



TORPOINT TOWN COUNCIL

Councillor L E Keise led prayers before the meeting. There were several members of the public in the public gallery.

MINUTES of the Adjourned Annual meeting of Torpoint Town Council held on Thursday 22nd May 2025 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. J M Martin), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors Mrs. S G Bickle, Mrs. K Brownhill, S A Clark, G J Davis, Miss R A Evans BEM, Mrs. C E Goodman, Mrs. L Fellows, L E Keise, K J Moon, S J Pike, Mrs. J L Reeves, M J Spurling, C R Still, J Tivnan BEM also the Town Clerk & RFO (Clerk) was in attendance.

	ACTION
<p>27-25 Suspension of Standing Orders: - It is resolved to suspend Standing Orders to enable the Annual Town (Parish) Meeting (<i>Local Government Act 1972</i>) to commence at 7.00pm. It is further resolved to resume Standing Orders at 7.15pm.</p>	
<p>28-25 Apologies for absence at the adjourned meeting: - There were no apologies for absence.</p>	
<p>29-25 Declarations of Interest relating to matters on the Agenda: - a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. i) An NRI (Non-Registerable Interest) was declared by: - Councillor G J Davis – Agenda item 14.a. Planning Application PA25/02808 and explained “I have championed the All Weather Pitch for the whole of my time as Town Mayor, I have been a part of the process with the school in the design and general (not specific) location of the pitch. I have actively been part of raising the £260k of which £5k has been raised through my Mayor’s Charity. I believe a reasonable person assessing this would come to the conclusion that it would be very difficult to take the opinion I was not pre-determined. Any request for dispensation for me to contribute to the debate would be inappropriate, I will not be in the room for the debate.” ii) An NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – Agenda item 14.a. Planning Application PA25/02808 as a supporter of the All Weather Pitch since 2006. iii) An NRI (Non-Registerable Interest) was declared by: - Councillor L E Keise – Agenda item 14.a. Planning Application PA25/02808 as Chairman of Torpoint AFC. iv) An NRI (Non-Registerable Interest) was declared by: - The Deputy Mayor (Councillor Mrs. C E Goodman) – Agenda item 14.a. Planning Application PA25/02808 as Secretary of Torpoint and Rame Active Community Network. v) [LATER IN THE MEETING] An NRI (Non-Registerable Interest) was declared by: - Councillor Miss R A Evans BEM – Agenda item 18.b. Notification relating to property asset: Garages at Roberts Avenue and York Road, as an owner of a property in close proximity to the land being considered.</p>	

<p>b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.</p> <p>None.</p> <p>c) To consider granting a dispensation to all members of the town council prior to the start of the meeting, to enable all members to consider Agenda item 14. Planning Application PA25/02808.</p> <p>Prior to the town council considering the planning application the statement below was read out by the Chairman, Town Mayor (Councillor Mrs. J M Martin).</p> <p><i>"The council has agreed in principle to support the 'Creation of a 3G Artificial Grass Pitch project for a sum of up to £80k.' Our role this evening is to look at this planning application in its own right and consider it on its own merit, whilst bearing in mind the views of the residents. Therefore, the council wishes to grant a dispensation to all members in attendance, on the following criteria: - 'That ALL members of the decision-making body declare that they have a Non-Registerable Pecuniary Interest in the project to create a 3G Artificial Grass Pitch, and therefore the meeting would be inquorate, without them remaining present. This will enable the business to be transacted'."</i></p> <p>Council unanimously resolved to accept the proposal to grant a dispensation to all members present for this planning application, at this meeting only.</p>	
<p>30-25 To provide an update on the process to fill the Councillor vacancy in the West Ward: -</p> <p>The Clerk explained the vacancy has been published and if by 13th June, 2025 (excluding Saturdays, Sundays, Christmas Eve, Christmas Day, Good Friday and Bank Holidays, after the date of this notice) a request for an election to fill said vacancy is made in writing (by hand or post) to the Proper Officer by TEN electors for the said Town Ward, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.</p>	
<p>31-25 Planning Applications: -</p> <p>a) PA25/02808 – Creation of a 3G Artificial Grass Pitch (AGP) with perimeter fencing, hardstanding areas, storage container, floodlights, and an access footpath. Torpoint Community College, Trevol Road, Torpoint Cornwall.</p> <p>The Town Mayor (Councillor Mrs. J M Martin) introduced the agenda item and read to members' a resident comment (Mr N Ives), who was unable to attend the council's meeting this evening and had asked for his comment to be read at the meeting.</p> <p>"A short while ago the Council unanimously rejected the original siting due to noise nuisance and the close proximity of residential properties. Here we are a few short months later and the new proposal is to move the site a few metres north of the original with no acoustic fencing or any other noise reduction measures. How can anyone honestly believe that this will address the problem's highlighted by residents at the previous Council meeting? I urge the Council to read every comment posted on the Planning Application by neighbouring residents on this and the previous proposal and respect their right to some peace in their own homes."</p>	

