



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 11th March 2025, 7.00pm, Mayor’s Parlour, Council Chambers.

PRESENT: Cllr Gary Davis Town Mayor (GD) - (Chairman), Cllr and Deputy Mayor of Torpoint Kim Brownhill (KB) – Treasurer, Cllr John Tivnan BEM (JT), Cllr Julie Martin (JM) – Markets and Cinema, Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Marlon Spurling (MS), Cllr Chris Goodman (CG), Cllr Rachel Evans (RE) Markets, Katie-Marie Martin (KMM) – Torpoint Scouts (KM), Cllr Samm Bickle (SB) – FoTP, Jenny Hughes (JH) – Scouts and Cinema, Milly Southworth (MSo) – Town Clerk and RFO (taking the minutes).

	Welcome - Chair Cllr and Mayor Gary Davis welcomed all members to the meeting.
1.	Apologies for absence None.
2.	Minutes of the previous meeting held on Tuesday 18th February 2025 (as circulated). All read, agreed minutes.
3.	Report from the Treasurer (KB) - Balance in account, £1,384.98. The first invoice for the bank account fee will be received soon - £4.25 per month. Invoice for payment outstanding for the road closure. The QR code – which donates immediately to the bank account has been set up. KB to share with JM and KMM.
4.	Planned Events/Diary Dates - see attached Diary Dates November Additional diary dates are: JH – gave more information about the Prostate Blood Testing event on Thursday 26 th June, committee room, 6-8.30pm. JH – Saturday 5 th April 10.00am – 12.30pm, Council Chambers, Scouts Easter Craft Fayre and coffee morning JH – Sunday 27 th April St George’s Day Parade – is proceeding. 'Family Dog Show' date to be agreed, also Christmas Carol’s at Bénodet date to be agreed.

	<p>MSo highlighted a telephone enquiry regarding the possibility of a business coming to the town to run an 'inflatable event', and has directed them to Cornwall Council, as they would like to run the event in the top field at Thanckes Park.</p>
5.	<p>Tourism event 2025. JM updated members on all activities to progress the event.</p> <p>Several stalls have been booked and have been advised of the need to be self-sufficient. A charge of £30 per stall will be made.</p> <p>Additional caterers have been in contact: Jo Lingard, Debbie Thorpe, Tamar Lounge (Trish), all will offer different food for sale, and will not duplicate the Town Fryers offer. A minimum £70 donation will be expected from caterers.</p> <p>The bouncy castle is booked. The ice cream van is booked. Painty Faces is booked. Will now start to advertise for community entertainment.</p> <p>A donation/pledge from Torcare has been promised. Also a College has been in contact, JM is in contact with them regarding a funding/stall opportunity.</p> <p>Publicity – the council newsletter has helped. More information to be shared on Facebook – date reminders etc and will now include the 'scan here to donate' QR code.</p> <p>Infrastructure is confirmed, with the exception of: -</p> <ol style="list-style-type: none"> 1. Biffa for waste removal 2. Insurance – quotation awaited 3. First Aid – JT will chase quotation for comparison against St John Ambulance. <p>Operations Manager to complete the Cornwall Council Event Notification form and risk assessment paperwork.</p> <p>Volunteers will be sought nearer the event date.</p> <p>Sponsorship/funding opportunities being looked into.</p>
6.	<p>Any other Business</p> <ul style="list-style-type: none"> ➤ Prostate testing is being offered free of charge at Plymouth Argyle. JH is hoping to receive some funding, which will mean the cost for the event in June will be reduced, to make it more accessible. ➤ The arrangements for Bonfire Night are going well. ➤ The road closure has been submitted for the St. George's Day Parade. ➤ Bank account charges are now being applied to Torpoint Community Cinema bank account.
7.	<p>Next Meeting Tuesday 8th April 2025 7.00pm - 8.00pm, Mayor's Parlour, Buller Road.</p>

Meeting closed at 7.32pm.