



## TORPOINT TOWN COUNCIL

Reverend Mike Woodall led prayers before the meeting. There were several members of the public in the public gallery.

MINUTES of the Annual meeting of Torpoint Town Council held on Thursday 16<sup>th</sup> May 2024 at 7.00pm in the Council Hall, 4 York Road, Torpoint.

**Present:** - Town Mayor (Councillor G J Davis), Councillors Mrs. S G Bickle, Mrs. K Brownhill, Mrs. L Fellows, Mrs. C E Goodman, L E Keise, Mrs. J M Martin, D S Phipps, C R Sawyer, C R Still, J Tivnan BEM and B A Walsh also the Town Clerk & RFO (Clerk) and Town Council Support Officer were in attendance.

	<b>ACTION</b>
<p><b>1-24 Election of Town Mayor for the Civic Year 2024-25 and signature of Declaration of Office: -</b></p> <p>The retiring Town Mayor Councillor G J Davis called for nominations for the office of Town Mayor for the civic year 2024-2025. Councillor Mrs. S G Bickle proposed that Councillor G J Davis be re-elected to serve as Town Mayor for the civic year 2024-2025. Councillor Mrs. L Fellows seconded the proposition. The retiring Town Mayor called for any other nominations and there being none the motion was put and Councillor G J Davis was duly re-elected to serve as Town Mayor for the civic year 2024-2025. Councillor Davis signed the Declaration of Acceptance of Office.</p>	
<p><b>2-24 Apologies for absence: -</b></p> <p>Apologies for absence were submitted on behalf of Councillors Miss R A Evans BEM, Mrs. J L Reeves, M G Spurling and R M Willoughby, plus Councillor Mrs. K Ewert.</p>	
<p><b>3-24 Election of Deputy Town Mayor for the Civic Year 2024-25: -</b></p> <p>The Town Mayor Councillor G J Davis called for nominations for the office of Deputy Town Mayor for the civic year 2024-2025. Councillor Mrs. J M Martin proposed that Councillor Mrs. K Brownhill be elected to serve as Deputy Town Mayor for the civic year 2024-2025. Councillor C R Still seconded the proposition. The Town Mayor called for any other nominations and there being none the motion was put and Councillor Mrs. K Brownhill was duly elected to serve as Deputy Town Mayor for the civic year 2024-2025.</p>	
<p><b>4-24 Appointment of Committees, Working Parties and Outside Bodies for the Civic Year 2024-25: -</b></p> <p>The Town Mayor called for nominations for members to serve on Committees, Working Parties and Outside Bodies for the civic year 2024-2025 as at Appendix "A". Councillor J Tivnan BEM proposed that the appendix to this minute (as attached) is adopted and implemented and that those members so listed are appointed to serve on Committees, Working Parties and Outside Bodies. Councillor L E Keise seconded the proposition. The Town Mayor called for any other propositions or amendments and there being none the motion was put and the Council adopted the appended list of members as duly appointed to serve on the relevant Committees, Working Parties and Outside Bodies for the civic year 2024-2025.</p> <p>The Town Mayor (Councillor G J Davis) gave his apologies as he was travelling to Bénodet and left the meeting at 7.26pm, from this point forward the Deputy Town Mayor (Councillor Mrs. K Brownhill) chaired the remainder of the meeting.</p>	

