



**Town Team Project Board (TTPB) Meeting
Via MS Teams
Monday 24th June 2024 7.00pm**

Present:

		Voting or Advisory Member?
Les Allen	Lead Consultant	Advisory
Neil Emery Oliver Burton	Clifton Emery Design representatives	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Jules Cook	Torpoint Post Office and Shop	Voting
Councillor Gary Davis	Torpoint Town Councillor (Chairman)	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Becky Lingard	CHAT	Voting
Catherine Thomson	Cornwall Council – Community Link Officer	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
Milly Southworth	Town Clerk & RFO	Advisory

		ACTION
291. TTPB	<p>Welcome and apologies for absence Apologies for absence were received from: Kelly-Jane Brown – Coppola School of Performing Arts Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans Julie Martin - Coppola School of Performing Arts representative Sheena Morton - Torpoint Neighbourhood Development Plan William Trinick - Antony Estate Rob White - Torpoint Neighbourhood Development Plan</p>	
292. TTPB	<p>Presentation / updated work on the Masterplan (Clifton Emery Design representatives in attendance) A detailed review/ presentation of the updated proposals for the Masterplan was given by Clifton Emery Design, which members’ discussed and then the Chairman invited comments. The market square was discussed, also the parking, cycle parking, plus bin</p>	

	<p>storage, which are all needed for the accommodation. Again parking was discussed too, with the proposals providing 27 public parking spaces, this would include use of the existing taxi ranks.</p> <p>Following a question from the Chairman asking “what is the masterplan?”, Clifton Emery Design gave a detailed explanation. In the emerging Neighbourhood Plan it highlights in the site specific Lower Fore Street policy “a detailed masterplan should be submitted by the developer, showing how the requirements should be met”. A masterplan seeks to ensure that should proposals come forward for part of the site only, then they must accord with the masterplan. This therefore avoids incremental developments coming forward that do not relate to the masterplan. The consultant added the site of the former Police Station is likely to be the first site which comes forward for development.</p> <p>The consultant has received some additional site proposals from Councillor Chris Goodman and will review the same, if there are any other locations please do liaise directly with the consultant. Catherine Thomson agreed to review the CC mapping system for any possible land opportunities.</p> <p>Following a proposal put by the Chairman (Councillor Gary Davis), this was seconded by Councillor Chris Goodman, it is proposed to recommend to adopt the Masterplan study as presented, for the Lower Fore Street Development, by Clifton Emery Design.</p> <p>The Chairman (Councillor Gary Davis) minuted thanks to Neil Emery and Oliver Burton from Clifton Emery Design for attending and giving the final presentation of the Masterplan.</p> <p>(Both representatives left the meeting at this point).</p>	<p>C Thomson</p> <p>Council</p>
293. TTPB	<p>Minutes of the previous meeting held Tuesday 11th June 2024: - The minutes of the previous meeting held on Tuesday 11th June 2024, as circulated, were taken as read and confirmed.</p>	
294. TTPB	<p>Update on the Lower Fore Street Redevelopment The consultants’ slides are shared, a reminder of the confidentiality of the PowerPoint slides which are shared with these minutes. The consultant gave a brief summary: Torpoint Project 4 – New Build of Community Hub & Residential</p> <ul style="list-style-type: none"> ➤ Letters of support to Asset Management Group inbound to Cornwall Council. ➤ Completion of the draft Masterplan work, including presentation to the TTPB/TC. ➤ Consultation of the Masterplan to be undertaken during the forthcoming Neighbourhood Plan Regulation 16 consultation. 	

	<ul style="list-style-type: none"> ➤ PPA, Pre-Application, Masterplan and NDP in support of the development by the date of the Asset Management Group (AMG). (This is likely to be at the end of August 2024.) ➤ The AMG may potentially consider the old Fire Station. <p>Torpoint Project 6 – TCAF Bid</p> <ul style="list-style-type: none"> ➤ Decision on the application for Town Accelerator Funding, for £12,500 has been received and the funding bid is successful. Formal response has been received and grant conditions approved and signed off by the town council. ➤ Eight social media presentations / assignment have been forwarded to the Clerk. ➤ First meeting with the Clerk held to progress the bid to spend the TCAF. <p>Funding secured so far: £ 74,000 (New Build Feasibility) £546,468 BFRF £ 76,850 Growth Fund (TITAN Feasibilities) £ 9,000 Cornwall Council £ 50,000 Town Vitality Fund £ 22,000 bid (failed) - £11k Purchase Order received from Cornwall Council £ 12,500 Approved Strategic CIL Bid £1M made for Community Hub (EOI Board end of June '24) Strategic CIL Bid £1M made for Town Square delivery (EOI Board end of June '24) £200k Capital Fund Bid <u>£790,818 TOTAL</u></p>	
295. TTPB	<p>Discussion / Action Plans</p> <p>None.</p>	
296. TTPB	<p>Neighbourhood Development Plan (NDP) update</p> <p>The Chairman, Councillor Gary Davis gave a brief update on the Neighbourhood Development Plan, which is being updated and will be forwarded to the NDP steering group for review and resubmitted to Cornwall Council, it is anticipated this will be by the middle of July.</p>	
297. TTPB	<p>Stakeholder and Communications Plan.</p> <p>The press release for the demolition of the former Police Station building has been circulated and will be included in the next council newsletter.</p>	
298. TTPB	<p>Any other Business</p> <p>None.</p>	
299. TTPB	<p>Date and time of next meeting:</p> <p>Monday 12th August 2024 via Teams, 7.00pm start.</p>	

The meeting closed at 7.49pm.