<p>Following in-depth discussion, it is unanimously resolved to support the project/ planning application: Creation of a 3G Artificial Grass Pitch (AGP) with perimeter fencing, hardstanding areas, storage container, floodlights, and an access footpath, with the following two comments: -</p> <ol style="list-style-type: none"> 1. The applicant re-introduces the acoustic fencing to the site, and/or undertakes other noise reduction methods and 2. The applicant re-evaluates the opening times, in order to minimise any disturbance to the residents'. <p>(Councillor G J Davis left the room for this agenda item.)</p>	
<p>32-25 Cornwall Council Reports: -</p> <p>Councillor Mrs. K Ewert congratulated members' on their successful recent election as Councillors, thanking everyone for their support over her last term of office and thanking former [Cornwall] Councillor J Tivnan BEM for his support over the last four years and offered to meet and have a chat with anyone who has concerns to raise in her ward.</p> <p>Councillor R Parsonage explained having attended his first [Cornwall] council meeting, saying it is a great privilege to represent and be the county councillor for Torpoint. Highlighting there may be some changes being made to the Code of Conduct, he is looking forward to the challenge ahead. The Town Mayor (Councillor Mrs. J M Martin) congratulated Councillors Ewert and Parsonage.</p>	
<p>33-25 Police Activity Report: -</p> <p>Town Mayor (Councillor Mrs. J M Martin) thanked PC Hayley Gething for the report, which is noted.</p>	
<p>34-25 Minutes of the previous meeting: -</p> <p>a) It is resolved the minutes of the previous meeting held on Wednesday 23rd April 2025 as circulated, are adopted.</p>	
<p>35-25 Matters arising from the minutes: -</p> <p>a) Response from Cornwall Council, following a letter of complaint issued to Cornwall Council regarding the ongoing issues at Trevol Business Park: -</p> <p>Pursuant to minute number 7-25, the Clerk advised Cornwall Planning had explained the reply had been sent under 'confidential cover', however, it is for the town council as the recipient to the response to decide whether this can be shared in the public domain; Clerk is directed to forward the response to the Lamorna Park resident, for and on behalf of the residents' affected by the issues on Trevol Business Park.</p> <p>b) To consider and note: Notification relating to a property asset in your town/parish: Garages 1-25 at Roberts Avenue & Garages 1-5 York Road, Torpoint including report from Asset Management Group [Cornwall Council] – Cornwall Council: -</p> <p>Pursuant to minute number 15-25, following discussion, it is resolved the council does not have any interest in the property asset: Garages 1-25 at Roberts Avenue & Garages 1-5 York Road. Councillor G J Davis spoke on this topic, explaining that following a presentation at a CAP (Community Area Partnership) meeting in March 2025, he has requested, via the Community Link Officer, a meeting with the Principal Housing Strategy Officer (who is the contact for South East Cornwall) to consider and discuss whether there is a locally delivered affordable housing opportunity in Torpoint. Once the meeting is arranged, the Chairman of the Development and Localism committee will be invited to attend.</p> <p>(Councillor Miss R A Evans BEM left the room for this agenda item.)</p>	Clerk

36-25 To approve the Annual Return and Accounts for 2024-25: -

a) Annual Governance Statement and Conflict of Interest with BDP LLP

The Clerk presented the BDP LLP Conflict of Interest form, there were no conflicts of interest declared by Members.

The Clerk presented the annual governance statement that is part of the Annual Return to members for consideration, as previously circulated. The Clerk read out all the statements from Section 1, acknowledging and confirming as members of Torpoint Town Council to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that: -

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manages its finances.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.

After considering these sections in the Annual Governance Statement it was **resolved** that the document is approved by Council and the Town Mayor (Councillor Mrs. J M Martin) and the Clerk to sign the document on behalf of the Council.

b) Accounts Information/Financial Statement and Internal Audit Report.

The Clerk highlighted the internal audit report, with a brief précis of the areas for consideration/recommendation.

