



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 20th July 2023 at 7.00pm in the Committee Road, 4 York Road, Torpoint to which you are summoned to attend. (An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

a) None

4. Cornwall Council Reports (two reports as circulated).

5. Police Activity Report (to follow).

6. Minutes of the previous meeting.

a) Minutes of the meeting held on Thursday 15th June 2023 (as circulated).

7. Matters arising from the minutes.

a) To continue to correspond with Cornwall Council regarding Footpath 3 Torpoint – Definitive map and statement [10 Trematon Close, PL11 2JG] (minute 54-23 (a) refers).

b) To sign the engrossments for the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited (minute 54-23 (b) refers).

8. Mayor's communications.

9. Finance and Operations Committee.

Minutes of the meeting held on Monday 3rd July 2023 and to consider the recommendations in the minutes: 35-23F&O (a) (Model Publication Strategy), 35-23F&O (b) (Data Protection, Document Retention and Disposal Policy), 35-23F&O (c) (Investment Strategy), 42-23F&O (a) (Local Councils Award Scheme – 'Gold status'), (as circulated).

10. Development and Localism Committee.

Minutes of the meeting held on Thursday 6th July 2023 and to consider any recommendations in the minutes: (to follow).

11. Question of which notice has been given or notice of motion.

12. Torpoint Ferry Statistics (as circulated).

a) Correspondence from A Bestwick (as circulated).

13. Financial Information.

June 2023 Budget Variance (as circulated).

14. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council	July 2023	54.00	0.00	54.00	Aug '23 Bus Rate Tennis Courts

Cornwall Council	INV 802311466	1,322.00	0.00	1,322.00	Aug '23 Bus Rate Chambers
Cornwall Council	INV 802715760	403.00	0.00	403.00	Aug '23 Bus Rate Library
Cornwall Council	INV 802720466	111.00	0.00	111.00	Aug '23 Rm 6 Bus Rates
Don Benson	INV 40	48.00	0.00	48.00	Clock Winding
NALC	INV 14317	60.00	10.00	50.00	LCAS Registration Fee
Macwhirter Western Ltd	INV #006639	358.44	59.74	298.70	Air Conditioning Maint Contract Renewal
Biffa	INV 522C43872	54.61	9.10	45.51	General Waste Collection Chambers
Biffa	INV 522C43874	71.32	11.89	59.43	General Waste Collection Chambers
Biffa	INV 522C43871	38.84	6.47	32.37	Recycling Collection Library
Biffa	INV 522C43873	38.84	6.47	32.37	Recycling Collection chambers
FOY-AIR Enterprises Ltd T/A LittleMops	INV 2040	43.20	7.20	36.00	Liquid Soap Dispensers - Public Conv's
Western Web Limited	INV 23901	633.00	105.50	527.50	Laptop Purchase
Westcare	SORD00204505	101.41	16.90	84.51	Stationery for Library
Cornwall Council	INV 8100389079	69,134.61	72.00	69,062.61	Salaries April-June '23 & Mayor's Allowance
ASG Security	INV 40477	182.96	30.49	152.47	Routine Fire Alarm Maintenance
Richards	INV 864039	4.51	0.75	3.76	Toilet Maintenance
Richards	INV 863476	9.14	1.52	7.62	Library Wormery
Richards	INV 862556	33.19	5.54	27.65	Library Shed
Richards	INV 861809	3.59	0.60	2.99	Skate Park
Cornish Coffee	SL74381	139.39	0.00	139.39	Library Café Supplies
DJW Window Cleaning	INV0058	55.00	0.00	55.00	Window Cleaning - Council Chambers
Cornwall Council	INV8100384049	82.00	0.00	82.00	Seagull Proof Sacks
Gibsons Cornish Ice Cream	SL5894	84.00	13.80	70.20	Library Café Supplies
L&L Diverse Solutions	INV 008/2023	3,288.00	548.00	2,740.00	3.0 Days Consultancy @ £685 per day and 1.0 Days Consultancy (TITAN) @ £685 per day
Awenek Studio	INV 1102	80.00	0.00	80.00	Community Engagement Activities - Library - 2 days
Francis Thomas	INV 5922	225.60	37.60	188.00	Garden Machinery Servicing
Camilla Rose Signwriter	INV-00489	75.00	0.00	75.00	Town Mayor Honours Board Update
Cornwall Council	INV 8100389223	97.00	0.00	97.00	Seagull Proof Sacks

15. Correspondence.

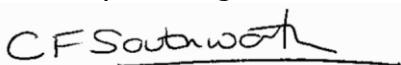
- Affordable Housing Newsletter – July 2023 – Cornwall Housing (as circulated).
- Freedom of Information request – Emissions Data – Helen Cross (as circulated).
- New bench installed at Thanckes Park – Friends of Thanckes Park (as circulated).

16. Reports.

- Neighbourhood Development Plan.
- Torpoint Town Partnership.
- Town Team Project Board – notes of the meeting of Monday 19th June 2023 (as circulated).
- Reports from delegates to outside bodies. i) Torpoint Archives & Heritage June '23 (circulated).

17. Date of next meeting.

Thursday 17th August 2023.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 14th July 2023