



## TORPOINT TOWN COUNCIL

**MINUTES** of a meeting of the Development and Localism Committee held on Thursday 4<sup>th</sup> April 2024 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

**PRESENT:** - Councillor Miss R A Evans BEM (Chairman), G J Davis (Town Mayor), Deputy Town Mayor (Councillor Mrs J M Martin), Councillors Mrs. L Fellows, L E Keise, Mrs. J L Reeves, C R Sawyer, J Tivnan BEM and B A Walsh plus the Town Clerk & RFO (Clerk).

**ALSO PRESENT:** - Councillor C R Still.

	ACTION
<p><b>161-23D&amp;L Apologies for absence</b> Apologies for absence were submitted on behalf of Councillor Mrs. C E Goodman.</p>	
<p><b>162-23D&amp;L Declarations of Interest relating to items on the Agenda</b> None.</p>	
<p><b>163-23D&amp;L Minutes of the previous meeting</b> It was <b>resolved</b> that the minutes of the Development and Localism Committee meeting held on Thursday 7<sup>th</sup> March 2024 were taken as read, confirmed and signed by the Chairman.</p>	
<p><b>164-23D&amp;L Matters arising from the minutes</b> a) Meet with correspondent regarding future community art project: - Pursuant to minute 147-23D&amp;L (a), a meeting is being arranged with the correspondent and the Chairman (Councillor Miss R A Evans BEM). b) Water refilling station to be installed in Bénodet Park – update on progress/landowner permission/funding: - Pursuant to minute 147-23D&amp;L (b), there is no further update on this project, the Clerk is continuing to liaise with Cornwall council regarding permissions to install on their land.</p>	Clerk
<p><b>165-23D&amp;L Community Hub and Library</b> a) Newsletter from the Community Hub &amp; Library: - Members’ thanked the Community Hub and Library Development Manager (CH&amp;LDM) for the newsletter, as circulated and thanked the staff and volunteers for all their effort at the facility. ➤ The facility will be closing at midday tomorrow, due to essential maintenance being undertaken on the front door. The Town Mayor (Councillor G J Davis) summarised a review he has asked the Deputy Town Mayor (Councillor Mrs. J M Martin) to undertake on the Library and Community Hub facility, as a result of anonymous feedback he had received. Confidential meetings are taking place with all staff, Torpoint Archives and Heritage Centre and members have been offered the opportunity to meet with the Deputy Town Mayor. Feedback from the review will either be shared at the next meeting of this committee or the next meeting of the Personnel Committee, as relevant to the feedback. b) Café Income &amp; Expenditure: - Noted, members’ commented the income / profit generated by Dreckly’s café, over the last 12 months is very impressive.</p>	
<p><b>166-23D&amp;L Policies referred to this Committee</b> None.</p>	
<p><b>167-23D&amp;L To consider the Council Business Risk Management</b> a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the February 2024 financial information, as previously circulated and the items relevant to this committee, there were no concerns.</p>	

