI45738	210.04	35.01	175.03	Fire Alarm Maintenance
Print Options	INV151	1,918.00	73.00	1,845.00	Newsletter Printing and Artwork June 2025
Awenек Studio	1135	502.00	0.00	502.00	Provision of Art Workshops at the Library 2025
BS Embroidery Plus	5459	306.64	0.00	306.64	Embroidered Staff Uniform
Cornwall ALC Limited	2526-261	42.00	7.00	35.00	Staff Training
Duchy Defibrillators	JN1781	246.00	41.00	205.00	Annual Monitoring Fee - Costcutter
Print Options	INV-15181	72.00	12.00	60.00	A2 Correx Signs for Torpoint Fest '25
Buds Waste	June 2025	125.00	0.00	125.00	Removal of Waste - Thanckes
Isla Sell	036	420.00	0.00	420.00	Library and Chair Standing Pilates Sessions at the Library
Cornish Tea & Cornish Coffee Co Ltd	SL101507	126.28	0.00	126.28	Café Supplies Library
Security Dynamics	INV-0463	690.00	115.00	575.00	Renewal of 12 Month Maintenance Contract - CCTV
Vincent Tractors, Fraddon, St.Columb, Cornwall, United Kingdom, TR9 6NA	181738	13,080.00	2,180.00	10,900.00	Grillo Climber Mower
L & L Diverse Solutions	021/2025	822.00	137.00	685.00	1.0 Days consultancy to support Torpoint Website delivery
n9design	6097	7,722.00	1,287.00	6,435.00	Torpoint Visitor Website 50% Project Management/50% development/50% design & delivery/hosting 2 years 50%/URL 2yrs 50%
Outersight (UK) Ltd T/A PlymStages	INV-2020	3,159.36	526.56	2,632.80	Provision of Stage and equipment and engineers for Torpoint Fest '25
Don Benson	63	56.00	0.00	56.00	Clock Winding St James

TOTAL		33,754.60	4,677.31	29,077.29	
XERO	CC June 2025 subscription	39.60	6.60	33.00	XERO - Monthly accounting software subscription June 2025
Adobe Systems Software Ireland Ltd	CC June 2025	16.64	0.00	16.64	Adobe Systems Software Ireland Ltd - Monthly subscription June 2025
Sandy Park Stadium	CC Parking	4.50	0.75	3.75	Parking for Operations Manager SLCC event
B&M Exeter	CC 008 Exeter	17.50	2.92	14.58	Van expenses - screenwash etc
Trago Mills	CC (SOUTH DEV CORNWALL GBR)	20.32	3.39	16.93	Blackboard Paint and Screws
Disclosure Barring Service	CC DBS Library	21.50	3.58	17.92	DBS Check Library Staff
Devon Door and Lock Company	CC Plymouth	88.00	14.67	73.33	Lock and keys for library
Amazon	CC Amazon	80.97	13.49	67.48	Amazon - Body cam mounts
Amazon	CC Amazon	23.80	3.97	19.83	Amazon - Photo Frame for Mayor's Parlour
SAINSBURYS S/MKTS	CC R32528	10.05	1.67	8.38	SAINSBURYS S/MKTS - Cafe supplies
SAINSBURYS S/MKTS	CC R32528	3.40	0.57	2.83	SAINSBURYS S/MKTS - Newspapers
Amazon	CC Amazon	(23.80)	(3.97)	(19.83)	Amazon - Refund for Frame - delivered broken
Booker	CC 0578048	414.86	69.14	345.72	Booker - Cafe Supplies
Booker	CC 0578048	156.53	0.00	156.53	Booker - Cafe Supplies
Amazon	CC Amazon	50.80	8.47	42.33	Amazon - Secateurs
Amazon	CC Amazon	94.96	15.83	79.13	Amazon - Wooden Garden Stakes for festival
SAINSBURYS S/MKTS	CC R58826	10.00	1.67	8.33	SAINSBURYS S/MKTS - Batteries
Amazon	CC Amazon	70.07	11.68	58.39	Amazon - boxes of disposable gloves
Clifford Motors	CC 847858	20.25	3.37	16.88	Clifford Motors - Fuel for the Machinery
Amazon	CC Amazon	63.90	10.65	53.25	Amazon - Xerox premium never tear outdoor paper
Westcountry Bakery	CC R30870	8.00	1.33	6.67	Westcountry Bakery - Mayor Making
Amazon	CC Amazon	13.95	2.32	11.63	Amazon - dog waste bags library
Amazon	CC Amazon	15.20	2.53	12.67	Amazon - biodegradable compost bin bags library

