

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - i.e. Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: TORPOINT TOWN COUNCIL

County area (local councils and parish meetings only): CORNWALL

Financial year ending 31 March 2025

Prepared by (Name and Role): B. White - Accountant

Date: 30/03/2025

	£	£
Balance per bank statements as at 31/3/25:		
Lloyds Business Account	34,107.52	
Cornwall Council Call Account	223,819.35	
CCLA - Public Sector Deposit Fund	<u>56,339.34</u>	
		314,266.21
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
Nil		
		<u>-</u>
Add: any un-banked cash as at 31/3/25		
Library Cash - banked in April	511.10	
		<u>511.10</u>
Net balances as at 31/3/25		<u><u>314,777.31</u></u>