The Clerk drew members' attention to the Accounting Statements for 2024-25, paying particular attention to Earmarked Reserves and internal auditor's comments. The adequacy of the Reserves were highlighted and mitigations explained. The Clerk explained additional information from the Supporting Statement.

The Town Mayor minuted thanks to the Clerk & RFO and Support Officer/ Assistant to the Town Clerk & RFO for the work undertaken, with support from the Accountancy Consultant, to complete the Annual Governance and Accountability Return (AGAR) 2024-25.

It was **resolved** that the Accounts information, Financial statements and Internal Audit report documents are accepted and approved and the Town Mayor (Councillor Mrs. J M Martin) and the Clerk to sign these documents on behalf of the Council and submit to the External Auditor.

37-25 Mayor's communications: -

Torpoint Town Mayor (Councillor Mrs. J M Martin) invited Councillor G J Davis to summarise his engagements as former Mayor.

A very big thank you to Rohan Brown who, due to the heightened period of sensitivity around the Elections period, agreed to run a charity ball here at the Council Chambers, raising funds for Sarcoma UK, £1,185 was raised at the event. Rohan has recently completed the London Marathon, bringing the total raised for Sarcoma UK to over £5k, well done to Rohan for his fantastic achievement.

On Saturday 10th May, Victoria and I hosted a small drinks reception of the Bénodet Torpoint Twinning Association and their guests here in the Council Chambers, before their annual dinner, thank you to those councillors who were able to join us.

Thursday 8th May, I was proud to raise the flag at Sparrow Park, with local schoolchildren for the start of the VE Day 80 commemorations in the town. The day concluded with a fabulous performance from the Sea Cadets Band and the beacon lighting at Rendel Park, many thanks to everyone involved with the planning of this occasion.

My final engagement as Town Mayor was a visit to Joyce Taylor, with Victoria, to celebrate her 100th birthday. Joyce shared her wonderful history of growing up on Antony Road, then moving away from Torpoint and returning again later in life.

Torpoint Town Mayor summarised the engagements she has undertaken since her Election. Thursday 15th May - Mayor Making/Annual Meeting of the Town Council. Thank you for all your support last week, it was lovely to see so many people afterwards sharing refreshments.

Friday 16th May – I attended the Lord Mayor of Plymouth Mayor Choosing event.

Saturday 17th May – I attended the Torpoint Ladies' Singers concert at Cornerstone Church, who were supported by Mevagissey Ladies' Choir. It was a lovely evening, the Ladies' Singers were fundraising for the Ukrainian Appeal and raised £452.20.

Sunday 18th May – I attended the Lord Mayor of Plymouth Civic Service at St. Andrew's Church, accompanied by the Town Clerk.

Forthcoming events:

This Sunday is the Street Market, which will have live music.

The final preparations are being made for the Torpoint Fest '25 on Saturday 14th June, which is a Town Council event, which the Torpoint Town Partnership is organising on the council's behalf, any help with the event would be greatly appreciated.

The Civic Service is being planned for Sunday 13th July – more details to follow.

Councillor Mrs. L Fellows contacted the Town Mayor to highlight a recent Outstanding OFSTED report for Oakwood College, the Town Mayor will write a letter of congratulations to Oakwood College.

Cllr Martin

The Town Mayor updated members' on Code of Conduct training and explained that once Cornwall Councillors had received the training, on 11th June, the link would be shared, via the Clerk, for members to undertake the training.

Clerk/ All

38-25 Finance and Operations Committee.

It is **resolved** the minutes of the meeting held on Monday 28th April 2025 and the recommendations in the minutes: - 5-25F&O (c) Safeguarding Policy, 7-25F&O (c) To update the CCTV at the library and community hub, enabling footage to be reviewed, to purchase and install CCTV equipment from Security Dynamics, cost of £724.65 + VAT and 7-25F&O (c) To delegate to the Clerk to sign to accept the SLA agreement for the spraying of Japanese Knotweed in Thanckes Park, on behalf of the council, at a charge to Cornwall Council of £420.00 for two applications per year, as circulated, are all adopted.

a) To consider quotations and a proposal (from the Operations Manager) to purchase a ride-on lawnmower, due to the wear and tear of the existing machinery: -

Prior to presentation of the quotations the Clerk explained the urgency for bringing this paper directly to the council, instead of presenting to a committee meeting first, members' accepted the urgency, which is due to the fault on the existing mower.

