



<p><b>51-23 Cornwall Council Reports: -</b> The Town Mayor (Councillor G J Davis) thanked Councillor Mrs. K Ewert and Councillor J Tivnan BEM for their written reports for the Council's consideration. Councillor J Tivnan BEM referred to his report and highlighted 'No Mow May', explaining that Horson cemetery was cut yesterday. This prompted some discussion around the verge cutting, highlighting the problems with the lack of cutting at road junctions, Councillor Tivnan agreed to action an enquiry on this (the following day). The Mayor detailed the benefits of 'No Mow May', having seen the increased wildlife present at the Library and Community Hub site, during the month of May. Councillor Mrs. K Ewert spoke on the matter, highlighting the Rame Peninsula and St. Germans Division is a very rural division, which has lots of opportunity for increased pollination.</p>	
<p><b>52-23 Police Activity Report: -</b> The Police activity report is noted. The Clerk explained there had been a spate of incidents of anti-social behaviour at the play parks and also to the recently installed CCTV overlooking Thanckes Play Park and the tennis courts.</p>	
<p><b>53-23 Minutes of the previous meetings: -</b> It is <b>resolved</b> the: a) Minutes of the Annual meeting held on Thursday 18<sup>th</sup> May 2023 (as circulated) were taken as read, confirmed and signed by the Mayor (Councillor G J Davis). b) Minutes of the Adjourned meeting held on Thursday 25<sup>th</sup> May 2023 (as circulated) were taken as read, confirmed and signed by the Mayor (Councillor G J Davis). c) Minutes of the Extra-ordinary meeting held on Thursday 8<sup>th</sup> June 2023, as circulated, were taken as read, confirmed and signed by the Mayor (Councillor G J Davis).</p>	
<p><b>54-23 Matters arising from the minutes: -</b> a) To correspond with Cornwall Council regarding Footpath 3 Torpoint – Definitive map and statement [10 Trematon Close, PL11 2JG]: - Pursuant to minute 28-23, the Clerk highlighted the correspondence from Cornwall Council to the residents' at Trematon Close, which had previously been circulated. In response to this correspondence, it was <b>resolved</b> to reply to Cornwall Council, asking them to hasten the commitment made to make a public path order to extinguish a short stretch of right of way at this location. b) To sign the engrossments for the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited: - Pursuant to minute 31-23 (a), the Clerk explained there is no further progress.</p>	Clerk
<p><b>55-23 To approve the Annual Return and Accounts for 2022-2023</b> a) Annual Governance Statement and Conflict of Interest with BDP LLP The Clerk presented the BDP LLP Conflict of Interest form, there were no conflicts of interest declared by Members.  Pursuant to minute 32-23 (a), the Clerk presented the annual governance statement that is part of the Annual Return to members for consideration, as previously circulated. The Clerk read out all the statements from Section 1, acknowledging and confirming as members of Torpoint Town Council to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that: - 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could</p>	

<p>have a significant financial effect on the ability of this authority to conduct its business or manages its finances.</p> <ol style="list-style-type: none"> <li>4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.</li> <li>5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.</li> <li>6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.</li> <li>7. We took appropriate action on all matters raised in reports from internal and external audit.</li> <li>8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.</li> </ol> <p>After considering these sections in the Annual Governance Statement it was <b>resolved</b> that the document is approved by Council and the Town Mayor (Councillor G J Davis) and the Clerk to sign the document on behalf of the Council.</p> <p>b) Accounts Information/Financial Statement and Internal Audit Report. Pursuant to minute 32-23 (b), the Clerk highlighted the internal audit report, with a brief précis of the areas for consideration/recommendation.</p> <p>The Clerk drew members' attention to the Accounting Statements for 2022-23, paying particular attention to the Staff costs and the PWLB.</p> <p>The Clerk explained, from the Supporting Statement, the additions.</p> <p>The Town Mayor minuted thanks to the Clerk &amp; RFO and Town Council Support Officer for the work undertaken, with support from the Accountancy Consultant, to complete the Annual Governance and Accountability Return (AGAR) 2022-23.</p> <p>It was <b>resolved</b> that the Accounts information, Financial statements and Internal Audit report documents are accepted and approved and the Town Mayor (Councillor G J Davis) and the Clerk to sign these documents on behalf of the Council and submit to the External Auditor.</p>	Clerk
<p>➤ <b>Mayor's Communications: -</b></p> <p>The Mayor (Councillor G J Davis) summarised the seven engagements activities from last month, which included: -</p> <ul style="list-style-type: none"> <li>➤ "Lunch and Passing out Parade at HMS Raleigh with Captain Jane Roe.</li> <li>➤ A visit to see the PLYM ferry in refit at Falmouth. It was really impressive to see the vessel in such great condition, with many of the systems and equipment on board being overhauled during its maintenance cycle. I was particularly interested to see the steps to the upper level getting replaced, the new ones are at a shallower angle and will be much easier to climb and descend. Thank you to the ferry team for arranging the visit.</li> <li>➤ Met with the Torpoint Shuffle Club group.</li> <li>➤ Thank you to the Friends of Thanckes Park Group who held a plant sale and raised £138 for the Mayor's Charity.</li> <li>➤ The Deputy Mayor (Councillor Mrs. J M Martin) attended and laid a wreath at The</li> </ul>	