<p>Following a question posited, the Clerk explained the CIL income generated in April 2023 had not been used to fund the tennis courts improvements to date. However, the contractors' retention invoice, which is approximately £1,200.00 and due to be charged in 12 months' time, CIL income could certainly be used for this project, acknowledging the council will need to separately 'vote' to spend any CIL income which had been received .</p>	
<p><b>168-23D&amp;L Items Referred to this Committee</b> None.</p>	
<p><b>169-23D&amp;L Other projects</b> a) Devolution/ tennis courts/ tennis hut improvements: - Pursuant to minute 152-23D&amp;L (a) the Chairman (Councillor Miss R A Evans BEM) updated members' regarding progress with the tennis courts works.</p> <ul style="list-style-type: none"> <li>➤ The bad weather has delayed painting of the courts;</li> <li>➤ Once the painting is finished, the nets and posts will be installed.</li> <li>➤ A grand opening event is being planned, this is likely to be near the end of April.</li> <li>➤ The Town Council Support Officer is continuing to work on developing the website/online booking system, there is lots more work to do on this, it will be completed in time for the grand opening.</li> <li>➤ Following a question posited, the Clerk explained liaison is continuing with St. Columba Rugby Trust regarding the donation of tennis equipment to the council, for the community to use.</li> </ul>	Clerk
<p><b>170-23D&amp;L Planning Applications</b> a) PA24/01721 Replacement military training facility (SIAB) to be constructed in the southeast corner of the HMS Raleigh site, in the same position of the existing training facility. Land and building at HMS Raleigh, Trevol Road, Torpoint. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9MLWUFGJ1700">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=S9MLWUFGJ1700</a>. It is <b>resolved</b> there are no objections or observations.</p>	
<p><b>171-23D&amp;L Localism</b> a) Town Team Project Board (TTPB): - The Town Mayor (Councillor G J Davis) reminded members that Delegation of Authority has been given to the Clerk to progress the work [issue the purchase order] for the Masterplanning work to be undertaken on Lower Fore Street, by Clifton Emery Design, with Cornwall Council sharing the expenditure with the town council. Once confirmation that the site as detailed meets the requirements of the Neighbourhood Development Plan, then this work will be contracted. The next meeting of the TTPB is scheduled for next Thursday 11<sup>th</sup> April. The Clerk detailed some additional work on the final claim for the project BUS006_0042 - Torpoint Lower Fore Street Feasibility Study is needed and it is hoped that once this is submitted the final claim will be agreed. b) Vision and other Projects. i) 3G Pitch 9v9 Project: - Pursuant to minute 154-23D&amp;L (b.) (i), the project is progressing. The Chairman (Councillor Miss R A Evans BEM) explained a fundraising event which had been planned, has been cancelled. Referring to Mr and Mrs. Carney, members' wanted to send them both their best wishes. The Clerk will progress the draft Memorandum of Understanding in advance of the next meeting.</p>	Clerk

<p>ii) Bringing colour to the town: - The bunting is being ordered and the contractor appointed will put up the bunting in Fore Street, in advance of the April street market.</p> <p>c) Neighbourhood Development Plan (NDP): - The Regulation 16 consultation is expected to commence in due course.</p>	
<p><b>172-23D&amp;L Climate Emergency Action Plan</b></p> <p>a) To consider the actions relating to this Committee: - There are no further updates to the actions of the climate emergency plan.</p>	
<p><b>173-23D&amp;L Equality, Diversity and Inclusion</b></p> <p>a) Councillor Mrs. L Fellows updated members on Equality, Diversity and Inclusion, explaining that as soon as the website is updated, letters will be issued to local businesses. In response to a question posited, the Clerk is waiting to hear back from Cornwall Council regarding the request to remove the handrail at Cambridge Field.</p>	Clerk
<p><b>174-23D&amp;L Accounts for Payment.</b></p> <p>None.</p>	
<p><b>175-23D&amp;L Correspondence</b></p> <p>a) "Helping the Birds" – News story: - The information as circulated was noted.</p>	
<p><b>176-23D&amp;L Date of next meeting</b></p> <p>Thursday 2<sup>nd</sup> May 2024.</p>	
<p><b>177-23D&amp;L Any Business that has been disclosed to the Chairman and members prior to the meeting</b></p> <ul style="list-style-type: none"> <li>➤ Briefing Note – New waste service starts in South East Cornwall from Monday 8<sup>th</sup> April, has been shared with members; the Clerk explained Wednesday 10<sup>th</sup> April 11.00am – 3.00pm is the last Cornwall Council Waste Engagement Roadshow at the Library and Community Hub.</li> <li>➤ Cornwall Garden Society Spring Flower Show 2024 is being held on the weekend of 6<sup>th</sup> and 7<sup>th</sup> April at the Royal Cornwall Showground, Wadebridge.</li> </ul>	
<p>Meeting closed at 7.26pm _____ Chairman</p>	