

# Cornwall Council Devolution Programme

## Initial Proposal Form

Version 5



This form should be used to provide an overview of the devolution proposal for consideration for inclusion as part of Cornwall's overall devolution programme.

It is important to note that the programme is in high demand and the information provided in this submission will help us prioritise your proposal within the overall programme.

Proposals received will be reviewed at a Devolution Programme Review Board panel, which will take place once a quarter.

Once the submission has been reviewed, we will contact you to provide feedback on your proposal and where possible, an indication of when we anticipate being able to progress your proposal as a devolution project (noting this may be subject to change, in line with continued demands on the programme).

**Proposal Title:**

**Date Prepared:**

### Part 1 – Assets

Please provide the name of the asset(s) and unique property reference number. Please liaise with your Community Link Officer to obtain these if required.

### Part 2 – Services

Where there is a service provision associated with an asset, please can you consider any staff employed (no personal information at this stage), service contracts, any statutory duties as relevant and list them below.

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### Part 3 - Proposal

Please use this section to provide an overview of your devolution ask

### Part 4 – Opportunities and Benefits

Please use section to outline the opportunities and benefits of the proposal.

This could include a consideration of:

- An overview of the benefits for the local community
- How the proposal contributes to local or Cornwall Council priorities
- Contribution to mitigating climate change
- Opportunities to enhance biodiversity
- Investment/external funding opportunities
- Cost saving opportunities
- A demonstration of commitment from you to deliver the proposal (e.g. a Council resolution)

This section will be of particular importance when considering the prioritisation of the proposal, so please complete as fully as you can at this stage.

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### Part 5 – Local knowledge, risks and issues (due diligence)

Please use this section to highlight anything you can think of at this stage that you believe has the potential to add complexity to the delivery of the proposal.

By providing this information now we can identify matters that may introduce delays in later stages.

### Part 6 – Stakeholders

Please use this section to identify stakeholders who have already been or will need to be engaged with on the proposal

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**Please provide details of the appropriate person to contact in regard to this proposal:**

**Name:**

**Role:**

**Email:**

**Telephone:**