<p>Federation of Plymouth and District Ex-Services Associations Service in Remembrance and Thanksgiving for The Normandy Landings, 6 June 1944.</p> <ul style="list-style-type: none"> <li>➤ Attended Frank Holden’s 17:30 Club, which has supported over 3,000 different recipient groups and tens of thousands of children and young people over 27 years across Torpoint and the Rame Peninsula, with an unbelievable £32,000 raised. I’m proud to have followed every previous Mayor in supporting the 17:30 club. Well done Frank and all the supporters! The Torpoint Explorers were the recipients of £100 from the Club.</li> <li>➤ The same evening I attended the presentation evening for eight football teams at Torpoint AFC. Over 360 children enrolled, 9,400 minutes of football played and 367 goals scored. Huge congratulations to the U18’s to win the Cornwall County FA U18 trophy,</li> <li>➤ On the 4<sup>th</sup> June I held a small gathering of community minded people to help me with the Mayor’s Charity fundraising for the year. We came up with quite a list of things we would like to do and potential organisations who may host, arrange or support over 35 events on the list, that I will share with you.</li> </ul> <p>The Mayor’s Charity aims to:</p> <ol style="list-style-type: none"> <li>1. Bring the Community together;</li> <li>2. Raise awareness and secure community support for an all-weather pitch;</li> <li>3. Raise money for the Mayor’s Charity.</li> </ol> <p>The first event is this Saturday (17<sup>th</sup> June), ‘Meet the Mayor/Council/Councillors’, which is being held at the Library and Community Hub from 9.30am – 11.30am. It would be great to see you there.</p> <ul style="list-style-type: none"> <li>➤ 8<sup>th</sup> September will be a Mayor’s Charity Golf Day.</li> <li>➤ Thank you to all those Councillors who are volunteering for The Rame Group Practice gardening activity.</li> <li>➤ Cornwall Council has been in contact asking whether there are any activities in the town between 2<sup>nd</sup> to 6<sup>th</sup> July, which would conflict with the arrival of the fair, none were identified.</li> <li>➤ A reminder the Civic Service and Parade is on Sunday 16<sup>th</sup> July.”</li> </ul>	Clerk
<p><b>56-23 Minutes of the Finance and Operations Committee: -</b> It is <b>resolved</b> the minutes of the meeting held on Tuesday 30<sup>th</sup> May 2023 are received and the recommendations in the minutes: - 21-23F&amp;O (a) (Code of Conduct), 21-23F&amp;O (b) (Terms of Reference Finance and Operations Committee), 21-23F&amp;O (c) (Standing Orders), 21-23F&amp;O (d) (Health and Safety Policy) and 22-23F&amp;O (d) (Purchase replacement nest swing), as circulated, are adopted.</p> <p>As there are vacancies on this committee, Councillor Mrs. K Brownhill invited Samm Bickle (recently co-opted) to join this committee.</p>	Clerk
<p><b>57-23 Minutes of the Development and Localism Committee</b> It is <b>resolved</b> the minutes of the meeting held on Thursday 1<sup>st</sup> June 2023 are received and the recommendations in the minutes: - 25-23D&amp;L (a) (Terms of Reference Development and Localism Committee) and 34-23D&amp;L (d) (Public Spaces Protection Order renewals), as circulated, are adopted.</p> <p>Pursuant to minute number 30-23D&amp;L (b) (i) (Sports Facilities) the Chairman (Councillor G J Davis) invited Councillor Miss R A Evans BEM to give an update on the all-weather pitch project. Councillor Evans explained a recent meeting on the project had considered progress to-date, funding, community support and community engagement. The meeting had included the Mayor, herself, plus the Clerk, representatives from Torpoint Community College and other key stakeholders on the project. The project is the installation of a</p>	Clerk