Amazon	CC Amazon	21.90	3.65	18.25	Amazon - A4 paper library
TORPOINT HARDWARE & D	CC R88738	11.00	1.83	9.17	TORPOINT HARDWARE & D - Keys Cut
Amazon	CC Amazon	24.15	4.02	20.13	Amazon - Milk Chocolate for Baking Library
Amazon	CC Amazon	30.40	5.07	25.33	Amazon - Brownie Mix Library
Amazon	CC Amazon	9.99	1.66	8.33	Amazon - Multi Plug Extension Library
Amazon	CC Amazon	9.95	1.66	8.29	Amazon - A3 Laminating Pouches Chambers
Amazon	CC Amazon	12.99	2.16	10.83	Amazon - non stick cake tin Library
Kardkadia	CC R03360	2.40	0.40	2.00	Kardkadia - Kardkadia Torpoint GBR
CO-OP GROUP 380558	CC Co-op	273.63	45.64	227.99	Co-op Café Supplies and Newspapers Library
Total		1617.41	240.72	1376.69	
ALD Automotive Limited t/a Ford Lease	DD June 2025	747.42	124.57	622.85	ALD Automotive Limited t/a Ford Lease - Monthly lease payment for vehicle June 2025
XEROX Finance	DD June 2025	224.22	37.37	186.85	XEROX Finance - XEROX FINANCE LIMI 5006818897922891
EE	DD V0234673808	115.66	19.28	96.38	EE - Mobile phone charges May 2025
Shire Leasing PLC	DD June 2025 Quarterly Payment	267.85	44.64	223.21	Shire Leasing PLC - Rental June 2025
Corona Energy - Chambers- Gas	DD 19274271	806.08	134.35	671.73	Corona Energy - Chambers- Gas - Gas Supplied to Council Chambers May - June 2025
ENGIE Gas Library and Community Hub	DD 1- 01706003	90.8	15.13	75.67	ENGIE Gas Library and Community Hub - Gas supplied to library May 2025
ENGIE Electricity Council Chambers	DD 2- 05206823	700.46	116.74	583.72	ENGIE Electricity Council Chambers - electricity supplied to the council chambers May 2025
ENGIE Electricity Library	DD 2- 05206820	375.06	62.51	312.55	ENGIE Electricity Library - electricity supplied to the library may 2025
ENGIE Electricity Public Conveniences	DD 2- 05206821	179.85	29.97	149.88	ENGIE Electricity Public Conveniences - Electricity supplied to the public conveniences May 2025
Everflow Water	DD 4380083	325.55	21.1	604.45	Everflow Water - Public Conveniences Water Rates - Water 18/06/2025 - 17/07/2025

Everflow Water	DD 4380083	118.6	7.53	111.07	Everflow Water - Library Water Rates
Everflow Water	DD 4380083	133.9	8.62	125.28	Everflow Water - Chambers Water Rates
Everflow Water	DD 4380083	-309.02	0	-309.02	Everflow Water - Balance Brought Forward / Credit
Everflow Water	DD 4430366	342.00	22.19	319.81	Everflow Water - Public Conveniences Water Rates - Water 18/07/2025 - 17/08/2025
Everflow Water	DD 4430366	142.20	9.17	133.03	Everflow Water - Library Water Rates
Everflow Water	DD 4430366	134.85	8.63	126.22	Everflow Water - Chambers Water Rates
Total		4395.48	661.80	4033.68	

The payment to 'Black Friday' is removed from the original meeting agenda – as they were unable to perform at Torpoint Fest '25.

In addition three payments are added: -

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
The Harry Peanut Show	Festival	900.00	0.00	900.00	Entertainment for Festival
Cornish Groove Collective	Festival	300.00	0.00	300.00	Entertainment for Festival
Mr Bounce	Festival	750.00	0.00	750.00	Bouncy Castle for Festival

Total for the Accounts for Payment:

TOTAL		35,704.60	4,677.31	31,027.29	
--------------	--	------------------	-----------------	------------------	--

Councillor J Tivnan BEM asked the Clerk to formally minute his strong objection to paying a fee for use of St James Church for the Civic Service in July and subsequently *proposed* that this council 'does not make the payment of £78.00 to Rame and Rivers Churches.' Giving his reasoning behind this *proposal*, a seconder was sought and obtained. Councillor K J Moon replied to this proposal [the Town Mayor invited Councillor Moon to declare an interest on the matter under debate] and the vote was subsequently taken. The vote fell.

