



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Monday 15th January 2025, 7.00pm, Committee Room, Council Chambers.

PRESENT: Cllr and Mayor of Torpoint Gary Davis (GD), Cllr and Deputy Mayor Kim Brownhill (KB) – Treasurer, Cllr John Tivnan BEM (JT), Cllr Julie Martin (JM) – Markets and Cinema, Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Marlon Spurling (MS), Milly Southworth (MSo) – Town Clerk and RFO (taking the minutes).

	<p>Welcome - Chair Cllr and Mayor Gary Davis welcomed all members to the meeting.</p>
1.	<p>Apologies for absence Apologies for absence was received from: Cllr Chris Goodman (CG), Cllr Rachel Evans (RE), Cllr Samm Bickle (SB) – FoTP, Jenny Hughes (JH) – Scouts and Cinema and Katie-Marie Martin – Torpoint Scouts (KM).</p>
2.	<p>Minutes of the previous meeting held on Monday 11th November 2024 (as circulated). All read and agreed minutes.</p>
3.	<p>Report from the Treasurer (KB) - Balance in account, £1,38.98 Received a donation of £60.00 at the Christmas lights switch on event. Generator donation for the Christmas light switch on - £127.50 Switch on road closure invoice to pay Carol's in the park – income generated £99.62, less donation to Torpoint Silver Band of £50.00 Banking update, Santander now requires all committee members to hold an account with them, to open up a new Treasurers account. Therefore, following discussion, members' voted and agreed to accept the £4.25 monthly charge, from Lloyds Bank plc, the existing Treasurer's account provider.</p>
4.	<p>Planned Events/Diary Dates - see attached Diary Dates November Additional diary dates are: JT - Thursday 27th March, RBL presentation evening for all those who assisted/supported the Poppy Appeal, 7.30pm, Comrades Club Sunday 25th May, RBL Re-dedication of the RBL Standard, Parade will leave Albion Road at 10.40am to St James Church for a service to start at 11.00am Thursday 30th October, RBL Launch Poppy Appeal Concert, 7.30pm, St James Church Saturday 6th December, RBL Christmas Dinner, Torpoint AFC RP - Saturday 19th July, Torpoint and Rame Peninsula Lions Fayre, more details to follow</p>

	<p>TTP - Saturday 29th November, Christmas Lights switch on, Fore Street Family Dog Show date to be agreed Saturday 22nd November Lantern Making</p> <p>Sunday 27th April, St. George's Day Parade, Torpoint Scouts</p> <p>All Friends of Thanckes Park dates to be added</p> <p>Action Clerk to upload latest diary dates to council social media site, to encourage other organisations to give dates, ready for the next council newsletter.</p>
5.	<p>Tourism event 2025. JM – Unfortunately the grant application to The National Lottery Fund was unsuccessful. Will need to look at funding and sponsorship opportunities.</p> <p>All the infrastructure purchase orders will be issued in the next few days, action Clerk.</p> <p>Celebration Pyrotechnics is booked for fireworks, JT has paid the deposit payment to confirm the booking.</p> <p>Discussed Painty Faces charges and agreed to proceed with booking (last time was £315, now £360 for the same number and the same amount of hours) Action Clerk</p> <p>Catering: Town Fryer will provide burgers, hot dogs etc, as well as running the Bar Tricia from Tamar Lounge and Torpoint Mosquito Sailing Club has enquired about offering food, also Jo from The Horsebox. Nicky's Ices ice-cream van is booked.</p> <p>An updated poster advertising for catering, stalls etc, will be included in the next council newsletter.</p> <p>Entertainment: The Harry Peanut Show is confirmed, also The Tyrns. Will contact the local schools, also Torpoint Ukele, Torpoint Lady Singers, Torpoint Silver Band, Torpoint Sea Cadet Band – will be asked to perform a display. Spangles The Clown is confirmed also.</p> <p>More collection buckets will be required, JT has buckets which can be borrowed.</p> <p>Clerk has contacted Miss Ivy Events to advise the date of the event.</p> <p>Operations Manager action to complete the Cornwall Council Event Notification form and risk assessment paperwork; Clerk to action insurance documentation and request First Aid support from St John Ambulance.</p> <p>Project Initiation Document and latest publicity poster – action JM.</p>
6.	<p>Any other Business None.</p>
7.	<p>Next Meeting Tuesday 18th February 2025 7.00pm - 8.00pm, Mayor's Parlour, Buller Road.</p>

Meeting closed at 7.45pm.