



There was a member of the public in the public gallery.

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 5th December 2024 at 7.00pm in the Council Committee Road, 4 York Road, Torpoint.

PRESENT: - Councillor Miss R A Evans BEM (Chairman), Councillors Mrs. L Fellows, Mrs. C E Goodman, Mrs. J M Martin (Deputising for the Town Mayor), Mrs. J L Reeves, C R Sawyer, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk) plus the Community Hub and Library Development Manager (CH&LDM).

	ACTION
<p>106-24D&L Apologies for absence Apologies for absence were submitted on behalf of Councillor G J Davis (Town Mayor), Councillors L E Keise and B A Walsh.</p>	
<p>107-24D&L Declarations of Interest relating to items on the Agenda None.</p>	
<p>108-24D&L Community Hub and Library a) Newsletter from the Library and Community Hub: - The Chairman (Councillor Miss R A Evans BEM) thanked the Community Hub and Library Development Manager (CH&LDM) and staff for the monthly newsletter and report. The CH&LDM gave a verbal summary of the report, highlighting: -</p> <ul style="list-style-type: none"> i) Free Soup Friday's are very popular. ii) The Christmas Fare planned for the following day. iii) Organising and hosting the recent Partnership meeting, where lots of representatives from different organisations came together to share details about the work they are doing, with a view to them working more collaboratively together. The meeting highlighted the need for individuals to have support with completing forms; the CH&LDM detailed a suggestion to have a volunteer, who has significant knowledge in this field, assisting. The CH&LDM is advised to ensure that all the correct checks are in place before any volunteer starts to give support to individuals who would disclose confidential or personal information, in order to seek support advice from the volunteer. iv) On Wednesday 11th December, the Library and Community Hub is participating in the 'Light up your Library' project. In the summer of 2024 the destruction of Liverpool's Spellow Library and Community Hub hit the headlines and the vital neighbourhood asset was temporarily lost. Spellow Library has now been returned to its former glory and will reopen its doors to the public on Thursday 12th December 2024. On the evening of Wednesday 11th December in a show of solidarity, the Library and Community Hhub will place a light in the window of the building. <p>b) Café Income & Expenditure: - The café income and expenditure, to date, was shared on the screen, members' noted the report. (The Community Hub and Library Development Manager left the meeting at this point.)</p>	CH&LDM/ Clerk
<p>109-24D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Monday 4th November 2024 were taken as read, confirmed and signed by the Chairman.</p>	
<p>110-24D&L Matters arising from the minutes a) Feedback on the question put to Cornwall Council re Torpoint Family Hub: -</p>	

<p>Pursuant to minute number 92-24D&L (b), the Clerk explained a response from Cornwall Council has been received who have asked for more details about the town councils, aspirations and vision for the Torpoint Family Hub, so the matter can be considered further. Cornwall Council is keen to understand how the building aligns with the council's plans for Torpoint. The Clerk reminded members that all enquiries are currently at an exploratory only stage. The Clerk is directed to endeavour to seek some information about the activities currently being undertaken there, also the usage of the facility, it was highlighted that further discussion with Town Mayor (Councillor G J Davis) is also needed. Once more information is forwarded to Cornwall Council, a review by Property Services will be undertaken.</p>	<p>Clerk/ Cllr Davis</p>
<p>111-24D&L Policies referred to this Committee a) Town Council Strategy (for annual review): - The Chairman (Councillor Miss R A Evans BEM) and Clerk will update the document in time for review at the December council meeting. b) Town Council Action Plan (updated - for annual review): - The Chairman (Councillor Miss R A Evans BEM) and Clerk will update the Town Council Action Plan, in line with updating the Strategy and will be represented at the next council meeting.</p>	<p>Cllr Evans & Clerk</p>
<p>112-24D&L To consider the Council Business Risk Management a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the updated October 2024 financial information, as previously circulated and the items relevant to this committee. There are no current concerns.</p>	
<p>113-24D&L Items Referred to this Committee None.</p>	
<p>114-24D&L Other projects a) Tennis courts and equipment update plus Nomination for LTA <i>Tennis Awards 2025 presented by Lexus</i> submitted by the LTA: - Pursuant to minute 97-24D&L (a) members' were delighted to read about the Nomination for LTA <i>Tennis Awards 2025 presented by Lexus</i>, submitted by the LTA.</p>	
<p>115-24D&L Planning Applications None.</p>	
<p>116-24D&L Localism a) Town Team Project Board (TTPB): - The next meeting of the TTPB is on Monday 9th December 2024. The Masterplan consultation has now commenced, information will be re-circulated on social media. The consultant is available to meet face to face in the Library and Community Hub on Monday 9th December from 12 noon – 2.00pm and again on Wednesday 18th December from 3.00pm – 6.00pm. b) 3G Pitch 9v9 Project: - Pursuant to minute 99-24D&L (b) (i), the project is progressing. The Clerk attended a meeting of the steering group, earlier the same day, the documentation for the planning application has been submitted to Cornwall Council on behalf of the Football Foundation and is now being validated, ready to go 'live' on the planning portal. The council has offered to support the organisation of a public consultation event for the planning application, likely to be organised in the New Year. c) Vision and other Projects: - i) To consider and plan for suitable ideas to promote and publicise the Elections in 2025: - The paper, as circulated, highlighted ideas for the promotion and publicity of the Elections in 2025. These were all discussed in detail, the opportunity to promote attendance to committee and council meetings in February 2025 as 'open to the public', was agreed and is certainly encouraged,</p>	<p>All members</p>

with refreshments to be offered after the meetings have concluded. Members' were enthusiastic about the other ideas, including information being shared in the next newsletter; attendance at a future market; ensuring the differences between being a Town and Parish Councillor and being a Cornwall Councillor are highlighted. A 'councillor' pack of information was also suggested. Councillor J Tivnan BEM reported that Cornwall Council is planning a Councillor Fair event in County Hall in Truro in January 2025, the specific date is due to be publicised shortly.