<p><b>5-24 Declarations of Interest relating to matters on the Agenda: -</b> None.</p>	
<p><b>6-24 To note, in July 2023 the Town Council adopted The General Power of Competence: -</b> Noted.</p>	
<p><b>7-24 Planning Applications: -</b> a) PA24/02973 - Front, side and rear extension. 27 Maker Road Torpoint Cornwall PL11 2HY. It is <b>resolved</b> there are no observations or objections.</p>	
<p><b>8-24 Cornwall Council Reports: -</b> The Deputy Town Mayor (Councillor Mrs. K Brownhill) thanked Councillor Mrs. K Ewert and Councillor J Tivnan BEM for their written reports for the Council's consideration.</p>	
<p><b>9-24 Police Activity Newsletter and Report: -</b> The Deputy Town Mayor (Councillor Mrs. K Brownhill) thanked the Devon and Cornwall Police Officer for the report. The Clerk read an update for and on behalf of PC Gething, highlighting that it had been a busy month, with a bit of a rise in youth crime, unfortunately a few groups have fallen out and there have been a few incidents, hence the rise in non-injury violence. The Police has been working closely with Torpoint Community College and have visited a number of children and parents' individually to educate. This looks to be settling down now and the Police will keep on engaging with those involved, especially as the nicer weather draws in and more people are out and about.</p>	
<p><b>10-24 Minutes of the previous meeting: -</b> a) Minutes of the meeting held on Thursday 19<sup>th</sup> April 2024: - It is <b>resolved</b> the minutes of the previous meeting held on Thursday 19<sup>th</sup> April 2024, as circulated, were taken as read, confirmed and signed by the Deputy Town Mayor (Councillor Mrs. K Brownhill).</p>	
<p><b>11-24 Matters arising from the minutes: -</b> a) None.</p>	
<p><b>12-24 To approve the Annual Return and Accounts for 2023-2024</b> a) Annual Governance Statement and Conflict of Interest with BDP LLP The Clerk presented the BDP LLP Conflict of Interest form, there were no conflicts of interest declared by Members.</p> <p>The Clerk presented the annual governance statement that is part of the Annual Return to members for consideration, as previously circulated. The Clerk read out all the statements from Section 1, acknowledging and confirming as members of Torpoint Town Council to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that: -</p> <ol style="list-style-type: none"> <li>1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.</li> <li>2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.</li> <li>3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manages its finances.</li> </ol>	

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.

After considering these sections in the Annual Governance Statement it was **resolved** that the document is approved by Council and the Deputy Town Mayor (Councillor Mrs. K Brownhill) and the Clerk to sign the document on behalf of the Council.

b) Accounts Information/Financial Statement and Internal Audit Report.

The Clerk highlighted the internal audit report, with a brief précis of the areas for consideration/recommendation.

The Clerk drew members' attention to the Accounting Statements for 2023-24, paying particular attention to Earmarked Reserves and internal auditor's comments. The adequacy of the Reserves were highlighted and mitigations explained.

The Clerk explained additional information from the Supporting Statement.

The Deputy Town Mayor minuted thanks to the Clerk & RFO and Town Council Support Officer for the work undertaken, with support from the Accountancy Consultant, to complete the Annual Governance and Accountability Return (AGAR) 2023-24.

It was **resolved** that the Accounts information, Financial statements and Internal Audit report documents are accepted and approved and the Deputy Town Mayor (Councillor Mrs. K Brownhill) and the Clerk to sign these documents on behalf of the Council and submit to the External Auditor.

**13-24 Mayor's communications: -**

The Deputy Town Mayor (Councillor Mrs. K Brownhill) summarised events on behalf of the Town Mayor.

**April**

Friday 19<sup>th</sup> - Attended the Maker with Rame Parish Council meeting to give an update on developments and projects within the town, this was very well received by all.

Sunday 21<sup>st</sup> April – Attended Saltash Civic Service where a total of 17 Civic Awards were handed out to members of the community and the Freedom of the Town was awarded.

Thursday 25<sup>th</sup> April – Torpoint Archives 30<sup>th</sup> Anniversary event, it was a wonderful evening with a spectacular turn out, thank you to all involved.

Saturday 27<sup>th</sup> April – Grand opening of the refurbished tennis courts, the new courts look amazing and are already being very well supported by the community. A massive thank you to everyone that has been involved in this process and for bringing the plan to fruition.