The Clerk explained the current annual Fleet Insurance cost for the [existing] Mountfield mower is £130, which is the Insurers minimum premium, this is due to the value being noted as £1,249. With the proposed new mower, which is valued at £14,500, the annual rate of insurance would increase to £261.

Having attended a local event, the Operations Team arranged a demonstration of a Grillo Climber 10 ride on mower in Cambridge Field.

Having presented the prices, the Clerk explained, that although there are other suppliers advertising the mower cheaper online, once you click on the advertisement it shows a different price on the company website. All offer 12-month warranty. The Operations Team has had a demonstration of a similar machine from a different manufacturer, but this was not suitable for some team members. The Operations Manager suggests, Vincent Tractors offer the best price, plus they have a team of fitters that can be in Torpoint within 24 hours to rectify any mechanical issues quickly. Annual servicing would also be completed on site.

Supplier	Price ex VAT
Balmers GM Turf Care	£11,633.60
Garden Machinery Superstore	£11,633.60 <i>plus shipping</i>
Vincent Tractors	£10,900.00

Following consideration of the information as detailed and the urgency of the situation, it is **resolved** to purchase a ride-on lawnmower – Grillo Climber 10 – from Vincent Tractors at a price of £10,900 + VAT (Services – Parks cost centre).

Clerk

39-25 Question of which notice has been given or notice of motion: - None.

40-25 Torpoint Ferry Statistics: -

Town Mayor (Councillor Mrs. J M Martin) thanked the Torpoint Ferry staff for the report.

a) Tamar Bridge and Torpoint Ferry – Toll Charges press release: -
Noted.

41-25 To consider and approve the Committees, Neighbourhood Plan Steering Group, Town Team Project Board plus Torpoint Diverse Advisory Group Terms of Reference for the 2025-26 Civic Year: -

- a) Development and Localism Committee.
- b) Finance and Operations Committee.
- c) Personnel Committee.
- d) Neighbourhood Plan Steering Group.
- e) Town Team Project Board.
- f) Torpoint Diverse Advisory Group.

It is **resolved** to accept all the Terms or Reference for the 2025-26 Civic Year, as previously circulated.

42-25 Financial Information: -

It is **resolved** that the April 2025 Budget Variance as circulated, is received and adopted.

43-25 Accounts for Payment: -

Contact Name	Invoice Number	Total	VAT	NET	Description
FOY-AIR Enterprises Ltd T/A LittleMops	2326	361.98	60.33	301.65	Consumables Council Chambers / Public Conveniences / Library
Origin Amenity Solutions	OASI0146995	418.37	69.73	348.64	Weed Control
Westcare	SINV00215303	42.65	7.11	35.54	Stationery Items
Penny Madge	Out With Friends	75.00	0.00	75.00	Cost of Bus Travel - Out With Friends Group
Cornish Tea & Cornish Coffee Co	SL100018	165.83	0.00	165.83	Library Café Supplies
Don Benson	62	70.00	0.00	70.00	Clock Winding St James
Biffa	522C24972	51.58	8.60	42.98	General Waste Collection Library
Biffa	522C24971	33.82	5.64	28.18	Recycling Collection Library
Biffa	522C24973	33.82	5.64	28.18	Recycling Collection Council Chambers
Biffa	522C24974	67.34	11.22	56.12	General Waste Collection Council Chambers
Duchy Defibrillators	JN1680	3,204.00	534.00	2,670.00	Installation of New Defibrillator Lamorna Park / from Defibrillator donations
Torpoint Community College	1611 Misc 2025/2026/af	2,171.00	0.00	2,171.00	Planning Application Fee Reclaim / from 3G Pitch Project donations
ITEC	1099224	70.47	11.74	58.73	Xerox Meter Readings
Cornwall Council	CINV-135288	60.00	10.00	50.00	Traffic Management for Community Events - Training

