



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15th August 2024 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: admin@torpointtowncouncil.gov.uk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
 - a) PA24/03675 - Replacement of the natural slate roof on lean-to extension, and repairs to the underlying roof structure if required. Replacement of 4 timber windows with white uPVC and replacement of roof light. Leadwork and render repairs as required. 103 Carbeile Road, Torpont, PL11 2NN.
 - b) PA24/03676 - Listed Building Consent for replacement of the natural slate roof on lean-to extension, and repairs to the underlying roof structure if required. Replacement of 4 timber windows with white uPVC and replacement of roof light. Leadwork and render repairs as required. 103 Carbeile Road, Torpont, PL11 2NN.
<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>
- 4. Cornwall Council Reports** (one report as circulated, one report to follow).
- 5. Police Activity Report.**
- 6. Minutes of the previous meeting.**
 - a) Minutes of the meeting held on Thursday 18th July 2024 (as circulated).
- 7. Matters arising from the minutes.**
 - a) None.
- 8. Mayor's communications.**
- 9. Question of which notice has been given or notice of motion.**
- 10. Torpoint Ferry Statistics** (to follow).
- 11. Financial Information.** July 2024 Budget Variance (as circulated).
 - a) Update from the Town Clerk regarding External Audit.

12. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council	802715760	444.00	0.00	444.00	Library Business Rates June

					2024
Cornwall Council	802311466	1322.00	0.00	1322.00	Council Chambers Business Rates June 2024
Cornwall Council	802923069	54.00	0.00	54.00	Tennis Courts Business Rates June 2024
Unique Fire and Security	SI33905	338.57	56.43	282.14	Fire Maintenance and Monitoring
Biffa	522C48267	83.50	13.00	69.58	Recycling Collection Council Chambers and Annual Waste Transfer Note Compliance Charge
Biffa	522C48268	110.16	18.36	91.80	General Waste Collection Council Chambers and Annual Waste Transfer Note Compliance Charge
Biffa	522C48266	96.46	16.08	80.38	General Waste Collection Library and Annual Waste Transfer Note Compliance Charge
Biffa	522C48265	83.50	13.00	69.58	Recycling Collection Library and Annual Waste Transfer Note Compliance Charge
Richards Builders Merchants Ltd	893015	131.46	21.91	109.55	Parks Maintenance
South West Councils	0000070242	110.40	18.40	92.00	Lizeta Fellows Neurodiversity Training
Health & Safety Adviser Online	71-2814714	79.80	0.00	79.80	Online Subscription
Cornish Tea & Cornish Coffee Co Ltd	SL88575	120.00	0.00	120.00	Coffee Machine Rental - Library
Print Options	INV-14663	1864.00	69.00	1795.00	Newsletter Artwork and Printing July 2024
Cornish Pod	iz1626	1714.40	0.00	1714.40	Buffet for Civic Service and Parade
Andy Campfield	Photos For Civic Parade	30.00	0.00	30.00	Photographs for Civic Service and Parade
Every Corner Distribution Ltd	Newsletter Distribution July 2024	714.00	119.00	595.00	Newsletter Distribution July 2024
Cornish Pod	iz1628	151.65	0.00	151.65	Refreshments for Library & Community Hub Training Day
Camilla Rose Signwriter	INV-000588	90.00	0.00	90.00	Updates to the Mayoral Board
Sea Cadets	262	100.00	0.00	100.00	Band for Civic Parade
Westcare Limited	SORD00212702	248.83	41.47	207.36	Stationery Order
Clifton Emery Design Ltd	SI-4701	1440.00	240.00	1200.00	Adjustments to the Neighbourhood Plan
AHGTC	Membership 2024 - 2025	30.00	0.00	30.00	Annual Membership to the Ancient and Honourable Guild of Town Criers
Cornwall Council	INV 8100490410	79198.78	72.00	79126.78	Salaries April - June 2024 plus Mayor's Allowance
ITEC	1015505	96.35	16.06	80.29	Meter Readings Photocopier
The Play Inspection Company	70658	594.00	99.00	495.00	Outdoor Annual Inspection and Life Expectancy - Came & Co

Don Benson	53	60.00	0.00	60.00	Clock Winding St James
Biffa	522C39815	11.21	0	11.21	July Invoice Underpaid (Admin Error)
Biffa	522C39817	9.76	0	9.76	July Invoice Underpaid (Admin Error)
Biffa	522C39816	7.97	0	7.97	July Invoice Underpaid (Admin Error)
Biffa	522C39814	7.97	0	7.97	July Invoice Underpaid (Admin Error)
Clay Art	050723ME	217.74	0	217.74	Provision of Clay Art Sessions – Library
TOTAL		89,898.77			

13. Correspondence.

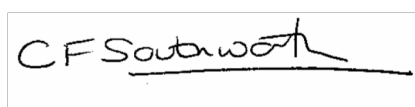
- a) Questions for council regarding net zero target – Mr S Pike (as circulated).
- b) Stroke Association Summer 2024 update – Stroke Association (as circulated).
- c) Further questions from Mr K Moon (as circulated).
- d) Online Survey – Tamar Valley National Landscape Management Plan 2025 – 2030 and press release (as circulated) <https://letstalk.cornwall.gov.uk/tamar-valley>.
- e) Torpoint Civic Chain quotation for repairs, plus additional insurance premium – Buck & Co. Jewellers (as circulated).
- f) Television & Film Licence Compliance – MPLC (as circulated).
- g) Employer Newsletter – Cornwall Pension Fund (as circulated).
- h) Torpoint old fire station – S Huggins Huggins Marine/Plymouth Boat Park (as circulated).
- i) Stoke Association South West Involvement Network members wanted! (as circulated).
- j) CALC News round up 01 August 2024 – CALC (as circulated).
- k) CALC Training Update August 2024 – CALC (as circulated).

14. Reports.

- a) Neighbourhood Development Plan (NDP) update.
Notice of Publication of the proposed Torpoint Neighbourhood Development Plan PA24/00004/NDP, (Regulation 16) consultation from Thursday 8th August 2024 – Friday 20th September 2024 midnight (extended for bank holiday), see <https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/> to make comments online. Comments can also be made by post to Neighbourhood Planning, PO Box 676, Threemilestone, Truro, TR1 9EQ.
- b) Torpoint Town Partnership (TTP).
- c) Town Team Project Board (TTPB) – update from meeting held Monday 12th August 2024 (as circulated).
- d) Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – July 2024 (report as circulated).
 - ii) CALC update following online meeting attending – July 2024 (Cllr Fellows report as circulated).

15. Date of next meeting.

Thursday 19th September 2024.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 9th August 2024