



**Town Team Project Board (TTPB) Meeting  
Via MS Teams  
Tuesday 11<sup>th</sup> June 2024 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>
Les Allen	Lead Consultant	Advisory
John Bird	Clifton Emery Design representative	Advisory
Kim Brownhill	Torpoint Town Partnership representative	Voting
Councillor Gary Davis	Torpoint Town Councillor	Voting
Councillor Chris Goodman	Torpoint Town Councillor	Voting
Julie Martin	Coppola School of Performing Arts representative	Voting
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
Rob White	Torpoint Neighbourhood Development Plan	Voting
Milly Southworth	Town Clerk & RFO	Advisory

		<b>ACTION</b>
281. TTPB	<p><b>Welcome and apologies for absence</b></p> <p>Apologies for absence were received from:</p> <p>Kelly-Jane Brown – Coppola School of Performing Arts</p> <p>Jules Cook - Torpoint Post Office and Shop</p> <p>Councillor Kate Ewert - Cornwall Councillor for Rame and St. Germans</p> <p>Becky Lingard - CHAT</p> <p>Sheena Morton - Torpoint Neighbourhood Development Plan</p> <p>Catherine Thomson - Cornwall Council – Community Link Officer</p> <p>William Trinick - Antony Estate</p> <p>Councillor John Weale – Maker with Rame Parish Council.</p>	
282. TTPB	<p><b>Election of Chairman for the civic year 2024-25</b></p> <p>The outgoing Chairman (Councillor Gary Davis) called for nominations for the position of Chairman for the civic year 2024 - 25. Councillor Chris Goodman proposed that Councillor Gary Davis is elected to serve as Chairman for the civic year 2024-25. Rob White seconded the proposition and there being no other nominations the motion was put and Councillor Gary Davis was duly elected as Chairman for the civic year 2024 - 25.</p>	

	It was agreed that a Vice Chairman would not be elected, and in the event of the Chairman not being available to attend a meeting, a Chairman would be elected at the beginning of the meeting.	
283. TTPB	<p><b>Presentation / update regarding work on the Masterplan (Clifton Emery Design representative in attendance)</b></p> <p>Following the presentation of the initial proposals for the Masterplan by Clifton Emery Design, the newly elected Chairman invited comments from members.</p> <p>Several questions were put, these were around the size of the market square, the proposed pavilion on the market square, plus much discussion around parking. It was clarified that there are no plans to lose the current parking at Eliot Square and the current accommodation proposals at the former Police Station site include parking for homeowners.</p> <p>Further comments led to a discussion about other [Cornwall Council] available land opportunities in the town, particularly at the site where the old garages have recently been taken down. It was suggested that these areas could be checked for their 'use' availability.</p> <p>Considering all the comments made and to enable members' the opportunity to make any further comments, it is agreed the Clerk will circulate an updated version of the plan the following day. Also, any questions or queries on the draft Masterplan be forwarded to the consultant by midday on Wednesday 19<sup>th</sup> June who will forward to Clifton Emery Design to update/make changes.</p> <p>The Chairman (Councillor Gary Davis) minuted thanks to John Bird from Clifton Emery Design for attending and giving the first presentation of the Masterplan.</p>	<p>Cllr Tivnan</p> <p>Clerk/All</p>
284. TTPB	<p><b>Minutes of the previous meeting held Tuesday 7<sup>th</sup> May 2024: -</b></p> <p>The minutes of the previous meeting held on Wednesday 13<sup>th</sup> March 2024, as circulated, were taken as read and confirmed.</p> <p>The Clerk explained the town council's letter of support for use of land for the community hub and residential units has been approved, Clerk to action sending the correspondence on behalf of the council.</p>	Clerk
285. TTPB	<p><b>Update on the Lower Fore Street Redevelopment</b></p> <p>The consultants' slides are shared, a <b>reminder of the confidentiality of the PowerPoint slides which are shared with these minutes.</b></p> <p>The consultant gave a brief summary:</p> <ul style="list-style-type: none"> <li>➤ Demolition has commenced of the former Police Station.</li> <li>➤ Awaiting a decision on the application for Town Accelerator Funding, for £12,500 – this has been chased.</li> <li>➤ Eight assignments have been received from the University of Plymouth students and forwarded to the Clerk.</li> </ul>	

	<p>Funding secured so far:</p> <p>£ 74,000 (New Build Feasibility)</p> <p>£546,468 BFRF</p> <p>£ 76,850 Growth Fund (TITAN Feasibilities)</p> <p>£ 9,000 Cornwall Council</p> <p>£ 50,000 Town Vitality Fund</p> <p>£ 22,000 bid (failed) however, it is anticipated 50% each covered by Cornwall Council and Torpoint Town Council</p> <p>£ 12,500 (Pending bid)</p> <p>CIL Bid</p> <p>£200k Capital Fund Bid</p> <p><b><u>£773,318 TOTAL</u></b></p>	
286. TTPB	<p><b>Discussion / Action Plans</b></p> <p>The Chairman (Councillor Gary Davis) highlighted about the Saltash to Plymouth boat service, which has recently started. No decision about the possibility of a jetty for Torpoint has been made.</p>	
287. TTPB	<p><b>Neighbourhood Development Plan (NDP) update</b></p> <p>The Chairman, Councillor Gary Davis gave a brief update on the Neighbourhood Development Plan, which is being updated and resubmitted to Cornwall Council, with a steering group meeting planned for Monday 17<sup>th</sup> June.</p>	
288. TTPB	<p><b>Stakeholder and Communications Plan.</b></p> <p>The press release for the demolition of the former Police Station building was circulated and will be included in the next council newsletter.</p>	
289. TTPB	<p><b>Any other Business</b></p> <p>None.</p>	
290. TTPB	<p><b>Date and time of next meeting:</b></p> <p>Monday 24<sup>th</sup> June 2024 via Teams, 7.00pm start. Clifton Emery Design are being invited to attend again the present the updated Masterplan.</p>	

The meeting closed at 8.19pm.