It is therefore **resolved** to pay all the accounts for payment as listed.

63-25 Correspondence: -

a) To consider and note: The continued disruption regarding the closure of JHoots Pharmacy – V Avis. (This correspondence has already been forwarded to Anna Gelderd MP – her response is included.): -

Following consideration of the correspondence from this resident and the resident G Gore (minuted below) and the response from the MP, it is agreed to 'chase up' whether the MP has received any further updates on the issue from the ICB.

b) To note: NHS Cornwall & Isles of Scilly ICB Patient Transport Options: -
Noted.

Clerk

<p>c) To consider and note: The Pharmacy situation in Torpoint – G Gore: - The correspondence is noted.</p> <p>The Mayor explained, having received concerns from members’ and residents’ about having to wait two weeks for a Dr’s appointment, also, apparently, there is currently a stop on routine appointments being booked. The Mayor will therefore contact The Rame Group Practice to arrange a meeting with the Partners to discuss the appointment and Pharmacy issues in the town.</p> <p>d) To consider and note: Draft revised Street Trading Policy for consultation: - No comments, noted.</p> <p>e) To consider: Important update regarding litter bins in your area. Proposed removal of bins located at Roseleare Avenue, Rowe Street, Kingsley Avenue, Trevithick Avenue – Cornwall Housing: - Members’ expressed their frustrations at the proposed removal of the four bins in the areas as detailed, by Cornwall Housing. The Clerk is directed to respond seeking the exact details of where the bins are located. Unfortunately, this council has not included the emptying/maintenance of any additional bins in the budget setting for 2025/26 and therefore cannot take on the service. Councillor Parsonage is asked to feedback to Cornwall Housing, in this regard.</p> <p>f) To note: Correspondence issued to Sydney Road residents from Cormac, re highway’s improvements to Sydney Road and Adela Road: - Noted.</p> <p>g) To consider: Free of charge application for room use – Rame Peninsula Public Transport Users Group: - It is resolved to award the Rame Peninsula Public Transport Users Group free of charge use for the AGM.</p> <p>h) To note: latest 2024/25 statistics for Torpoint - Citizens Advice Cornwall: - Noted.</p>	<p>Clerk</p> <p>Clerk</p>
<p>64-25 Reports: -</p> <p>a) To receive: Neighbourhood Development Plan (NDP) update. A meeting of the NDP steering group is being scheduled for Thursday 26th June, to review the comments / report from the External Examiner and make the necessary changes to the NDP.</p> <p>b) To receive: Torpoint Town Partnership (TTP) update. The Deputy Mayor (Councillor Mrs. C E Goodman) reported following the recent TTP meeting held on Tuesday 16th June. A review of the Festival was undertaken, with all agreeing it had been a fantastic community event in the town. The events calendar was reviewed and additional events added to the diary; the finances were discussed, donations are continuing to be sought with collecting tins being placed around the town.</p> <p>c) To receive: Town Team Project Board (TTPB) – To consider the notes of the meeting held on Monday 16th June and any recommendations therein. The notes of the TTPB meeting held Monday 16th June are accepted.</p> <p>i) To consider any opportunities to apply for Town Regeneration & Investment Programme (TRIP) grant scheme, the closing date for applications is 5.00pm 30th June 2025. The application deadline for TRIP funding has been extended. It is agreed that due to the number of projects the council is currently progressing, a funding bid will not be submitted.</p> <p>d) To receive: Reports from delegates to outside bodies.</p> <p>i) Torpoint Archives & Heritage Centre – May 2025: -</p>	

ii)	<p>The Mayor minuted thanks to the Torpoint Archives and Heritage Centre for the May report, as previously circulated.</p> <p>Friends of Thanckes Park (FoTP): -</p> <p>Councillor M J Spurling reported on behalf of the FoTP. Following successful fundraising for two goals to be installed on the 'Top Field' of Thanckes Park, the goals have been ordered. Thank you to all the volunteers who supported the Festival and thank you for giving a Torpoint Community College student the opportunity to spend the week undertaking 'work experience' with the FoTP, the student and another volunteer worked particularly hard supporting the Festival preparations the day before the event.</p>	
65-25	Date of next meeting:	
Thursday 17 th July 2025.		
Meeting closed at 8.18pm		Town Mayor