



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on Thursday 5<sup>th</sup> June 2025 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

### AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Election of Chairman for the Civic Year 2025-26.**
- 4. Election of Vice Chairman for the Civic Year 2025-26.**
- 5. Library and Community Hub:**
  - a) To consider: Newsletter from Torpoint Library and Community Hub and additional report (as circulated).
  - i) To consider: opening every Saturday morning for a trial period.
  - b) Café Income & Expenditure (to follow).
- 6. Minutes of the previous meeting.**

Minutes of the Development and Localism Committee meeting held on Thursday 3<sup>rd</sup> April 2025.
- 7. Matters Arising from the minutes**
  - a) Torpoint Skate park – to agree next steps working with Torpoint Ramps Forum. Plus opportunity to financially support Torpoint Ramps Forum running a similar event to their 'market stall' at the skate park for Torpoint Fest '25, from midday – 3.00pm (minute number 161-24D&L (b)).
  - b) 'Love Fore Street' – offer free use of facilities and free advertising (minute number 161-24D&L (c) refers).
  - c) Torpoint Artists Collective CIC pursue the collaboration (minute number 165-24D&L (b) refers).
  - d) To update on progress with June '25 council newsletter.
- 8. Policies referred to this Committee**
  - a) Review Terms of Reference Development and Localism Committee (as previously agreed).
  - b) Review the Council Strategy and consider proposal of acceptance to the New Council (Town Council Strategy is [here](#)).
  - c) Communications and Social Media Policy (updated version to follow).
- 9. To consider the Council Risk Management**
  - a) Budget Variance – Development & Localism responsibilities (April 2025 Budget Variance Information) (as previously circulated).
- 10. Items Referred to this Committee** a) None.
- 11. Other projects:**
  - a) Tennis courts, 'Tennis Open Day' event Saturday 21<sup>st</sup> June '25 (as circulated) (minute 165-24D&L (a) refers).
- 12. Planning Applications** a) None.

### 13. Localism

- a) Update on Town Team Project Board (minute 167-24D&L (a) refers).
  - i) Award of contract for the RIBA 3 Detailed Design reports for the Lower Fore Street Redevelopment site.
  - ii) Award of contract for the Torpoint Visitor Website.
  - iii) CLUP – Year 4 funding bid – Torpoint Event and Facilities Improvements Project.
- b) 3G Pitch Project (minute 167-24D&L (b) refers).
- c) Vision and other Projects.
  - i) Thanckes Park (minute number 167-24D&L (c) refers).
- d) Neighbourhood Development Plan (minute 167-24D&L (d) refers).
- e) Tourism event 2025 (minute 167-24D&L (e) refers).
  - i) To review the current budget position for Torpoint Fest '25 (to follow).

### 14. Climate Emergency Action Plan

- a) To update on the actions relating to this Committee on the updated Action Plan (see link [here](#)).

### 15. Equality, Diversity and Inclusion

- a) Accessible play equipment project (minute 169-24D&L (a) refers).
- b) Torpoint Diverse Advisory Panel update (minute 169-24D&L (b) refers).

### 16. Accounts for Payment.

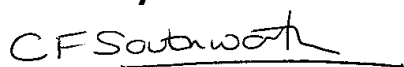
PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
Every Corner Distribution	TTCECD013	625.00	0.00	625.00	Distribution of June 2025 Newsletters
Spangles the Clown	1406-25	325.00	0.00	325	Provision Entertainment at Torpoint Fest '25
Black Friday	Torpoint Fest '25	350.00	0.00	350	Provision Entertainment at Torpoint Fest '25
Print Options	INV-15150	60.00	10.00	50.00	Printing of Anniversary Photo Display (A1)
Celebration Pyrotechnics	Torpoint Fest '25	1,920.00	320.00	1,600.00	(Total display value £2,000 plus VAT £2,400 less £480.00 deposit paid)
Biffa	522C34641	50.72	8.45	42.27	Recycling Collection Council Chambers
Biffa	522C34640	51.58	8.60	42.98	General Waste Collection Library
Biffa	522C34642	67.34	11.22	56.12	General Waste Collection Council Chambers
Biffa	522C34639	33.82	5.64	28.18	Recycling Collection Library
Streetmaster	12837	157.20	26.20	131.00	Stainless Steel Plaque (Stockton)
Andy Campfield	VE Day 80	40.00	0.00	40.00	Photography for VE Day 80 Event
B.E White	015/25	450.00	0.00	450.00	Financial Support to Complete Year-End Accounts
<b>TOTAL</b>		<b>4,130.66</b>	<b>70.11</b>	<b>4,060.55</b>	

### 17. Correspondence.

- a) To consider: Street lighting Initiative - Next Phase – Cornwall Council (as circulated).
- b) To note: Employer Newsletter May 2025 – Cornwall Pensions (as circulated).
- c) To consider & note: Grant Funding Available for Cornwall Community Projects – Prime (as circulated)

### 18. Date of next meeting. Thursday 3<sup>rd</sup> July 2025.

### 19. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 30<sup>th</sup> May 2025