



TORPOINT TOWN COUNCIL

Councillor Mrs. J M Martin led prayers before the meeting.

There were two representatives from the Police in the public gallery.

MINUTES of the ADJOURNED meeting of Torpoint Town Council held on Thursday 25th May 2023 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor G J Davis) (Chairman), Deputy Mayor (Councillor Mrs. J M Martin), Councillors Mrs. K Brownhill, Miss R A Evans BEM, Mrs. L Fellows, Mrs. C E Goodman, L E Keise, M G Spurling, C R Still, M Thomson-Neall, J Tivnan BEM, B A Walsh and the Town Clerk & RFO (Clerk) in attendance.

	ACTION
<p>24-23 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Mrs. J L Reeves, C R Sawyer and R M Willoughby plus the Town Council Support Officer.</p>	
<p>25-23 Declarations of Interest relating to items on the Agenda None.</p>	
<p>26-23 To provide an update on the process to fill the Councillor vacancy in the West Ward. The Clerk explained that following the process to fill the one vacancy arising from the uncontested election by way of co-option. Members resolved to publish and advertise the vacancy with immediate effect, with an application deadline of midday on Friday 9th June 2023, applicants will be asked to give a short statement of why they would like to become a councillor together with a précis of their background and skills. Candidates will be requested to attend a Council meeting on Thursday 15th June 2023 to meet with members and if more applications are received than vacancies to be filled, the Town Council will decide by written ballot which of the applicants are to fill the vacancy. The Clerk was directed to ensure any applicant is also provided with a copy of the council meeting agenda in advance of the meeting.</p>	<p>Clerk</p> <p>Clerk</p>
<p>27-23 Planning Applications: - None.</p>	
<p>28-23 Cornwall Council Reports: - The Town Mayor (Councillor G J Davis) thanked Councillor Mrs. K Ewert and Councillor J Tivnan BEM for their written reports for the Council's consideration. Councillor J Tivnan BEM referred to his report and highlighted the issue regarding public footpaths. It transpires that a resident who had been progressing the sale of their property, according to current maps, indicate a Public Right of Way running through the middle of their property, with the upshot being that to resolve this, may well involve a great deal of cost to the resident. Councillor Tivnan continued that he has been in contact with Cornwall Council on the matter, highlighting there could be many other properties with the same problem in other areas of the town and he will continue to investigate the issue. Councillor Mrs. K Brownhill spoke on the same issue having also been in contact with the residents' and read out email correspondence, which had been forwarded to her from them. Members' considered the residents' concerns [from Trematon Close] and following discussion it is resolved to formally correspond with Cornwall Council, highlighting the councils concerns, on the matter.</p>	<p>Clerk</p>

<p>29-23 Police Activity Report: - The Police activity report is noted. PC Gething introduced Members' to student officer PC Voysey who accompanied her and gave a verbal update on progress with the recent anti-social behaviour/arson, to the bench at Thanckes Park. PC Gething highlighted that intelligence from local residents' on this crime has been of great assistance with the investigation.</p>	
<p>30-23 Minutes of the previous meeting: - It is resolved the minutes of the previous meeting held on Thursday 20th April 2023, as circulated, were taken as read, confirmed and signed by the Mayor (Councillor G J Davis).</p>	
<p>31-23 Matters arising from the minutes: - a) To consider for approval and signature the Legal documentation / Agreements for the transfer of the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited: - Pursuant to minute 8-23 (a), the Clerk explained the council solicitor has advised there is one further legal correspondence expected, which will detail the temporary arrangements for the toilet facilities for the duration of the development, from Plymouth Boat Park Limited. The Clerk continued that having asked Cornwall Council about whether they would be able to provide a surveyor to inspect the works to complete a snagging schedule, this would need to be the responsibility of the town council. The Clerk affirmed that Cornwall Council has advised that the town council would be entitled to 50% of the purchase price of the sale of the land, once received by Cornwall Council. Following consideration of all the information, members' resolved to delegate authority to the Town Clerk, assisted by the Town Mayor (Councillor G J Davis) to sign the legal engrossments for the transfer of the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited.</p>	Clerk/Cllr Davis
<p>32-23 To approve the Annual Return and Accounts for 2022-2023 a) Annual Governance Statement. The Clerk advised members that due to the delay with the completion of the end of year accounts and internal audit report, it was agreed to defer this to the June 2023 Council Meeting. b) Accounts Information/Financial Statement and Internal Audit Report. The Clerk advised members that due to the delay with the completion of the end of year accounts and internal audit report, it was agreed to defer this to the June 2023 Council Meeting.</p>	
<p>33-23 Mayor's Communications: - The Mayor (Councillor G J Davis) summarised the last week, thanking Members for electing him at the Annual meeting the week before, which included: - "Thank you to Deputy Town Mayor Councillor Mrs. Julie Martin for supporting me in the forthcoming year and attending events on my behalf including Callington Portreeve Making and Saltash Mayor Making. The Mayoress and I attended the Lord Mayor of Plymouth Choosing Ceremony, last Friday and the Mayoress and I are keen to attend events, prioritising Torpoint, the Rame Peninsula, the Community Area Partnership area and Plymouth. I am looking forward to communicating what I have been doing and have been invited to give a talk to the "Torpoint Shuffle Club" at St. James Church next Thursday afternoon. Victoria and I are planning our Mayor's Charity diary, with a view to raising awareness, gaining support and raising funds for the all-weather pitch, and the Mustard Tree Cancer Support Centre at Derriford. We are starting on the 2nd June with the Friends of Thanckes Park plant sale, where we will be able to accept electronic transactions with a chip and pin unit.</p>	

