



TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 6th March 2025 at 7.00pm in the Council Committee Road, 4 York Road, Torpoint.

PRESENT: - Councillor Miss R A Evans BEM (Chairman), Councillor G J Davis (Town Mayor), Councillors Mrs. L Fellows, Mrs. C E Goodman, L E Keise, Mrs. J M Martin (Deputising for Councillor Mrs. J L Reeves), C R Sawyer, C R Still, J Tivnan BEM and B A Walsh, plus the Town Clerk & RFO (Clerk).

IN ATTENDANCE: Councillor Mrs. K Brownhill (Deputy Town Mayor) and Councillor M J Spurling.

	ACTION
<p>140-24D&L Apologies for absence Apologies for absence were submitted on behalf of Councillor Mrs. J L Reeves.</p>	
<p>141-24D&L Declarations of Interest relating to items on the Agenda a) None.</p>	
<p>142-24D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Thursday 6th February 2025 were taken as read, confirmed and signed by the Chairman.</p>	
<p>143-24D&L Community Hub and Library a) Newsletter from the Library and Community Hub: - The Chairman (Councillor Miss R A Evans BEM) thanked all the team at the Library and Community Hub for their continued efforts, noting the newsletter plus the report from the Community Hub and Library Development Manager (CH&LDM), which had been previously circulated. Following discussion regarding 'undertake a review of Saturday opening times', which was an advisory from the recent Personnel Committee meeting. The CH&LDM is tasked with preparing Saturday opening proposals, detailing staffing proposals and activities that could be planned for the Saturday opening, to be reviewed by this committee.</p> <p>b) Café Income & Expenditure: - The café income and expenditure to date, as previously circulated, is noted.</p>	CH&LDM
<p>144-24D&L Matters arising from the minutes a) To consider next steps regarding enquiry re Torpoint Family Hub: - Pursuant to minute number 127-24D&L (a), the Clerk attended a meeting with Cornwall Council to progress this enquiry. Next step is to arrange a meeting with representatives of the Torpoint Family Hub, at the facility.</p> <p>b) Elections 2025 publicity: - Pursuant to minute number 127-24D&L (b), regarding Elections 2025 publicity, activities already undertaken or being planned: -</p> <ul style="list-style-type: none"> i) Published on social media existing Councillors reasons for being a councillor, this will be removed in advance of the start of the Pre-Election period (Friday 14th March). ii) Published information in the February newsletter. iii) Published a leaflet, similar to the CALC one, detailing information about 'Torpoint Town Council' and the current projects the council is working on. iv) Printed a 'pull up banner', to promote the activities of the council. This can be used at events beyond the elections. v) Arranged a 'come and meet your Councillor' event at the library and community hub. 	Clerk/ Cllr Davis/ CH&LDM

