

Agenda 15b)

D+L  
03/04/25

**Milly Southworth**

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**From:** Sarah Mason (CAPTC - Town Council) <Sarah.Mason@cornwall.gov.uk>  
**Sent:** 27 March 2025 09:45  
**To:** Lee Dunkley  
**Cc:** CornwallALC Enquiries  
**Subject:** Cornwall Association of Local Councils - Staffing changes

Information Classification: CONTROLLED

Dear All,

Last year the CALC Board undertook a membership survey to consider the future role and services of the Association and succession planning for the future. At that time Sarah indicated that she was looking to step back from her full time role as County Executive Officer after 20 years in post and 25 years with the Association. The Board felt that it was essential that its succession planning reflected the needs of the membership identified in the survey last year including practitioner knowledge from within the sector and an understanding of local government in Cornwall.

The elections in May, create an opportunity for change and the possibility for an internal appointment to the role in order to ensure a successful handover. I am now able to confirm that the Board has appointed Lee Dunkley as the new Cornwall County Executive Officer, taking over from Sarah from April 1st, 2025. Sarah will be reducing her hours and moving to a new role of Assistant County Officer supporting Lee over the next 12 months and will continue to deliver training, support and advice for council members and staff.

Throughout the past year Lee has demonstrated his commitment to the work of the Association and its member councils and has attended many training events and CAP meetings to meet and make contact with councillors, officers and representatives of partner organisations. I am confident that he will continue to build on the strengths of our organisation and our offer to members and I hope that you will welcome Lee to his new role.

Kind regards,

Stuart Roden  
Cornwall ALC Chair

2 Riverside House  
Heron Way  
Newham  
TRURO  
Cornwall TR1 2XN  
Direct Line : 01872 324129  
Mobile Tel : 07837 229982  
Email : enquiries@cornwallalc.org.uk  
www.cornwallalc.org.uk

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