<p>9v9, 3G Pitch, suitable for multi-sports training, marked up for football. A core team to move the project forward is being put together, including representatives from Torpoint Community College, the Sports Action Group Network, the YMCA as well as the Mayor and Councillor Evans (as Chairman of the Development and Localism Committee). Next steps will be to engage with the community, seeking support from the local parish councils, football clubs, the community and other local groups. Councillor Evans summarised the funding position, explaining that the Football Foundation are one of the key funders, with the application for CIL funding, recently submitted for £85k towards this project, to Cornwall Council. A meeting to action the community engagement strategy is being arranged.</p>	<p>Clerk</p>																																																																		
<p><b>58-23 Minutes of the Personnel Committee</b> It is <b>resolved</b> the minutes of the meeting held on Thursday 8<sup>th</sup> June 2023 are received and the recommendations in the minutes: - 4-23Pers (a) (Council Staffing Report – sign up to be an accredited Living Wage employer and join the employers list), 5-23Pers (a) Terms of Reference Personnel Committee), 5-23Pers (b) (Disability Employment Policy), 5-23Pers (c) (Employer’s Pension Discretion Policy), 5-23Pers (d) (Pay and Conditions Policy), 5-23Pers (e) (Whistleblowing Policy) and 6-23Pers (b) (Delegate to the Clerk an annual spend for staff reward and recognition), as circulated, are adopted.</p>	<p>Clerk</p>																																																																		
<p><b>59-23 Questions of which notice has been given or notice of motion.</b> None.</p>																																																																			
<p><b>60-23 Torpoint Ferry statistics</b> The Torpoint Ferry availability statistics were noted and the Mayor (Councillor G J Davis) minuted thanks to the Torpoint Ferry officer for providing the statistics.</p>																																																																			
<p><b>61-23 Financial Information</b> It is <b>resolved</b> that the May 2023 Budget Variance as circulated, is received and adopted. There were no concerns or questions for the Clerk.</p>																																																																			
<p><b>62-23 Accounts for Payment</b></p> <table border="1" data-bbox="119 1254 1268 2029"> <thead> <tr> <th>Contact Name</th> <th>Invoice Number</th> <th>Total</th> <th>VAT</th> <th>NET</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Cornwall Council</td> <td>802311466</td> <td>£1,322.00</td> <td>£0.00</td> <td>£1,322.00</td> <td>July '23 Business Rates Council Chambers</td> </tr> <tr> <td>Cornwall Council</td> <td>802720466</td> <td>£111.00</td> <td>£0.00</td> <td>£111.00</td> <td>July '23 Business Rates Room 6</td> </tr> <tr> <td>Cornwall Council</td> <td>802715760</td> <td>£403.00</td> <td>£0.00</td> <td>£403.00</td> <td>July '23 Business Rates Library</td> </tr> <tr> <td>Cornwall Council</td> <td>802923069</td> <td>£54.00</td> <td>£0.00</td> <td>£54.00</td> <td>July '23 Business Rates Tennis Courts</td> </tr> <tr> <td>Don Benson</td> <td>INV 39</td> <td>£60.00</td> <td>£0.00</td> <td>£60.00</td> <td>St James Clock Winding</td> </tr> <tr> <td>FOY-AIR Enterprises Ltd T/A LittleMops</td> <td>INV 2015</td> <td>£197.77</td> <td>£32.96</td> <td>£164.81</td> <td>Consumables Council Chambers</td> </tr> <tr> <td>Biffa</td> <td>INV 522C32122</td> <td>£25.90</td> <td>£4.32</td> <td>£21.58</td> <td>Recycling Collection Library</td> </tr> <tr> <td>Biffa</td> <td>INV 522C32123</td> <td>£36.41</td> <td>£6.07</td> <td>£30.34</td> <td>Waste Collection Library</td> </tr> <tr> <td>Biffa</td> <td>INV 522C32124</td> <td>£25.90</td> <td>£4.32</td> <td>£21.58</td> <td>Recycling collection Council Chambers</td> </tr> <tr> <td>Biffa</td> <td>INV 522C32125</td> <td>£47.54</td> <td>£7.92</td> <td>£39.62</td> <td>Waste Collection Council Chambers</td> </tr> </tbody> </table>	Contact Name	Invoice Number	Total	VAT	NET	Description	Cornwall Council	802311466	£1,322.00	£0.00	£1,322.00	July '23 Business Rates Council Chambers	Cornwall Council	802720466	£111.00	£0.00	£111.00	July '23 Business Rates Room 6	Cornwall Council	802715760	£403.00	£0.00	£403.00	July '23 Business Rates Library	Cornwall Council	802923069	£54.00	£0.00	£54.00	July '23 Business Rates Tennis Courts	Don Benson	INV 39	£60.00	£0.00	£60.00	St James Clock Winding	FOY-AIR Enterprises Ltd T/A LittleMops	INV 2015	£197.77	£32.96	£164.81	Consumables Council Chambers	Biffa	INV 522C32122	£25.90	£4.32	£21.58	Recycling Collection Library	Biffa	INV 522C32123	£36.41	£6.07	£30.34	Waste Collection Library	Biffa	INV 522C32124	£25.90	£4.32	£21.58	Recycling collection Council Chambers	Biffa	INV 522C32125	£47.54	£7.92	£39.62	Waste Collection Council Chambers	
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FOY-AIR Enterprises Ltd T/A LittleMops	INV 2017	£64.04	£10.67	£53.37	Consumables Library
FOY-AIR Enterprises Ltd T/A LittleMops	INV 2016	£100.87	£16.81	£84.06	Consumables Public Conveniences
Cornwall Council - Sea Gull Proof Sacks	101006574137	£67.00	£0.00	£67.00	Seagull Sacks
B E White	INV 021/23	£850.00	£0.00	£850.00	Accountancy Fees 2021/2022 and 2022/2023
ITEC	INV 868690	£62.53	£10.42	£52.11	Photocopier Cartridge Monitoring
Cornish Tea & Cornish Coffee Co Ltd	SL72821	£201.58	£0.00	£201.58	Café Supplies Library
Cornwall Council - Dog Waste Bags	INV 8100372218	£32.22	£5.37	£26.85	Dag waste Bags
Western Web Limited	INV 23851	£36.00	£6.00	£30.00	Website Updates - Councillor Biographies
Cormac Solutions Ltd	CINV-027227	£641.69	£106.95	£534.74	Topping Up of Salt Bins
Cornwall Council - Sea Gull Proof Sacks	INV 8100372746	£97.00	£0.00	£97.00	Seagull Sacks
The Festive Lighting Company Ltd	INV 20743	£3,427.51	£571.25	£2,856.26	Year 2 Hire Charges
Hudson Accounting Limited	INV 717	£450.00	£0.00	£450.00	Year Audit Reoprt
ASG Security	INV 40392	£338.57	£56.43	£282.14	Alarm Service
ASG Security	INV 40391	£145.04	£24.17	£120.87	Emergency Ligting Service
Duchy Defibrillators	INV JN1135	£228.00	£38.00	£190.00	Annual Monitoring Fee
Cornwall Council - Dog Waste Bags	INV 810379977	£32.22	£5.37	£26.85	Dog Waste Bags
ADS Gas	INV 2866	£240.00	£40.00	£200.00	Gas Safety Checks and Certificates – Chambers
L & L Diverse Solutions	INV 006/2023	£2,466.00	£411.00	£2,055.00	Three days consultancy support Torpoint Projects, funding and bids
Amazon	CC CCTV Signage	9.49	1.58	7.91	Amazon - 5 x CCTV rigid signs
Amazon	CC CCTV Signage	8.10	1.35	6.75	Amazon - CCTV in operation sign
Amazon	CC Refuse Sacks	12.36	2.06	10.30	Amazon - Heavy duty refuse sacks
Clifford Motors	CC R87606	64.18	10.70	53.48	Clifford Motors - Fuel Unleaded
Amazon	CC Amazon	44.94	7.49	37.45	Amazon - Vinyl Gloves
Amazon	CC Paper Trimmer	33.99	5.66	28.33	Amazon - Heavy duty refuse sacks
Amazon	CC Amazon	17.09	2.85	14.24	Amazon - Cutting Blade