<p>145-24D&L Policies referred to this Committee None.</p>	
<p>146-24D&L To consider the Council Business Risk Management a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the updated January 2025 financial information, as previously circulated and the items relevant to this committee. There are no current concerns.</p>	
<p>147-24D&L Items Referred to this Committee a) Torpoint Skatepark 2025 update and Brief Impact Report - Skate Ramps Forum and additional information including request for funding to run a skate jam:- Following discussion, it is agreed the Chairman (Councillor Miss R A Evans BEM) will arrange to meet with a representative from the Skate Ramps Forum, highlighting: -</p> <ul style="list-style-type: none"> i) Does the Forum wish to have a council appointed representative on the group? If so, the Forum will need to request this. ii) Ensure collaboration with the Diverse Advisory Panel (DAP), particularly around the accessibility to Thanckes Park Play Park, which DAP has been investigating. iii) The council may consider funding or part funding an event in 2025 at the skate park, will need to know planned cost. 	<p>Cllr Evans/ Clerk</p>
<p>148-24D&L Other projects a) Tennis courts / LTA Action plan: - The Chairman (Councillor Miss R A Evans BEM) was delighted to report, accompanied by Councillors Mrs. L Fellows and Mrs. J M Martin and the Clerk, having attended the AGM for Tennis Cornwall in Newquay on 1st March, to accept <i>the LTA Tennis Awards 2025 – Cornwall, County Winner - Torpoint Town Council (Thanckes Park)</i>. The Chair of Tennis Cornwall, when presenting the award, commented that he had not yet visited the courts and would be ensuring he visits this year! The Clerk advised, having progressed discussions with South Devon Tennis Centre, regarding playing 'Accessible tennis', a meeting to progress an 'Accessible tennis event' is being arranged. Unfortunately one of the trained Activators is now unable to start, therefore, recruitment activities to search for an additional Activator will be undertaken.</p> <p>b) Collaboration with Torpoint Artists Collective CIC to develop an Arts, Culture and Creative Industries Strategy: - Pursuant to minute 137-24D&L (a), the Torpoint Artists Collective CIC has been advised the members who are keen to pursue the collaboration to develop an Arts, Culture and Creative Industries Strategy and a meeting is being arranged to progress this initiative.</p> <p>c) To receive a verbal update: Horson Field Torpoint Football Alliance and Home Advantage Programme: - The Town Mayor (Councillor G J Davis) gave a verbal update on the Horson Field Torpoint Football Alliance and Home Advantage Programme.</p> <ul style="list-style-type: none"> ➤ As advised last year, Cornwall FA invited Cornwall Council, Antony Estate and Torpoint Town Council to a meeting last year. ➤ Cornwall Council is surrendering their lease of Horson Field back to Antony Estate. ➤ Cornwall Council was keen to surrender the lease to Antony Estate by last summer, however, were convinced to hold it for the grant funding opportunity planned for the end of the year. 	

- Cornwall Council is looking to secure a lease for the existing carpark. Antony Estate have made it a condition of the lease that this can only be agreed with the transfer of Horson Field to an organisation to maintain it (as Antony Estate is not planning to take on the running of a sports field).
- The field is only currently used for football with the space maintained for Torpoint Athletic Youth and Junior Football clubs for training and non-competitive football, the changing rooms are not considered suitable by the leagues with the changing rooms currently used for training storage.
- Working with Cornwall FA and Cornwall Council, the three Torpoint Football Clubs (Torpoint AFC, Torpoint Athletic Youth FC Youth and Torpoint Athletic FC Juniors) were invited to apply for their Home Advantage Programme (HAP) and Grass Pitch Improvement Programme. (GPIP)
- As Treasurer of Torpoint Athletic FC Juniors, Councillor Davis was part of the working party and selected to Chair the group.
- The three clubs have agreed a Memorandum of Understanding to work in partnership under the Torpoint Football Alliance (TFA).
- After the details of the programme were released in early December all stakeholders have agreed with the direction planned to take.
- Antony Estate agreeing in principle to TFA's vision, for the pitches to be maintained and the granting of a 25 year lease and the vision the TFA have for the site.
- Antony Estate and Cornwall Council are agreeing a separate lease for the carpark alongside the cemetery, this is not part of the lease for the field. However, Cornwall Council will allow its use for Horson Field.
- A bid for maintenance funding for equipment and materials of the pitches for five years was submitted earlier in February, following a very detailed pitch survey.
- TFA has with Cornwall Council and Cornwall FA, at the end of February, bid for the Home Advantage Programme opportunity to secure the field, provide at least 3 pitches, refurbish the changing rooms, add facilities to provide a maintenance revenue and store equipment. £250k in total.
- The two grants together, are understood to be independent of each other, however the five year maintenance bid is a condition of the Home Advantage Programme being awarded.
- If successful, they will allow the TFA to transform Horson Field into Horson Park.
- It is understood the Football Foundation is aiming to provide decisions by the end of March.
- The condition of the Home Advantage Programme funding if successful, is all parties will complete the transaction in 12 months.
- Torpoint Football Alliance will be looking to provide a secure area for the football area for maintenance, however the public footpath would be maintained by Torpoint Football Alliance, as part of the lease.
- Torpoint Football Alliance is keen to consider how public access can be maintained to areas of the field and will be looking to work with Torpoint town Council as the proposal progresses, to see how this may be delivered.
- Further updates to the council will be made in due course.

