

OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 2nd June 2025

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	In house repairs to parquet floor in room one has not lasted, a professional contractor will need to be sought.	Ongoing
	Following flooding and initial inspection, CCTV survey of the sewerage system has been booked.	Ongoing
	Luminescent strips on doors that have been painted in the past, are in the process of being replace.	Complete
	Draft excluding strips are being fitted throughout the building.	Ongoing
	External decorating of lower walls and window sills has been completed by the Operations Team.	Complete
	The hot water cylinder has been repaired, during the repair it was discovered that the van on the cylinder was stuck although now working, a replacement should this happen again may not be able to be sourced. (It was highlighted last year that the combi boilers, may also be not be fit for repair in the near future)	Complete
	Lift inspection by BES carried out, no faults to report.	Complete
LIBRARY & COM HUB	The library team have re-potted the plants and tidied up the front of the library including repainting of the bollards.	Complete
	Intruder Alarm serviced library.	Complete
	Library central heating system, Ops Man still investigating. Pergola replacement quote awaited.	Ongoing Ongoing
PARKS	Work to reinstate the football pitch in Cambridge field been delayed due to hot weather.	Complete
	2 Tennis request damaged and many Tennis balls missing. CCTV checked.	Complete
	New post and rail fence with mesh installed at Chestnut Close playpark, continued to be highlighted on the annual parks report but recently more paths have been pushed through the brambles, leading the stream behind to be easily accessible. Also highlighted to the office during a phone call from a concerned parent.	Complete
PUBLIC CONVENIENCES		
TRAINING	The Support Officer has completed all FILCA modules.	Completed
	Operations Manager attended the Supplier Emission Measurement and Reduction Workshop 3 online sessions.	Completed
	Operations Team completed Parks Inspection app refresher training.	Completed

BENCHES	Mr Stockton plaque ordered / delivered 23/05/25 – installation planned.	Ongoing
FOOTPATHS	Cormac plan to start work on half of footpath 1, from Torpoint Community College entrance to the A374, during the May half term. Remaining work will be completed in the October half term.	
JAPANESE KNOTWEED	New SLA for treatment has been received. Council adopted SLA, Clerk to sign on behalf of council.	Ongoing
CHRISTMAS LIGHTS/ BUNTING	Tender has been issued for the supply, installation and removal of the Christmas lights for the next 3 years. Results to be considered at this meeting	
OTHER	<p>The Operations Manager, filled an accident report after knocking himself on the head with a post driver whilst installing the fence at Chestnut Close Playpark. No further action required.</p> <p>The Ops Team and volunteers supported Torpoint Scouts with their 100th Anniversary St George's Day Parade.</p> <p>The Operations Team decorated Rendel Park, for the VE 80 Celebrations on the 8th May.</p> <p>The Operations Team are supporting the planning of Torpoint Fest '25 happening in June.</p> <p>St. James Church – bronze plaque WWI war memorial – approximate replacement value of around £17,500 + vat/shipping etc. Currently not on the council's fixed asset register.</p>	<p>Ongoing</p> <p>Complete</p> <p>Complete</p> <p>Ongoing</p>

Roof Cleaning Quotations		
Joe Lewis	£1550.00	
Tamar Clean	£1619.17	
Welch Works Cleaning Services	£1595.00	

Floor Repair re-surfacing		
Sandalwood Flooring	£1110.00	