Amazon	CC Amazon	27.99	4.66	23.33	Amazon - gardening tool set
Amazon	CC Amazon	6.95	1.16	5.79	Amazon - spare springs
Amazon	CC Amazon	12.99	2.16	10.83	Amazon - tool belt pouch
Booker	CC INV 0445093	316.55	52.76	263.79	Booker - Cafe Supplies
Cards n More	CC 55965	6.78	1.13	5.65	Cards n More - Stationery
Amazon	CC Picture Frames	42.49	7.08	35.41	Amazon - Picture Frames
Amazon	CC Amazon	19.99	3.33	16.66	Amazon - velvet rope
Amazon	CC Amazon	3.49	0.58	2.91	Amazon - hooks
Amazon	CC Amazon	33.99	5.66	28.33	Amazon - Paper Trimmer Library
Amazon	CC Amazon	36.99	6.16	30.83	Amazon - emergency lighting
Amazon	CC Amazon	6.40	1.07	5.33	Amazon - chocolate duster
Adobe Systems Software Ireland Ltd	CC June 2023	16.64	0.00	16.64	Adobe Systems Software Ireland Ltd - Monthly subscription June 2023
Amazon	CC Graffiti Cleaner	57.78	9.63	48.15	Amazon - Graffiti cleaner
the electrical shop	CC R15049	4.00	0.67	3.33	the electrical shop - THE ELECTRICAL SHOP TORPOINT GBR
Amazon	CC Amazon	5.99	1.00	4.99	Amazon - Key Tags
Amazon	CC Amazon	43.98	7.33	36.65	Amazon - Cable covers
XERO	CC June 2023 subscription	33.60	5.60	28.00	XERO - Monthly accounting software subscription June 2023
SAINSBURYS S/MKTS	CC R60860	2.70	0.45	2.25	SAINSBURYS S/MKTS - newspapers
SAINSBURYS S/MKTS	CC R60860	9.00	1.50	7.50	SAINSBURYS S/MKTS - Cafe Supplies
SAINSBURYS S/MKTS	CC R11335	13.20	2.20	11.00	SAINSBURYS S/MKTS - Cafe Supplies
SAINSBURYS S/MKTS	CC R11718	9.54	1.59	7.95	SAINSBURYS S/MKTS - Cafe Supplies
CO-OP GROUP 380558	CC Co-op Group	120.13	20	100.13	CO-OP GROUP 380558 - Cafe Supplies and Newspapers
SSE SWALEC	DD INV 0089420515	263.84	43.98	219.87	Electricity Supplied to Torpoint Library and Community Hub (31st March - 1st May 2023)
ALD Automotive Limited t/a Ford Lease	DD June 2023	441.44	73.57	367.87	ALD Automotive Limited t/a Ford Lease - Monthly