<p>Saturday 27<sup>th</sup> - Attended HMS Raleigh where Princess Anne judged the national drill competition, a very impressive afternoon which will be covered in more detail later in the meeting.</p> <p><b>May</b></p> <p>Thursday 9<sup>th</sup> - Hosted Annual Town (Parish) Meeting and development update. It was great to see people from the town attending and giving feedback and thank you to everyone involved.</p> <p>Friday 10<sup>th</sup> - attended Saltash Mayor Making</p> <p>Saturday 11<sup>th</sup> - attended Torpoint Athletic Juniors (Under 9s) presentation – £300 was donated to the 3G pitch project, raised through raffle sales.</p> <p>Saturday 11<sup>th</sup> - attended Millbrook Parish Council Community Event alongside the Clerk and Community Hub and Library Development Manager.</p> <p><b>Future</b></p> <p>The council 50<sup>th</sup> Anniversary commemorative badges have arrived and will be distributed after the meeting.</p>	
<p><b>14-24 Finance and Operations Committee: -</b></p> <p>It is <b>resolved</b> the minutes of the meeting held on Monday 29<sup>th</sup> April 2024 and the recommendation in the minutes: - 5-24F&amp;O (a) (Adopt the updated Health and Safety Policy), as circulated, is adopted.</p> <p>a) It is <b>resolved</b> that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.</p>	
<p><b>15-24 Development and Localism Committee: -</b></p> <p>It is <b>resolved</b> the minutes of the meeting held on Thursday 2<sup>nd</sup> May 2024, and the recommendation in the minutes: - 15-24 (c) (no representation of the Tamar Bridge and Torpoint Ferry joint committee is required on the South East Cornwall CAP), as circulated, is adopted.</p> <p>Pursuant to minute 09-24D&amp;L (a), Councillor J Tivnan BEM apologised to Councillor Mrs. L Fellows for not attending the neurodiversity webinar/training.</p>	
<p><b>16-24 Question of which notice has been given or notice of motion: -</b></p> <p>None.</p>	
<p><b>17-24 Torpoint Ferry Statistics: -</b></p> <p>The Torpoint Ferry availability statistics were noted and the Deputy Town Mayor (Councillor Mrs. K Brownhill) minuted thanks to the Torpoint Ferry officer for providing the statistics.</p> <p>a) Tolls revision order application submitted to the Government - press release: - Noted.</p>	
<p><b>18-24 To Consider and approve the Committees, Neighbourhood Plan Steering Group and Town Team Project Board Terms of Reference for the 2024 – 25 Civic Year: -</b></p> <p>a) Development and Localism Committee.</p> <p>b) Finance and Operations Committee.</p> <p>c) Personnel Committee.</p> <p>d) Neighbourhood Plan Steering Group.</p> <p>e) Town Team Project Board.</p> <p>It is <b>resolved</b> that all three Committees, the Town Team Project Board and the Neighbourhood Plan Steering Group Terms of Reference are adopted.</p>	

**19-24 Financial Information: -**

It is **resolved** that the April 2024 Budget Variance as circulated, is received and adopted.

**20-24 Accounts for Payment: -**

Contact Name	Invoice Number	Total	VAT	NET	Description
SW Hygiene	311957	1,236.14	206.03	1,030.14	Rental and Emptying of Hygiene Bins (annual)
Create Signs	1566	36.00	6.00	30.00	Thanckes Park Tennis Courts Signage
Create Signs	1565	216.00	36.00	180.00	Livery for Council Van
Kernow Aerials	INV-24187	240.00	40.00	200.00	Erection of Bunting Town Centre
Cornish Coffee	SL85862	383.22	0.00	383.22	Library Café Supplies
Cornish Coffee	SL85863	28.08	0.00	28.08	Library Café Supplies
Cornwall Council Business Rates	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers
Cornwall Council Business Rates	802923069	54.00	0.00	54.00	Business Rates Library
Cornwall Council Business Rates	802715760	444.00	0.00	444.00	Business Rates Tennis Courts
Western Web	24386	66.00	11.00	55.00	Renewal of Domain torpointtowncouncil.gov.uk for 2 years
FOY-AIR	2177	19.18	3.20	15.98	Consumables Pub' Cons
FOY-AIR	2163	57.54	9.60	47.94	Consumables Pub' Cons
ITEC	985601	43.86	7.31	36.55	Xerox Meter Readings
DJW Window Cleaning	INV0065	55.00	0.00	55.00	Window Cleaning Council Chambers
DJW Window Cleaning	INV0066	30.00	0.00	30.00	Bus Shelter Cleaning (Feb 2024)
DJW Window Cleaning	INV0067	30.00	0.00	30.00	Bus Shelter Cleaning (April 2024)
Biffa	522C22974	31.90	5.32	26.58	Recycling Library
Biffa	522C22976	31.90	5.32	26.58	Recycling Chambers
Biffa	522C22975	44.86	7.48	37.38	General Waste Library
Biffa	522C22977	43.94	7.32	36.62	General Waste Chambers
Festive Lighting	INV-0082	3,427.51	571.25	2,856.26	Year 3 Festive Lighting Scheme (as

