



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 21st December 2023 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend. (An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Notice of Councillor Vacancy in the East Ward, due the resignation of former Councillor Martin Thomson-Neall.**
- 4. Planning Applications.**
 - a) Council re-consideration of: PA23/06174 14 Chapeldown Road - Replacement garage 14 Chapeldown Road, Torpoint, Cornwall PL11 2HT (see information from Cornwall Council).
- 5. Cornwall Council Reports** (two reports as circulated).
- 6. Police Activity Report** (as circulated).
- 7. Minutes of the previous meeting.**
 - a) Minutes of the meeting held on Thursday 16th November 2023 (as circulated).
- 8. Matters arising from the minutes.**
 - a) Completion of the engrossments for the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited (minute 144-23 (a) refers).
- 9. Mayor's communications.**
- 10. Finance and Operations Committee.**

Minutes of the meeting held on Monday 4th December 2023 and to consider the recommendations in the minutes: - 89-23F&O (a) (Renew energy suppliers contracts for all sites, with updated prices, to commence May 2024 – See Appendix 1), 91-23F&O (To approve the proposed Hiring and Letting charges for the financial year 2024-25 – See Appendix 2), 92-23F&O (To approve the proposed budget / precept for the financial year 2024-25 – See Appendix 3), 97-23F&O (b) (To join the Cornwall Council online learning hub) and 99-23 (d) (Section 137 grant funding support /application from The Rame Group Practice), as circulated.

(Members to be asked by the Town Clerk: Under Section 106 of the Local Government Act, any Member who has unpaid council tax over 2 months old, must declare the fact at the meeting and is not allowed to vote on budget/council tax setting agenda item.)

 - a) (First Draft) Budget Statement 2024-25 (to follow).
 - b) Local government finance policy statement 2024 to 2025 (link to the policy statement released on 5 December 2023) is available here <https://www.gov.uk/government/publications/local-government-finance-policy-statement-2024-to-2025/local-government-finance-policy-statement-2024-to-2025> (as circulated).

11. Development and Localism Committee.

Minutes of the meeting held on Thursday 7th December 2023 and to consider the recommendations in the minutes (to follow).

- a) To note the **confidential** Draft Business Plan for the 9v9 3G Football Turf Pitch (as circulated).
Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry Statistics (as circulated).

- a) Joint Committee's decision on funding the Tamar Bridge and Torpoint Ferry (as circulated).

14. Financial Information. November 2023 Budget Variance (to follow).

15. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council - Bus Rate Chambers	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers January '24
Cornwall Council - Rm 6 Bus Rates	802720466	111.00	0.00	111.00	Business Rates Room January '24
Cornwall Council - Bus Rate Library	802715760	403.00	0.00	403.00	Business Rates Library January '24
Defence Infrastructure Organisation	INV 1165793	50.00	0.00	50.00	Rent for Bench at Yonderberry
Awenek Studio	INV 1122	428.00	0.00	428.00	Provision of Art Workshops at the Library
Cornish Tea & Cornish Coffee Co Ltd	SL80709	210.42	0.00	210.42	Café Supplies for Library
SMP Pipe Systems Limited	INV 3964	480.00	80.00	400.00	Gas Safety Checks for Council Chambers and Library
Print Options	INV-14354	36.00	6.00	30.00	Printing of Christmas Cards for the Library
WesternWeb Ltd.	INV 24071	180.00	30.00	150.00	Renewal of Cloud email account for the period from 10/11/23 to 09/11/24 for torpointtowncouncil.gov.uk
L & L Diverse Solutions Ltd.	INV 017/2023	4,932.00	822.00	4,110.00	2.0 days consultancy (TITAN) 2.0 days consultancy (TITAN Support) 2.0 days consultancy (Community Building) @ £685.00 per day
TOTAL		8,152.42			

16. Correspondence.

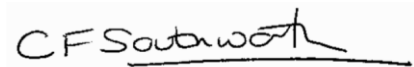
- a) Peninsula Transport seeks your views – consultation on regional transport strategy launched – Peninsula Transport (as circulated).
- b) Town and Parish Council budgets - election costs – CALC (information/email as circulated).
- c) Trevol Business Park Enforcement Investigation Updates - Mr S Corbidge (as circulated) (minute 15-23D&L (b) refers)
- d) Citizens Advice Cornwall – Winter 2023 update (as circulated).
- e) To note – [copy of] correspondence to Tamar Crossings regarding Torpoint Ferry – P Voaden/ M Watkiss (as circulated)
- f) Christmas Rubbish & Recycling Collections 2023 – Cornwall Council (via Cllr Ewert) – (as circulated).
- g) Employer Newsletter December 2023 – Cornwall Pension Fund (as circulated).
- h) Message from Cornwall Council's resettlement service – Cornwall Council (as circulated).
- i) Planning fees update and planning consultation responses – December 2023 - Cornwall Council (as circulated).

17. Reports.

- a) Neighbourhood Development Plan (NDP) – update.
- b) Torpoint Town Partnership (report from the Deputy Mayor).
- c) Town Team Project Board (TTPB) - To accept the minutes of the TTPB meeting held Wednesday 13th December 2023 (to follow).
- d) Reports from delegates to outside bodies.
 - i) TAHC report November 2023 (as circulated).

18. Date of next meeting.

Thursday 18th January 2024.

A handwritten signature in black ink that reads "C F Southworth".

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 15th December 2023