					lease payment for vehicle June 2023
Shire Leasing PLC	DD 0469374	300.55	50.09	250.46	Shire Leasing PLC - Telephone System rental
Everflow Water	DD Invoices 2269162 and 2336848	122.99	8.35	114.64	Water Supplied to Council Chambers / Public conveniences and Torpoint Library and Community Hub (18/06/2023 - 17/08/2023)
Corona Energy - Chambers- Gas	DD INV 17598112	1,888.27	314.71	1,573.56	Corona Energy - Chambers- Gas - Gas Supplied to the council chambers April 2023 - June 2023
SSE Southern Electric - Library - Gas	DD INV 91812424 0045	51.62	2.46	49.17	Gas Supplied to Torpoint Library and Community Hub (1st May 2023 to 31st May 2023)
EE	DD INV V02116510042	127.82	21.30	106.52	EE - Mobile Phone Payments June 2023

**63-23 Correspondence: -**

a) Local Council Planning Training 2023 – 11<sup>th</sup> July 2023 – Cornwall Council: - Noted.

a) CALC New Round-up Friday 9<sup>th</sup> June 2023 – CALC: - Noted.

**64-23 Reports**

a) Neighbourhood Development Plan: -

The Chairman (Councillor G J Davis) explained the draft Habitats Regulations Assessment has been received today from AECOM. As soon as the draft of the SEA Environmental Report is received, it is expected in approximately two weeks, then both reports will be reviewed and the Regulation 14 Consultation will be started.

b) Torpoint Town Partnership (TTP): -

At the meeting held on Tuesday 7<sup>th</sup> June 2023, there were only four present. The Deputy Mayor (Councillor Mrs. J M Martin) reported that of the balance at the bank there is £769.37 ring fenced for the Christmas lights, which includes a donation of £200.00. The diary dates were reviewed and are being updated to include the additional events being organised by the TTP. The Mayor's aims and charity focus for the Civic year were detailed, including the events being planned to fundraise for the Mayor's Charity. The next meeting is scheduled for Wednesday 12<sup>th</sup> July at 7.00pm.

