







<p>complete Monitoring form, following receipt of Town Vitality Funding.</p> <p>Pursuant to minute 120-23D&amp;L (a), in the absence of the Town Mayor (Councillor G J Davis) the Clerk provided a verbal update.</p> <ol style="list-style-type: none"> <li>1. The consultant has made some suggestions for a funding application to be submitted to the Town Accelerator Fund, application will be submitted once the monitoring documentation has been submitted, following receipt of Town Vitality Funding.</li> <li>2. The final claim has been submitted to Cornwall Council for the TITAN funding and has been accepted.</li> <li>3. There is an opportunity to submit a request for additional Shared Prosperity Funding (SPF), deadline for submission is tomorrow (5.00pm Friday 2<sup>nd</sup> February 2024). It is <b>resolved</b> additional funding should be sought for the project at the Police Station site.</li> </ol> <p>b) Vision and other Projects.</p> <p>i) 3G Pitch 9v9 Project: - Pursuant to minute 120-23D&amp;L (b.) (i), the Chairman (Councillor Miss R A Evans BEM) gave an update on the project, which includes: -</p> <ol style="list-style-type: none"> <li>1. Letter from Antony Parish Council giving a donation of £50.00 to the project, a formal letter of thanks has been sent.</li> <li>2. Letter from St. John Parish Council giving a donation of £100.00 to the project, a formal letter of thanks has been sent.</li> <li>3. The stakeholder meeting was postponed this morning, as Torpoint Community College had technical issues and will take place next week, currently the project is on track.</li> </ol> <p>ii) Bringing colour to the town: - This is ongoing.</p> <p>c) Neighbourhood Development Plan (NDP): - The Neighbourhood Development Plan documentation has been forwarded to Cornwall Council for legal compliance.</p>	Clerk
<p><b>138-23D&amp;L Climate Emergency Action Plan</b></p> <p>a) To consider the actions relating to this Committee: - The Chairman (Councillor Miss R A Evans BEM) explained a meeting of the Climate Emergency working group was convened and the action plan updated in January 2024. The updated plan was reviewed in detail. It is hoped there could be a 'button' on the council website, which would link to all the relative activity going on in the town, towards the climate emergency action plan.</p>	Clerk
<p><b>139-23D&amp;L Equality, Diversity and Inclusion</b></p> <p>a) The Chairman (Councillor Miss R A Evans BEM) explained a meeting of the Equality, Diversity and Inclusion working group convened twice and have updated the Accessibility Audit, this will be circulated to all members once considered by the Diverse Advisory Panel. The next meeting of the</p>	Cllr Fellows/ Clerk

Diverse Advisory Panel is being scheduled for next week.  
The following **recommendations** relating to Equality, Diversity and Inclusion are put to the town council: -

1. This council signs up to the 'Inclusive partner sticker scheme', details to be shared;
2. A letter is compiled and sent/hand delivered/shared on social media to local businesses and organisations, inviting them to become a partner in the 'Inclusive partner sticker scheme';
3. Organisations wishing to receive a doorbell, as part of improving access to shops in Fore Street, will receive a doorbell, donated to them by the council (low cost doorbells will be purchased).

**Council**

**140-23D&L Accounts for Payment.**

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Westcare Limited	SORD0020863 2	30.29	5.05	25.24	Stationery Library
Westcare Limited	SORD0020860 5	108.70	18.12	90.58	Stationery Council Chambers
Ironmongery Direct	INV 7434196	47.72	7.95	39.77	Shackles for Christmas Lights
Ironmongery Direct	INV 7414962	251.72	41.95	209.77	Radar Lock and Accessories
<b>TOTAL</b>		<b>438.43</b>			

**141-23D&L Correspondence**

- a) Complete report to the South East Cornwall CAP for Cornwall Council: -  
The Clerk will arrange completion of the document with support from the Town Mayor (Councillor G J Davis).
- b) Request for members to attend meeting [4<sup>th</sup> March 2024] regarding Cornwall-wide 20mph rollout: -  
Councillor Mrs. L Fellows volunteered to attend the meeting, will include on the next council meeting agenda to ensure council representation is clear.
- c) The Stroke Association Special Edition Update: -  
Noted.
- d) Car parking increase in Clarence Road, due to school extension of hours – Mrs E Chambers: Members' considered the correspondence and following feedback from the Deputy Town Mayor (Councillor Mrs J M Martin) and the Clerk, it is agreed for the Clerk to reply to the correspondent highlighting the following: -
  - The concerns around inconsiderate parking were immediately advised to [Cornwall] Councillor John Tivnan who, along with the town council, has contacted Parking Enforcement at Cornwall Council. Additionally the local Neighbourhood Police team have been made aware of these issues.
  - Torpoint Nursery and Infant School - Head Teacher has advised that: -
    1. Parents' have been emailed and asked not to park in front of the school/where it causes a hazard on Clarence Road;
    2. The latest school newsletter includes a section on parking and says "some cars are not being parked responsibly along Clarence Road.....I am also aware that some people have been parking on the yellow zig zag lines outside of the school gates..... The school has been fortunate to have been allocated 80 parking permits from the council [Cornwall]

Clerk

Clerk

Clerk



<p>for Sainsbury's car park (these have been issued, please use these if you have one). Please be mindful of our residents and the safety of our children at the start and end of the school day."</p> <p>e) Local Maintenance Partnership 2024 – 25: - Council has previously approved, Clerk to action return of signed documentation, for and on behalf of the council.</p>	
<p><b>142-23D&amp;L Date of next meeting</b> Thursday 7<sup>th</sup> March 2024, apologies in advance were received from Councillor Miss R A Evans BEM (Chairman) and Councillor L E Keise.</p>	
<p><b>143-23D&amp;L Any Business that has been disclosed to the Chairman and members prior to the meeting</b></p> <ul style="list-style-type: none"> <li>➤ None.</li> </ul> <p>Meeting closed at 8.38pm _____ Chairman</p>	