

Agenda 9d)

F + U

07/11/24

54 York Road  
Torpoint  
Cornwall  
PL11 2LG  
01752 815818  
[donbenson@hotmail.co.uk](mailto:donbenson@hotmail.co.uk)

Milly Southworth  
The Town Clerk  
Torpoint Town Council  
1-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

7<sup>th</sup> October 2024

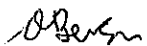
Dear Milly

Regarding the St James Church clock:

- 1) I have completed the annual lubrication and check today. As far as I can tell all is currently in order.
- 2) I can also confirm that I renewed my Public Liability insurance on 02/10/24, again through Premierline Business Insurance Brokers, and again using the package from Aviva Insurance. The insurance cover runs from 29/10/24 to 28/10/25.

For your records, please find the enclosed printouts of Premierline's invoice for £127.19 (I've paid for the full 12 months), the Statement of Fact, and the Schedule. They clearly show the nature of the business (Clock & Watch Service and Repair, which covers my winding duties) and the Public Liability cover limit of £1,000,000.00.

With kind regards



Don Benson

Mr Don Benson  
Mr Don Benson  
54 York Road  
Torpoint  
Cornwall  
PL11 2LG

Customer support: 0330 102 6174  
service@premierline.co.uk

## Invoice

Client Ref: 40048220  
Invoice Ref: 537754597  
Invoice Date: 02 October 2024

			Amounts (£)	Total (£)
<b>Tradesman &amp; Professionals Package - Aviva Tradesman Package Renewal</b>	Aviva Insurance Limited	Premium	46.60	127.19
	Policy Number: 96SEP1069295	Insurance Premium	5.59	
	Policy Term: 29/10/24 - 28/10/25	Tax		
		Admin Fee	75.00	
<b>TOTAL</b>				<b>127.19</b>

In accordance with your instructions, insurance cover has been arranged and payment is now due.

Payment of the amount shown has been received with thanks.

THIS IS NOT A VAT INVOICE

PREMIERLINE BUSINESS INSURANCE BROKER IS ACTING AS AN AGENT IN THIS CONTRACT. INPUT TAX MAY ONLY BE CLAIMED ON A VALID VAT INVOICE ISSUED BY THE PRINCIPAL