

SIGN AND RETURN



The Dan Maskell Tennis Trust
c/o 38 Smithy Lane, Lower Kingswood
Tadworth, Surrey KT20 6TX

Email: Liz@danmaskelltennistrust.org.uk
www.danmaskelltennistrust.org.uk

Charity No. 1133589

Torpoint Town Council
Camilla Southworth
Town Clerk & RFO
1 - 3 Buller Road, Torpoint
Cornwall PL11 2LD

20 August 2024

Dear Camilla

Wheelchair Offer Letter

The Dan Maskell Tennis Trust (the “**Trust**”) is delighted to offer you (the “**Recipient**”) a grant towards the cost of two wheelchairs (the “**Wheelchairs**”) for the purpose of participating in wheelchair tennis (the “**Purpose**”). The chairs will be the “ROMA Grass Roots Tennis Wheelchair”. You may wish to look at the chair on <http://www.romasport.co.uk/tennis-wheelchairs/>

The terms and conditions of the Trust’s offer are as follows:

1. The Recipient must contribute £300.00 towards the cost of each Wheelchair (includes delivery). The Trust will contribute the remaining cost for the chair, which is a set specification as detailed on the website.
2. Once your signed acceptance letter and payment has been received by the Trust, the Recipient will be advised how to proceed with regards to arrangements for the Wheelchairs to be ordered and delivered.
3. The Wheelchairs must be used solely in connection with the Recipient’s provision of wheelchair tennis and under no circumstances shall it be used for any other purpose. If the Recipient ceases to use the Wheelchairs for any reason, the Wheelchairs must be returned to the Trust, or transferred to another owner at agreement with the Trust.
4. The Recipient must, at all times, maintain the Wheelchairs in good condition (at the Recipient’s expense) and in accordance with any guidance provided by the Trust from time to time.
5. The Recipient must arrange for adequate insurance cover for the wheelchairs.
6. The Recipient must promptly provide to the Trust any information and/or reports requested by the Trust in connection with the Recipient’s use of the Wheelchairs and, more generally, the Recipient’s wheelchair tennis activities.

7. The Recipient shall use reasonable efforts to publicise the Trust's support and shall acknowledge the Trust's financial contribution towards the Recipient's activities at every reasonable opportunity. The Recipient may also be required to contribute to publicity for the Trust by way of attending an event and be featured on the Trust's website and/or promotional materials.
8. Neither the Trust's offer nor the receipt of the Wheelchairs automatically entitles the Recipient to (but does not affect the Recipient's ability to apply for) future financial support from the Trust.
9. This offer is valid for one year from the date of this letter. If no contact has been made by the applicant to claim the wheelchair within this time, the grant offer will be withdrawn.

Please confirm your agreement with the terms and conditions of this letter by counter-signing where indicated below and returning it to me via email. Please then make your payment for your contribution via direct transfer, please quote "24W10 Torpoint" as the payment reference. Our bank details are as follows:

Bank: CAF Bank, Sort Code: 40-52-40, Account No. 00019444, Payee: The Dan Maskell Tennis Trust

Alternatively if you wish to pay by cheque please make £600.00 payable to 'The Dan Maskell Tennis Trust' and send by post to 38 Smithy Lane, Lower Kingswood, Tadworth KT20 6TX

Once I have received the signed copy of this letter and your payment, I shall advise ROMA that the order for the wheelchairs may proceed.

Yours sincerely,

L Terry

LIZ TERRY on behalf of

THE DAN MASKELL TENNIS TRUST

Direct email: Liz@danmaskelltennistrust.org.uk

ACCEPTANCE

I hereby confirm my agreement with the terms and conditions of this letter.

SIGNED by _____ **on behalf of Torpoint Town Council**

DATE _____

President: Elaine Paige OBE

Hon Vice President: John Barrett MBE

Vice-Presidents: Mrs. Robin Maskell-Charlton, Sir Geoffrey Cass, Lady Olwen Cass, Andrew Castle, Mark Cox MBE, Tim Henman OBE, Sir Geoff Hurst, Jonathan Lane, Greg Rusedski, Sam Smith, Virginia Wade OBE, Jeff Wayne