

## TORPOINT TOWN COUNCIL

### Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

#### Notes to Applicants

To help us process your application quickly, please:

- Read the Applicant Guidance Notes carefully
- Complete the application fully – we will not consider incomplete forms
- Let us know if you have any questions before sending in your application

|  |  |
|--|--|
| <b>Name of organisation</b>                        | <b>Our Only World</b>  |
| <b>Full postal address</b>                         | <b>35 Higher Tristram, Polzeath,<br/>Wadebridge Cornwall</b><br><br><b>Postcode:PL26 6TF</b> |
| <b>Contact name/position</b>                       | <b>Christina Robinson</b>  |
| <b>Telephone number</b>                            | <b>07966779609</b>   |
| <b>Email</b>                                       | <b>Ouronlyworld@outlook.com</b>  |
| <b>Charity Registration Number (if applicable)</b> | <b>1182056</b>   |
| <b>Project title</b>                               | Aqua Tap   |
| <b>Estimated start date</b>                        | 1.3.24   |

#### **Please tell us about the project and why you think it should receive the contribution from Torpoint Town Council**

The charity's first aim was to reduce marine plastic pollution and we know that 80% of marine litter comes from the land. Our water refill station has the potential to save 200,000 single use plastic bottles going into our environment over its lifetime. We have a local supply chain in the southwest and the top section is made from recycled fishing nets. We have sited 17 units around Cornwall, so we are gaining a lot of experience. We thought that Benodet Park was ideal. There is a bowling green, schools, playground, skatepark and tennis courts. This will have a great footfall and reduce plastic litter and provide all those people with free drinking water. We can insert a meter into the water line so you can measure the amount of draw down that you have. This will give you an idea of potential plastic saving. E.g., Newquay has had 17,000 litres drawn off equivalent to over 30,000 half litre bottles of water. Their town council has included the water unit on their risk assessment for increasingly hot summers to keep the public hydrated. We can also insert a cut off valve that will ensure if the unit is vandalised then you only lose a limited amount of water. We have inserted one at a similar site on a Camel Trail café in Wadebridge. With some of the other installations in Cornwall the Councils have adopted the unit and added to their insurance. This is recommended. An annual service cost is approx. £150 a year and the cost of the tap water about £30pa.

I have added £300 contingency for the installation for any extra pipework. I have estimated the cost of installation from previous installations that require considerable pipe work from the water source to the unit.

I have attached our reviews from previous customers, we have had nothing, but recommendations and the majority feel they would like to install more units. I strongly feel that if we can get this infrastructure in place now when we come out of this economic climate, we will be providing the public with the ability to make sensible decisions regarding single use plastic and hence looking after their green spaces.

We have recently been awarded 'Highly Commended' in 2023 Cornwall Sustainability Awards- Environmental Growth Category. We feel very honoured because we know there is some pioneering environmental work being carried out in this part of the UK.


**Who will benefit from the project and how many of those are residents of Torpoint parish?**

The general public will benefit, locals and visitors alike. From its situation I think the majority of people will be from Torpoint.

| <b>Project costs</b><br>(Please provide a breakdown of the costs of the project) | <b>£</b>    | <b>p</b> | <b>Funding</b>                                    | <b>£</b>    | <b>p</b> | <b>S = Secured<br/>A = Applied<br/>for (delete as applicable)</b> |
|--|-------------|----------|---|-------------|----------|---|
| <b>Wall mounted unit</b>   | 2300        |          | Own fundraising                                   | 500         |          | S   |
| <b>Installation</b>  | <b>1000</b> |          |   |             |          | S/A   |
| <b>Contingency for installation</b>  | <b>300</b>  |          |   |             |          | S/A   |
|  |             |          |   |             |          | S/A   |
|  |             |          |   |             |          | S/A   |
|  |             |          | Amount you are seeking from Torpoint Town Council | <b>3100</b> |          |   |

|   |             |                      |             |
|---|-------------|----------------------|-------------|
| <b>Total cost*</b>  | <b>3600</b> | <b>Total income*</b> | <b>3600</b> |
| <b>Please note: *The Total Cost and Total Income amounts must balance.</b><br>(e.g. Total Cost - £100; Total Income - £100) |             |                      |             |

|   |   |
|---|---|
| <b>Checklist</b> (Please make sure you have included the following with your application) | ✓ |
| Written confirmation of any match funding awarded to your project (a letter or e-mail)    | ✓ |
| Your organisations latest set of accounts or latest bank statement                        | ✓ |

|  |              |
|--|--------------|
| <b>Declaration</b>   |              |
| I declare that the information supplied in this application is true.   |              |
| I agree that, if this application is successful, any grant money received will be used for the purposes described in this form and in accordance with the terms and conditions listed below. I confirm that I am duly authorised and empowered to confirm this on behalf of the applicant group. |              |
| Signature:    | Date: 3.1.24 |
| Name (Please Print): Christina Robinson  |              |