Company					per hire agreement)
<b>TOTAL</b>		<b>7,841.13</b>			
XERO	CC May 2024 subscription	36.00	6.00	30.00	XERO - Monthly accounting software subscription May 2024
Hallmaster	CC Annual Subscription	322.60	53.77	268.83	Hallmaster - 1 year subscription to Hallmaster
Adobe Systems Software Ireland Ltd	CC May 2024	16.64	0.00	16.64	Adobe Systems Software Ireland Ltd - Monthly subscription May 2024
Amazon	CC Amazon	7.99	1.33	6.66	Amazon - Protective case for work phone
Amazon	CC Amazon	38.37	6.39	31.98	Amazon - Ear Protectors and Steel Mesh Visor
Amazon	CC Amazon	14.99	2.50	12.49	Amazon - Laser Pointer
Amazon	CC Amazon	27.18	4.53	22.65	Amazon - biodegradable trash bags
Amazon	CC Amazon	11.98	2.00	9.98	Amazon - dustpan and brush set
Amazon	CC Amazon	5.29	0.88	4.41	Amazon - Hook and eye latches
Amazon	CC Amazon	56.94	9.49	47.45	Amazon - Heavy duty refuse sacks eco friendly
Amazon	CC Amazon	26.85	4.47	22.38	Amazon - Patio Wire Scraper
Amazon	CC Amazon	62.98	10.50	52.48	Amazon - wire mesh
Amazon	CC Amazon	28.99	4.83	24.16	Amazon - steel cable ties
Torpoint Library & Community Hub	CC Library Cafe	11.20	1.87	9.33	Torpoint Library & Community Hub - Hot Drinks
Booker	CC 0399457	245.39	0.00	245.39	Booker - Cafe Supplies
Booker	CC 0399457	341.98	57.00	284.98	Booker - Cafe Supplies
Amazon	CC Amazon	19.45	3.24	16.21	Amazon - Butane Weed Killer and Butane
Amazon	CC Amazon	5.65	0.94	4.71	Amazon - Pencils
Amazon	CC Amazon	9.99	1.66	8.33	Amazon - Privacy Film for upstairs window
Co-op Group	Library	159.39	26.53	132.86	Newspapers and Café Supplies
<b>TOTAL</b>		<b>1,449.85</b>			
XEROX Finance	DD 50068188	224.22	37.37	186.85	XEROX Finance - Photocopier lease