SMP Pipe Systems Limited	4122	84.00	14.00	70.00	Call out to hot water / boiler Council Chambers
SMP Pipe Systems Limited	4080	480.00	80.00	400.00	Call out to Library - gas safety check for both boilers
Cornwall Council - Bus Rate Tennis Courts	802923069	48.00	0.00	48.00	Business Rates Tennis Courts June
Cornwall Council Bus Rates Room 4	802980235	61.00	0.00	61.00	Business Rates Room 4 June
Cornwall council - Bus Rate Library	802715760	555.00	0.00	555.00	Business Rates Library June
L&L Diverse Solutions**	013/2025	2,466.00	411.00	2,055.00	3 Days consultancy at £685 per day.
Hudson Accounting Ltd	830	450.00	0.00	450.00	2024 /2025 year-end internal audit
Richards Builders Merchants	933902	12.02	2.00	10.02	Parks Maintenance
Richards Builders Merchants	935748	43.40	7.24	36.16	Sparrow Park Planting
Richards Builders Merchants	936422	125.76	20.97	104.79	Parks Maintenance
Richards Builders Merchants	936581	31.13	5.19	25.94	Chambers Maintenance
Richards Builders Merchants	934402	114.71	19.12	95.59	Paint Council Chambers
Richards Builders Merchants	934425	63.12	10.52	52.60	Chambers Maintenance
Cornwall Council - Bus Rate Chambers	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers June
TOTAL		12,682.00	1,294.05	11,387.95	
** Already paid via BACS					
XERO	CC May 2025 subscription	39.60	6.60	33.00	XERO - Monthly accounting software subscription May 2025
Amazon	CC Amazon	79.99	13.33	66.66	Amazon - Desk Convertor Height riser
Amazon	CC Amazon	32.99	5.50	27.49	Amazon - safety shoes steel toe cap
Amazon	CC Amazon	37.95	6.32	31.63	Amazon - black work shoes / safety soes
Adobe Systems Software Ireland Ltd	CC May 2025	16.64	0.00	16.64	Adobe Systems Software Ireland Ltd - Monthly subscription May 2025
Amazon	CC Amazon	65.00	10.83	54.17	Amazon - Makita Combi' Drill (body only)
Amazon	CC Amazon	4.99	0.83	4.16	Amazon - Candle wicks
Amazon	CC Amazon	126.00	21.00	105.00	Amazon - Makita rotary Hammer
Amazon	CC Amazon	14.99	2.50	12.49	Amazon - Rotary Hammer Drill Bit Set

Amazon	CC Amazon	4.00	0.67	3.33	Amazon - Exhaust Paste
Clifford Motors	CC 829948	34.95	5.82	29.13	Clifford Motors - Supplies for beacon lighting
Clifford Motors	CC 830146	43.73	7.29	36.44	Clifford Motors - Water for staff
SAINSBURYS S/MKTS	CC R28996	7.79	1.30	6.49	SAINSBURYS S/MKTS - Beacon Lighting
Booker	CC 0410576	296.40	49.40	247.00	Booker - Cafe Supplies
Booker	CC 0410576	165.58	0.00	165.58	Booker - Cafe Supplies
Lidl	CC 280993	96.30	16.05	80.25	Lidl - Prosecco for twinning event
SAINSBURYS S/MKTS	CC R90735	8.79	1.46	7.33	SAINSBURYS S/MKTS - cafe supplies
Amazon	CC Amazon	35.99	6.00	29.99	Amazon - Metal fence posts cambridge field
Amazon	CC Amazon	5.99	1.00	4.99	Amazon - Push bar to open signs
Amazon	CC Amazon	13.30	2.22	11.08	Amazon - Fire exit keep clear signs
Amazon	CC Amazon	34.99	5.83	29.16	Amazon - plastic water carrier
Amazon	CC Amazon	8.99	1.50	7.49	Amazon - door stopper / wedge
Amazon	CC Amazon	39.95	6.66	33.29	Amazon - butane / propane gas cartridge
SAINSBURYS S/MKTS	CC R90735	3.40	0.57	2.83	SAINSBURYS S/MKTS - Newspapers
SAINSBURYS S/MKTS	CC R66252	14.35	2.39	11.96	SAINSBURYS S/MKTS - supplies for mayor making
Amazon	CC Amazon	16.96	2.83	14.13	Amazon - Chewing gum remover
Amazon	CC Amazon	23.98	4.00	19.98	Amazon - event wristbands for festival
Amazon	CC Amazon	6.99	1.16	5.83	Amazon - Stationery
Amazon	CC Amazon	6.99	1.16	5.83	Amazon - Cafe supplies
TAMAR BRIDGE	CC T85033	50.00	8.33	41.67	TAMAR BRIDGE - TAMAR BRIDGE PLYMOUTH GBR
Amazon	CC Amazon	7.98	1.33	6.65	Amazon - Audio Cable
Amazon	CC Amazon	25.47	4.24	21.23	Amazon - Refuse Bags - Various
Amazon	CC Amazon	10.79	1.80	8.99	Amazon - Telescopic inspection mirror
Amazon	CC Amazon	23.80	3.97	19.83	Amazon - frame for mayors parlour