d) Neighbourhood Development Plan (NDP): -

The Clerk explained the policy changes relating to Defiance Field, due to the close proximity of the site to Thanckes Tanks (the Oil and Pipelines Agency) have now been received and information will shortly be shared with the steering group for their consideration. Once the updated policy(ies) is/are agreed, the Regulation 16 consultation will be undertaken again by Cornwall Council.

e) Tourism event 2025: -

No further update.

117-24D&L Climate Emergency Action Plan

a) To consider the actions relating to this Committee: -

Following a positive comment regarding the new booking system for the Household Waste Recycling Centre at Saltash, the member was asked to email [Cornwall] Councillor J Tivnan BEM with this feedback. A meeting of the Climate Emergency Action Plan review group will be planned for the New Year.

Clr Reeves

Clr Evans/
Clerk

118-24D&L Equality, Diversity and Inclusion

a) Update on accessible play equipment project: -

A summary of the funding already received or expected for the project is: -

- £855.00 from community fundraising event;
- £400.00 Cornwall Council Community Chest Grant;
- £50.00 Team Raleigh CIC;
- £100.00 1730 Club;
- £200.00 Royal Naval Association (RNA);
- £1,000.00 Torpoint and Rame Peninsula Lions Club;
- The Local Masons' groups have given an indication that there will be a donation to the project and they are planning to organise a cheque presentation in January 2025.
- Local Community Markets will be donating £500.00;
- Torpoint Community Cinema will be donating £500.00.

This is a total of **£3,605.00**.

- A local family, who decorate the outside of their house in Maple Avenue every year for Christmas, has agreed to fundraise for the project this year too.

Unfortunately, the council has not received a reply to the funding bid, for £5k, which was submitted to the Wooden Spoon Charity, therefore the bid is unsuccessful. Other suggestions of who to ask for funding were given along with purchasing 'collection pots' which could be placed in various locations around the town.

b) Torpoint Diverse Advisory Panel update: -

No further update since the last meeting.

119-24D&L Accounts for Payment.

PAYEE	Invoice Number	Total	TAX	NET	Description
PPL PRS	SIN2895223	509.69	84.95	424.74	Music Licence 2024/2025 Council

					Chambers	
Don Benson	57	48.00	0.00	48.00	Clock Winding St James Church	
L&L Diverse Solutions	028/2024	3,288.00	548.00	2,055.00	4 Days Consultancy at £685 Per Day	
TOTAL		3,970.69				
<p>120-24D&L Correspondence</p> <p>a) To note: A new Cyber Protect Officer for Cornwall – Devon & Cornwall Police: - Noted. It is suggested to make a booking for the Cyber Protect Office to visit Torpoint next year and give a talk.</p> <p>b) To consider: Correspondence addressed to [Cornwall] Councillor J Tivnan BEM regarding Parking Consultation – Cornwall Council: - Councillor J Tivnan BEM explained having received this correspondence, he will reply to the consultation by the deadline.</p> <p>c) To consider: Question for council, reference Oakwood Academy Parking and Access Issues – Mr P Stroud: - As the author of the correspondence was in the public gallery, it was resolved to suspend Standing Orders to allow the author to speak on the matter. Standing Orders were resumed at 8.34pm. It was agreed for [Cornwall] Councillor J Tivnan BEM to endeavour to obtain a meeting with the Principal of Oakwood College to bring these parking concerns to their attention. Councillor Tivnan added that he would ensure that local residents, living in the vicinity of Oakwood College, would be communicated with, by him, after the meeting with the College is held.</p> <p>d) To consider: Notification and plans in respect of proposals under the Electronic Communications Code, Land at Trevol Business Park, Trevol Road, Torpoint – Perry Williams Ltd: - Noted.</p> <p>e) To consider: Belle Vue Square Parking permits – Mr T Knox-Johnston: - Clerk is directed to reply to the correspondent with a similar response to a previous correspondent, who had contacted the council on the same matter previously [October 2023].</p> <p>f) To consider: Current situation with the old Fire Station, Torpoint – Mr C Walters: - Clerk is directed to reply to the correspondent advising the [Cornwall Council] old Fire Station building is not available for use in its current format due to the presence of asbestos. The town council has been consulted with by Cornwall Council, the building is currently included on their asset release process, for disposal on the open market.</p>						<p>Clerk</p> <p>[Cornwall] Cllr Tivnan</p> <p>Clerk</p> <p>Clerk</p>
<p>121-24D&L Date of next meeting</p> <p>Thursday 6th February 2025.</p>						
<p>122-24D&L Any Business that has been disclosed to the Chairman and members prior to the meeting</p> <p>None.</p>						
<p>Meeting closed at 8.44pm _____ Chairman</p>						