149-24D&L Planning Applications

None.

150-24D&L Localism

a) Town Team Project Board (TTPB): -

The next meeting of the TTPB is on Monday 17th March 2025.

b) 3G Pitch 9v9 Project: -

Pursuant to minute 133-24D&L (b), the Chairman (Councillor Miss R A Evans BEM) explained that nothing further has changed since the announcement made by Torpoint Community College to withdraw the planning application. As soon as a revised location is agreed, a new planning application will be submitted by Torpoint Community College.

c) Vision and other Projects: -

The Chairman (Councillor Miss R A Evans BEM) explained, whilst the Clerk has been progressing the renewal of the lease of Bénodet Park and the Skate Park with Cornwall Council, Cornwall Council has corresponded asking whether the town council is interested in taking a long lease or freehold of the whole of Thanckes Park. Following in depth discussion, it is **recommended** to enter into a conversation with Cornwall Council, without commitment, on the opportunity to take on a long lease or freehold of the whole of Thanckes Park.

d) Neighbourhood Development Plan (NDP): -

Pursuant to minute 133-24&L (d) there is no further update on the NDP.

e) Tourism event 2025: -

The Project Initiation Document was considered and is accepted, which resulted in in-depth discussions regarding the planned expenditure and costings for the event. Councillor Mrs. J M Martin updated members' on progress with stall bookings, infrastructure and entertainment, also sponsorship and funding. The Operations Manager will submit the event notification documentation to Cornwall Council. The budget document will be updated to include all planned expenditure and income.

Council

Ops Mgr
Clerk

151-24D&L Climate Emergency Action Plan

a) To consider the actions relating to this Committee: -

A meeting of the Climate Emergency Action Plan review group will be planned.

Cllr Evans/
Clerk

152-24D&L Equality, Diversity and Inclusion

a) Update on accessible play equipment project: -

No further update, publicity on the project is being made in advance of the Pre-election period.

b) Torpoint Diverse Advisory Panel update: -

No further update.

153-24D&L Accounts for Payment.

PAYEE	Invoice Number	Total	TAX	NET	Description
L&L Diverse Solutions	009/2025	4,110.00	685.00	3,425.00	5 days consultancy at £685 per day
BS Embroidery Plus	5169	126.64	21.11	105.53	Embroidered Staff Uniform
James Hallam	542102431	989.60	99.60	890.00	Fleet Rated Commercial Motor Renewal
Don Benson	60	48.00	0.00	48.00	Clock Winding St James
TOTAL		5,274.24			

<p>154-24D&L Correspondence</p> <p>a) To note: Response to [Cornwall] Councillor J Tivnan regarding Antony Road car park consultation/ Cornwall Council's proposal to lease car parks to Conserv: - Members' noted the self-explanatory good news, regarding Antony Road car park.</p> <p>b) To consider and note: Fore Street correspondence, suggestion for a 'Love Fore Street' round table meeting – Mr M Pontin: -</p> <p>Following discussion, it is recommended the council offers: -</p> <ul style="list-style-type: none"> i) Free of charge use of council facilities, for meetings, to a new collaborative group, made up of Fore Street traders, to progress the 'Love Fore Street' suggestion. ii) Free of charge advertising and publicity, of the 'Love Fore Street' collaborative group, in council communications. 	<p>Council</p>
<p>155-24D&L Date of next meeting</p> <p>Thursday 3rd April 2025.</p>	
<p>156-24D&L Any Business that has been disclosed to the Chairman and members prior to the meeting</p> <p>None.</p> <p>Meeting closed at 8.35pm _____ Chairman</p>	