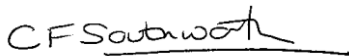


NOTICE is hereby given that a meeting of the Personnel Committee will be held on Tuesday 22nd October 2024 at 8.00pm (immediately after the Extra ordinary council meeting) in the Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

1. **Apologies for absence.**
2. **Declarations of interest relating to items on the Agenda.**
3. **To consider the council Staffing Budget for 2025/26**
(Confidential paper will be presented at the meeting, including any other documentation for consideration).
Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.
4. **Correspondence.**
 - a) (Via CALC) Worknest has issued an advice note for the new Duty for employers to prevent sexual harassment in the workplace, which comes into place on 26th October 2024 (as circulated). This provides guidance on the steps to be taken to ensure all Councils are compliant before the new Duty comes into place.
5. **Date of next meeting.**
Thursday 12th December 2024.
6. **Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Wednesday 16th October 2024