



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19th October 2023 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
 - a) None.
- 4. Cornwall Council Reports** (two reports as circulated).
- 5. Police Activity Report** (to follow).
- 6. Minutes of the previous meeting.**
 - a) Minutes of the meeting held on Thursday 21st September 2023 (as circulated).
- 7. Matters arising from the minutes.**
 - a) Completion of the engrossments for the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited (minute 108-23 (b) refers).
- 8. Mayor's communications.**
- 9. Finance and Operations Committee**

Minutes of the meeting held on Monday 2nd October 2023 and to consider the recommendations in the minutes: - 65-23F&O (c) (Instruct contractor for works to Rooms 4 & 7 in Council Chambers), 65-23F&O (c) (Purchase mini Christmas trees & lights as detailed for Fore Street) and 65-23F&O (c) (Purchase assets/services to decorate the usual locations in the town this Christmas), as circulated.
- 10. Development and Localism Committee**

Minutes of the meeting held on Thursday 5th October 2023 and to consider the recommendations in the minutes: - 83-33D&L (a) (Tennis Court proposals /resolved item), 86-23D&L (b) (i) (3G Pitch 9v9 Project – financial support) and 86-23D&L (b) (i) (3G Pitch 9v9 Project – further financial support), as circulated.
- 11. Calendar of Meetings 2024** (as circulated)
- 12. Question of which notice has been given or notice of motion.**
- 13. Torpoint Ferry Statistics** (to follow).
- 14. Financial Information.** September 2023 Budget Variance (as circulated).
- 15. Accounts for payment.**

PAYEE	Invoice	GROSS (£)	(VAT)(£)	NETT (£)	REASON
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	/Reference No.				
Cornwall Council - Bus Rate Chambers	802311466	1,322.00	0.00	1,322.00	Business Rates Chambers November '23
Cornwall Council - Rm 6 Bus Rates	802720466	111.00	0.00	111.00	Business Rates Room 6 November '23
Cornwall Council - Bus Rate Library	802715760	403.00	0.00	403.00	Business Rates Library November '23
Cornwall Council - Bus Rate Tennis Courts	802923069	54.00	0.00	54.00	Business Rates Tennis Courts November '23
Cornwall Council Salaries	8100410903	72,843.34	72.00	72,771.34	Salaries and Mayor's Allowance July to September 2023
L&L Diverse Solutions	013/2023	6,576.00	1,096.00	5,480.00	Eight days consultancy in accordance with submitted time sheet to support Torpoint Projects, funding, bids and the development of a feasibility studies. As agreed, TITAN and Community Building costs are included separately for Bid accounting.
Outersight (UK) Ltd	INV-1890	141.50	19.00	122.50	Generator Hire for Freedom Parade
Complete Weed Control	SW3602	1,716.00	286.00	1,430.00	Supply and application of Total herbicide for the control of weeds Autumn 2023 30/09/2023
Don Benson	INV 43	48.00	0.00	48.00	Clock Winding St James Church
Cornish Tea & Cornish Coffee Co Ltd	SL78458	137.78	0.00	137.78	Library Café Supplies
Duchy Defibrillators	INV JN1254	372.00	62.00	310.00	Annual Monitoring Fee and Mobile Data - Fire Station
Biffa	INV 52266022	65.39	10.90	54.49	General Waste Collection Council Chambers
Biffa	INV 522C66021	28.49	4.75	23.74	Recycling Collection Council Chambers
Biffa	INV 522C66020	40.06	6.68	33.38	General Waste Collection Library
Biffa	INV 522C66019	28.49	4.75	23.74	Recycling Collection Library
ASG Security	INV 40095	128.40	21.40	107.00	Call Out for Fire Doors Failing To Close Automatically When Tested
	TOTAL	84,015.45			

16. Correspondence.

- Notice of Polling Districts and Polling Places Review – Cornwall Council (as circulated).
- Public Consultation October 2023 Funding the Crossings – Tamar Crossings (as circulated).
- Tamar Toll Action Group (as circulated).
- CIL Charges on new open market housing – Huggins Marine (as circulated).

17. Reports.

- Neighbourhood Development Plan (NDP) – update on the Regulation 14 consultation.
- Torpoint Town Partnership (report from the Deputy Mayor).
- Town Team Project Board (TTPB) - To accept the minutes of the TTPB meeting held Wednesday 11th October 2023 (to follow).
- Reports from delegates to outside bodies. i) TAHC report September 2023 (as circulated).

18. Date of next meeting. Thursday 16th November 2023.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 13th October 2023