ALD Automotive Limited t/a Ford Lease	DD May 2024	747.42	124.57	622.85	ALD Automotive Limited t/a Ford Lease - Monthly lease payment for vehicle May 2024	
SSE SWALEC -Library- Elec	DD IV00673769	280.32	46.72	233.60	SSE SWALEC -Library- Elec - Electricity supplied to the Library 18/01/2024 - 31/03/2024	
ALD Automotive Limited t/a Ford Lease	DD 19323545	280.70	46.78	233.92	ALD Automotive Limited t/a Ford Lease - ALD AUTOMOTIVE SQ2054142	
Corona Energy - Chambers- Gas	DD 18364002	1,347.55	224.59	1,122.96	Corona Energy - Chambers- Gas - Gas Supplied to Council Chambers April -May 2024	
EE	DD V02215472 587	108.01	18.00	90.01	EE - Mobile Phone Contracts 11th April - 10th May	
SSE SWALEC -Library- Elec	DD IV00867244	271.30	45.22	226.08	SSE SWALEC -Library- Elec - Electricity supplied to the Library 18/01/2024 - 30/04/2024	
ALD Automotive Limited t/a Ford Lease	DD Initial Rental	5,231.94	871.99	4,359.95	ALD Automotive Limited t/a Ford Lease - ALD AUTOMOTIVE SQ2590636	
ALD Automotive Limited t/a Ford Lease	DD 19464577	747.42	124.57	622.85	ALD Automotive Limited t/a Ford Lease - WF24YJX	
Everflow Water	DD 3301196	136.00	9.16	126.84	Everflow Water - Public Conveniences Water Rates - Water 18/06/2024-17/07/2024	
Everflow Water	DD 3301196	89.35	5.85	83.50	Everflow Water - Library Water Rates	
Everflow Water	DD 3301196	84.32	5.43	78.89	Everflow Water - Chambers Water Rates	
<b>TOTAL</b>		<b>9,548.55</b>				
<p><b>21-24 Correspondence: -</b></p> <p>a) Press release from Torpoint Sea Cadets 'Princess Anne Crowns Torpoint Sea Cadets National Champions': - Members' congratulated the Torpoint Sea Cadets on their recent achievements and it is <b>resolved</b> the Town Mayor to write a letter of congratulations to the Torpoint Sea Cadets.</p> <p>b) Request to add 'BEM' to the Mayoral Board in the Council Chambers for Lesley Gordon Jermy (Chairman 1964-65 and 1965-66) – Mrs. C Preedy family member: - On consider of the request it is <b>resolved</b> to add 'BEM' to the Mayoral Board for Lesley Gordon Jermy.</p> <p>c) 'Our Partnership with Cornwall Council' - Lendology Article and Spring advert: - Noted.</p> <p>d) Road Markings, Antony Road, Torpoint – Mr T Honeywill: - The correspondence was considered and noted, acknowledging these points have been considered in the past.</p> <p>e) Formal notification of Enforcement case opened - Buildings operations on the land without compliance with planning conditions and in addition to PA20/02211 - Land At Fisgard Way Trevol Business Park Torpoint Cornwall PL11 2TB - Reference EN24/00424 - Cornwall Council Planning Enforcement: - Noted.</p> <p>f) April 2024 update – Cornwall Stroke Association: -</p>						<p>CLlr Davis/ Clerk</p> <p>Clerk</p>

<p>Noted. g) Affordable Housing Newsletter – Cornwall Council Affordable Housing: - Noted. h) Torpoint A374 readings and proposals – Cornwall Council (as circulated) (meeting arranged Wednesday 29<sup>th</sup> May 2024 4.00pm): - Noted.</p>	
<p><b>22-24 Reports: -</b> a) Neighbourhood Development Plan (NDP) update: The Clerk explained the Neighbourhood Development Plan had been submitted to Cornwall Council for legal compliance, whilst alongside this process Cornwall Council had submitted a pre-application for the land at Defiance Field. Following a meeting held with Sport England, some changes are now needed to be made to the plan, to mitigate against the loss of the playing field. The next meeting of the steering group is being scheduled for Monday 17<sup>th</sup> June, after which the plan will be updated and then re-submitted to Cornwall Council for compliance, which it is hoped will then be expedited. b) Torpoint Town Partnership (TTP): - Councillor Mrs. J M Martin explained there had not been a meeting of the TTP since the last council meeting, the next meeting is scheduled for Tuesday 21<sup>st</sup> May at 6.00pm. c) Town Team Project Board (TTPB) – update: - The notes from the meeting held on Wednesday 7<sup>th</sup> May 2024 were agreed. Following a recommendation put by Councillor Mrs. C E Goodman, it is <b>resolved</b> the town council will correspond with Cornwall Council, writing a formal letter supporting use of the land at the former Police Station, for the community hub and residential units. d) Reports from delegates to outside bodies. i) Torpoint Archives &amp; Heritage Centre – April 2024: - The Deputy Town Mayor (Councillor Mrs. K Bronwhill) minuted thanks to the Torpoint Archives and Heritage Centre for their written report. ii) Councillor Mrs. C E Goodman updated members on behalf of the Rame Peninsula Public Transport Users Group – highlighting the AGM is scheduled for Monday 17<sup>th</sup> June at 6.30pm in Millbrook Scout Hut. iii) Councillor Mrs. C E Goodman updated members on behalf of the Torpoint Environmental Action (T.E.A.) group and explained the planned installation of the refillable water station at Bénodet Park is Tuesday 11<sup>th</sup> June. Once installed a ‘thank you sign’ will be added alongside the water station and a thank-you event publicity arranged in the future. iv) Councillor Mrs. J M Martin updated members having attended the recent CALC meeting on Thursday 25<sup>th</sup> April at Saltash. Out of hours maintenance had been discussed, also planning applications and how to consider them, when the monthly planning meeting had already been held. Councillor Martin had been pleased to explain that for many years, this council has considered planning applications at all council and committee meetings. Additionally, the Civility and Respect Pledge had been discussed in detail at the CALC meeting.</p>	Clerk
<p><b>23-24 Date of next meeting: -</b> Thursday 20<sup>th</sup> June 2024.</p>	
<p>Meeting closed at 8.08pm ..... Town Mayor</p>	