CO-OP GROUP 380558	CC Co-op	265.14	44.17	220.97	Co-op Café Supplies and Newspapers Library
Total		1670.75	248.06	1422.69	
ALD Automotive Limited t/a Ford Lease	DD May 2025	747.42	124.57	622.85	ALD Automotive Limited t/a Ford Lease - Monthly lease payment for vehicle May 2025
XEROX Finance	DD May 2025	224.22	37.37	186.85	XEROX Finance - XEROX FINANCE LIMI 5006818897922891
EE	DD V0234673808	115.66	19.28	96.38	EE - Mobile phone charges April 2025
Corona Energy - Chambers- Gas	DD 19198465	1,139.00	189.83	949.17	Corona Energy - Chambers- Gas - Gas supplied to council chambers April 2025 - May 2025
Everflow Water	DD 4259058	388.75	27.08	361.67	Everflow Water - Public Conveniences Water Rates - Water 18/05/2025 - 17/06/2025
Everflow Water	DD 4259058	128.46	8.63	119.83	Everflow Water - Library Water Rates 18/05/2025 - 17/06/2025
Everflow Water	DD 4259068	102.05	7.00	95.05	Everflow Water - Chambers Water Rates 18/05/2025 - 17/06/2025
ENGIE GAS	DD 1- 01678154	319.83	15.23	304.60	Gas Supplied to Library 01/04/2025 - 30/04/2025
ENGIE ELECTRIC	DD 2- 05139246	45.71	2.18	43.53	Electricity Supplied to Cambridge Field 01/04/2025 - 30/04/2025
ENGIE ELECTRIC	DD 2- 05139245	138.28	6.58	131.70	Electricity Supplied to Public Conveniences 01/04/2025 - 30/04/2025
ENGIE ELECTRIC	DD 2- 05139244	457.68	76.28	381.40	Electricity Supplied to Library 01/04/2025 - 30/04/2025
ENGIE ELECTRIC	DD 2- 05139247	731.39	121.90	609.49	Electricity Supplied to Council Hall 01/04/2025 - 30/04/2025
TOTAL		4,538.45	635.93	3,902.52	
44-25 Correspondence: -					
a) To note: Employer Newsletter – Cornwall Pension Fund: - Noted.					
45-25 Reports: -					
a) Neighbourhood Development Plan (NDP) update. An update is still awaited from Cornwall Council.					
b) Torpoint Town Partnership (TTP). The Deputy Town Mayor (Councillor Mrs. C E Goodman) explained the last meeting, held on Tuesday 20 th May, was very well attended. A reminder about the upcoming Torpoint Fest on 14 th June 2025, preparations are going well for the event. Safeguarding arrangements are in place, with the introduction of coloured flags representing coloured zones in the park.					

<p>Councillor Mrs. J L Reeves is running a raffle, fundraising for the accessible play equipment project, raffle donations are welcomed.</p> <p>Councillor J Tivnan BEM is planning a VJ 80 Day event in August and will be corresponding with the council regarding this.</p> <p>c) Town Team Project Board (TTPB) update. The Clerk explained that inception meetings for the:</p> <ul style="list-style-type: none"> i) Torpoint Visitor website and ii) Torpoint RIBA 3 Detailed Design reports are scheduled for the following day (23rd May). <p>The next meeting date will be scheduled for June.</p> <p>d) Reports from delegates to outside bodies.</p> <ul style="list-style-type: none"> i) Torpoint Archives & Heritage Centre – April 2025: - Town Mayor (Councillor Mrs. J M Martin) thanked the Archives & Heritage Centre for their report. <p>The Town Mayor highlighted that Rohan Brown’s London Marathon finish resulted in him becoming a Guinness World Record holder, this was due to the race having the largest number of starters and finishers in the world.</p> <ul style="list-style-type: none"> ii) Torpoint AFC: - Councillor L E Keise minuted thanks to the Operations Team for their support with repairs to the perimeter fencing around the Football club, which was very much appreciated. iii) Torpoint Artists Collective CIC: - Councillor Mrs. L Fellows explained the first collaborative meeting of the council with Torpoint Artists Collective CIC is scheduled for the following day at 3.30pm. 	
<p>46-25 Date of next meeting: Thursday 19th June 2025.</p>	
<p>Meeting closed at 8.54pm Town Mayor</p>	