

**Torpoint Town Council**

**From:** Raymond Olver <Raymond.Olver@cornwall.gov.uk>  
**Sent:** 25 November 2024 16:32  
**To:** Milly Southworth  
**Subject:** Revised Town & Parish Elections May 2025 - Recharge Esitmates

Dear Clerk

Further to my previous email one of the eagle-eyed amongst you spotted that the figures did not add up.

This was an error on my part for which I apologise – revised figures are set out below for **Torpoint Town Council - East Ward**.

There have been significant changes in the costs of Elections compared to those held in 2021 including,

- The 2021 Election costs were split 3 ways between The Police and Crime Commissioner Election, Cornwall Council and your own Council - next year the costs will only be split 2 ways.
- The Government gave a specific Section 31 grant to assist with the Parish Elections in 2021.
- Polling Stations have increased their charges to ensure increased fuel costs are covered.
- The legislation surrounding entitlement to Holiday Pay has changed for zero hour contract staff and all Election staff costs have had to be increased by 12.07%.
- Fees for the lowest paid staff (Poll Clerks, Count Assistants ..... ) have been increased to ensure they meet Cornwall Council's commitment to paying the Living Wage.

**Contested Election**

Returning Offer Fee	£225.00
Polling Station(s)	£76.50
Poll Staff Fees	£1,586.00
Clerical Support (Election Team)	£582.75
Additional Clerical Support	£82.85
Polling Station Equipment	£148.50
Nomination Packs	£109.48
Ballot Papers	£250.50
Postal Vote Packs	£405.90
Postal Vote Opening Staff	£197.27
Returned Postal Votes	£730.62
Count Centre Staff	£202.91
Count Centre (including Security Costs)	£290.56
Payroll	£22.80
<b>Total</b>	<b>£4,911.62</b>

**Uncontested Election**

Returning Offer Fee	£120.00
Clerical Support (Election Team)	£120.00
Nomination Packs	£109.48
<b>Total</b>	<b>£349.48</b>

Yours faithfully

Kate Kennally  
Returning Officer

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Dear Clerk

Further to my previous email one of the eagle-eyed amongst you spotted that the figures did not add up.

This was an error on my part for which I apologise – revised figures are set out below for **Torpoint Town Council - West Ward**.

There have been significant changes in the costs of Elections compared to those held in 2021 including,

- The 2021 Election costs were split 3 ways between The Police and Crime Commissioner Election, Cornwall Council and your own Council - next year the costs will only be split 2 ways.
- The Government gave a specific Section 31 grant to assist with the Parish Elections in 2021.
- Polling Stations have increased their charges to ensure increased fuel costs are covered.
- The legislation surrounding entitlement to Holiday Pay has changed for zero hour contract staff and all Election staff costs have had to be increased by 12.07%.
- Fees for the lowest paid staff (Poll Clerks, Count Assistants ..... )have been increased to ensure they meet Cornwall Council's commitment to paying the Living Wage.

### Contested Election

Returning Offer Fee	£225.00
Polling Station(s)	£76.50
Poll Staff Fees	£541.40
Clerical Support (Election Team)	£582.75
Additional Clerical Support	£82.85
Polling Station Equipment	£49.50
Nomination Packs	£19.32
Ballot Papers	£36.10
Postal Vote Packs	£54.12
Postal Vote Opening Staff	£26.30
Returned Postal Votes	£97.42
Count Centre Staff	£29.24
Count Centre (including Security Costs)	£41.87
Payroll	£17.10
<b>Total</b>	<b>£1,879.47</b>

### Uncontested Election

Returning Offer Fee	£120.00
Clerical Support (Election Team)	£120.00
Nomination Packs	£19.32
<b>Total</b>	<b>£259.32</b>

Yours faithfully

Kate Kennally  
Returning Officer

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