## **TORPOINT TOWN COUNCIL**

### **COMMITTEE/WORKING PARTY STRUCTURE CIVIC YEAR 2024 - 2025**

#### **FINANCE AND OPERATIONS COMMITTEE (10 total)**

Membership – Town Mayor (Ex Officio), Deputy Town Mayor (Ex Officio), plus Councillors Mrs. S G Bickle, Mrs. J M Martin, D S Phipps, M J Spurling, J Tivnan BEM and R M Willoughby. (2 vacancies)

#### **DEVELOPMENT AND LOCALISM COMMITTEE (10 total)**

Membership- Town Mayor (Ex Officio), plus Councillors Miss R A Evans BEM, Mrs. L Fellows, Mrs. C E Goodman, L E Keise, Mrs. J L Reeves, C R Sawyer, C R Still, J Tivnan BEM and B A Walsh. (0 vacancies)

#### **PERSONNEL COMMITTEE (6 total)**

Membership – Town Mayor (Ex Officio), Deputy Town Mayor (Ex Officio), plus Chairman and Vice Chairman of the Finance and Operations Committee plus Chairman and Vice Chairman of the Development and Localism Committee.

*(Councillor Membership of a Committee is not mandatory, although it is encouraged.)*

#### **NEIGHBOURHOOD PLAN STEERING GROUP (ADVISORY)**

Membership- Town Mayor (Ex Officio), plus Councillors Mrs. C E Goodman, Mrs. L Fellows and J Tivnan BEM.

#### **TOWN TEAM PROJECT BOARD**

Membership – Councillors G J Davis and Mrs. C E Goodman.

#### **TORPOINT DIVERSE ADVISORY PANEL AND EQUALITY, DIVERSITY & INCLUSION WORKING PARTY**

Membership – Town Mayor (Ex Officio), Councillors Miss R A Evans BEM, Mrs. C E Goodman and Mrs. L Fellows.

#### **CLIMATE CHANGE WORKING PARTY**

Membership – Councillors Miss R A Evans BEM, Mrs. C E Goodman and Mrs. L Fellows.

#### **DELEGATES TO OUTSIDE BODIES (CIVIC YEAR 2024 - 2025)**

- a) Torpoint Archives and Heritage Centre – Councillor Miss R A Evans BEM.
- b) Police Liaison Committee – Councillor Mrs. J L Reeves.
- c) Torpoint and Rame Active Community Network – Councillors Mrs. C E Goodman and C R Still.
- d) Torpoint Youth Partnership – Councillor J Tivnan BEM.
- e) Community Area Partnership (CAP) – Councillor G J Davis.
- f) Torpoint Town Partnership (TTP) – Town Mayor plus Councillors Mrs. K Brownhill, Miss R A Evans BEM, Mrs. C E Goodman and M J Spurling.
- g) Friends of Thanckes Park – Councillor M J Spurling.
- h) Rame Peninsula Public Transport Users Group – Councillor Mrs. C E Goodman.
- i) CALC (Cornwall Association of Local Councils) – Councillor Mrs. L Fellows.