### Torpoint Town Council - Terms and Conditions

1. Grants awarded must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. Torpoint Town Council receives a report within 12 months of receipt of the grant, clearly showing that the money has been spent on the project.
3. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
4. Projects should not be for private profit.
5. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
6. Recognition of Torpoint Town Council financial support must be included on any promotional material.
7. The applicant will be required to participate in any publicity deemed appropriate by Torpoint Town Council associated with the offer of funding.

## **TORPOINT TOWN COUNCIL**

### **GUIDANCE NOTES TO ACCOMPANY THE SECTION 137 GRANTS FORM**

The attached notes are designed to assist in completing the application form for financial assistance to voluntary and community bodies. It is advisable to produce as much information as possible to accompany the form. Any grant assistance must benefit some or all of the residents within the Torpoint parish boundary (i.e. the grant cannot benefit an individual or exclusively non-residents of the parish).

This form is only to be used by: -

Voluntary or community group - that is a not-for-profit organisation.

A Registered Charity

#### **SECTIONS**

1. Name of Organisation – This is the name of the organisation that is registered, and in which name the bank account is established. The Council will only communicate with this organisation. Please do not name an organisation and then ask for cheques etc. to be made out to other organisations or individuals. This could have the effect of your application not being considered or any offer of grant assistance being withdrawn. If you have a constitution or terms of reference, please provide it with the application.

2. Address – The address to where all correspondence in connection with this application will be sent.

3. Contact name and Position – The name and position of the contact and position in connection with this application.

4. Telephone number and email address – This is to contact the applicant if we require additional information or seek clarity. The email address will be used if it is a more convenient method of communication.

5. Charity Registration Number – If a charity please give the registration number.

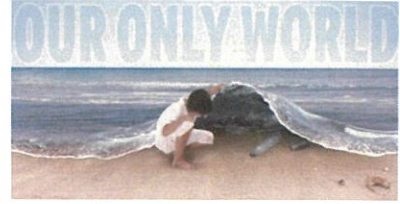
6. Project Title – Please give the name of your project.

7. Estimated Start Date - If the project has already started, please give the approximate date of the project commencement.

8. Please tell us about the project and why you think it should receive the contribution from Torpoint Town Council – The answer to this question is most important. The Council will only normally consider grant assistance for specific projects in other words to enable an organisation to progress or to undertake a piece of work that is essential. The Council will not usually consider grants for the day to day running costs (such as transport costs, utility costs etc.) as this would question the long-term sustainability of the organisation. It can give general grants, but this would be exceptional and at the discretion of the council. Please supply any additional information that can support your application. The Council must have assurance that the organisation is sustainable. It would also be useful to understand where the project will be delivered or where it is based.

9. Who will benefit from the project and how many of those are residents of Torpoint parish? - This is important as it allows the council to understand who will benefit from the project. It will also guide the council in allocating funding to enable as diverse a spread of grant assistance as possible and not just support for specific groups. Please avoid being vague by writing a reply such as "local residents". It is important that some or all of the beneficiaries are residents of the parish. The Council would also be interested in how many as a percentage of the total numbers of beneficiaries are residents of Torpoint parish if that information is available.

10. Project Costs – This section is most important as is the accuracy and concise nature. Please do not be vague. The amount of grant being sought from the Town Council must be specific. The Town Council will not consider applications without this section being completed fully.



35 Higher Tristram, Polzeath,  
Cornwall PL27 6TF  
07966779609  
3/1/24

Dear Torpoint Town Council,  
This is to verify that we have had a donation from the Mandy Thornton Memorial Trust, and we are able to offer £500 towards the cost of our water refill station.  
The cost of a wall mounted is £2300, this would then be £1800.  
This Trust has seed funded a few of our units for us, Gwennap, Wadebridge Camel Trail and Bodmin.

Kind Regards,

A handwritten signature in black ink that reads 'Christina Robinson'.

Christina Robinson  
Trustee and Founder  
[www.ouronlyworld.org.uk](http://www.ouronlyworld.org.uk)  
Reg No 1182056 ouronlyworld@outlook.com