c) Town Team Project Board – notes of the meeting of Tuesday 16<sup>th</sup> May 2023: -

The notes of the meeting had been circulated. The Chairman (Councillor G J Davis) explained the meeting being scheduled for Monday 19<sup>th</sup> June is being planned to be a physical meeting, details will be circulated to Town Team Project Board members.

d) Reports from delegates to outside bodies.

i) Torpoint Archives & Heritage Centre May 2023: -

The Mayor (Councillor G J Davis) minutes thanks to the Torpoint Archives & Heritage Centre for their report, highlighting the significant number (148 hours) of volunteering hours undertaken by the group.

ii) Rame Peninsula Public Transport Users Group: -

Councillor C E Goodman reported posters had been distributed around the town advertising the forthcoming AGM, Monday 19<sup>th</sup> June, 6.00pm Memorial Hall, Craffhole.

iii) Torpoint Environmental Action (TEA): -



<p>Councillor Mrs. C E Goodman summarised the recent activities of the TEA group: -</p> <ul style="list-style-type: none"> <li>➤ The group met on Thursday 18<sup>th</sup> May, thanking and saying 'good-bye' to Paul Smythe for his support with TEA.</li> <li>➤ Plastic Free update – Councillor Goodman was contacted by a Launceston/Lostwithiel newspaper to give an account of what Torpoint did to gain Plastic Free Community Status, a reply was given which detailed an overview of the community allies, business champions and events undertaken.</li> <li>➤ The repair café and the sewing group are going very well. Other volunteers have come forward to offer support with 'mending things', it is hoped this will be introduced in September.</li> <li>➤ Following local television publicity about sewage issues in the south west, Torpoint was highlighted, correspondence has been sent to this council as well as the Environment Agency, asking where the sewage outflows pipes are and how the sewage is being treated.</li> <li>➤ Next meeting is scheduled for Thursday 22<sup>nd</sup> June.</li> </ul> <p>iv) CALC (Cornwall Association of Local Councils): - The Deputy Mayor (Councillor Mrs. J M Martin) summarised, having attended earlier today, the recent CALC meeting with the Clerk: -</p> <ul style="list-style-type: none"> <li>➤ Over 30 people attended, which included Councillors and Clerks.</li> <li>➤ A presentation was given by Cornwall Council representatives, Catriona Smith – Chief Valuer and Scott Sharples from the Localism and Devolution team, on the asset release / disposal process. Following the presentation, there was an opportunity to speak to the Chief Valuer about Torpoint.</li> <li>➤ A copy of The Good Councillor's Guide to Employment was distributed, (to be charged £5.00), the book is available in the council office for members to read.</li> <li>➤ Discussions regarding anti-social behaviour highlighted the Government's plans of measures being implemented to combat this behaviour. In some places this has resulted in the early closure of public conveniences.</li> <li>➤ The layers of bureaucracy with accepting grant funding was highlighted.</li> <li>➤ Launceston highlighted the implications of installing solar panels.</li> <li>➤ The increasing costs of elections was highlighted.</li> <li>➤ Camelford Town Council Town Clerk thanked us for arranging and hosting a visit of two of their staff to our Library and Community Hub; the visit having been organised to Torpoint because Cornwall Council had explained that our facility is seen as a flagship model in the county.</li> </ul> <p>v) South East Cornwall Community Area Partnership (CAP) : - The Mayor (Councillor G J Davis) summarised the inaugural meeting, Tuesday 6<sup>th</sup> June: -</p> <ul style="list-style-type: none"> <li>➤ The Chairman was elected, Councillor Jane Pascoe (Liskeard South and Dobwalls Electoral Division), Councillor Hilary Frank (Saltash Essa Electoral Division) was elected as Vice-Chair.</li> <li>➤ Appointments to three sub groups were made: Transport and Connectivity; Economic Growth and Development, Climate Action and Nature Recovery.</li> <li>➤ The workshop went well and a Funding Panel for the CAP was agreed, which will include Councillor Mrs. K Ewert, the Chair of Millbrook Parish Council (Councillor Nicky Roberts), himself and three other councillors.</li> </ul>	
<p><b>65-23      Date of next meeting</b> Thursday 20<sup>th</sup> July 2023.</p>	
<p>Meeting closed at 8.20pm..... Town Mayor</p>	