<p>Last Friday night Victoria and I attended the Torpoint Twinning Association Dinner, I am planning to become more involved with the group and am already planning a visit to Bénodet next year. On Sunday 21st May the Town Council hosted a reception, for over 80 people, of the Torpoint Twinning Association and their visitors, at Torpoint Library and Community Hub. Thank you to those Members who attended and the Officers for kindly supporting and serving refreshments. On Monday 22nd May I opened the new shop in Fore Street, Forever Blooms Metal Petals and was given a fantastic Tartan Rose.”</p>	
<p>34-23 Minutes of the Finance and Operations Committee: - It is resolved the minutes of the meeting held on Tuesday 4th May 2023 are received and the recommendations in the minutes: - 5-23F&O (Equality, Diversity and Inclusion Policy and Best Practice Document), 6-23F&O (c) (Replacement entrance door at Buller Road) and 10-23F&O (d) (Section 137 Grant – Friends of Thanckes Park group), as circulated, are adopted.</p> <p>Pursuant to minute number 4-23F&O (g) (Hardship Fund Financial Support – St. Columba Rugby Ltd.) the Clerk advised the £5,000 of Section 137 grant funding, awarded in November 2021, had been returned to the Town Council.</p> <p>Pursuant to minute number 6-23F&O (c) (Replacement entrance door at Buller Road), following an update from Councillor M Thomson-Neall, who has conducted a repair of the door, it is agreed the Clerk to postpone placing the purchase order for the replacement goods, however, funds to be allocated for this work in the budget.</p>	<p>Clerk</p> <p>Clerk</p>
<p>35-23 Minutes of the Development and Localism Committee It is resolved the minutes of the meeting held on Thursday 4th May 2023 are received and the recommendation in the minutes: - 11-23D&L (b) (Vision and other Projects – letter of financial support to Torpoint Community College for the all-weather pitch project) and 12-23D&L (a) (Climate Emergency Action plan task and finish group), as circulated, are adopted</p> <p>Pursuant to minute number 11-23D&L (b) (Vision and other Projects – letter of financial support to Torpoint Community College for the all-weather pitch project) the Chairman (Councillor G J Davis) explained the letter of support would be similar to the correspondence sent in June 2022 to the Torpoint and Rame Active Community Network.</p> <p>Pursuant to minute number 12-23D&L (a) (Climate Emergency Action plan task and finish group), no additional members volunteered to join the group.</p> <p>a) Response from Cornwall Council – Compliance check for Breach Of Conditions Notice dated 11.05.22 served under reference EN21/01553 – formally registered under reference EN23/00336 : - The correspondence, as previously circulated, is noted.</p>	<p>Clerk</p> <p>Clerk</p>
<p>36-23 Questions of which notice has been given or notice of motion. “To resolve to grant the title of ‘Honorary Freeman of Torpoint’ to Mr Roger Cook in recognition of outstanding service to the community of Torpoint.” Proposer: Councillor G J Davis Seconder: Councillor C R Sawyer</p> <p>The Chairman (Councillor G J Davis) noted the Civic Protocols which stipulate the Town Council makes the decision at a separate meeting specially convened for the purpose of conferring the Honorary Freedom of the Town and will therefore be summoning Members to an Extraordinary meeting of council on Thursday 8th June 2023 at 6.45pm.</p>	<p>Clerk/Cllr Davis</p>

<p>37-23 Torpoint Ferry statistics The Torpoint Ferry availability statistics were noted and the Mayor (Councillor G J Davis) minuted thanks to the Torpoint Ferry officer for providing the statistics.</p>																																																																																																					
<p>38-23 To consider and approve the Committees and Town Team Project Board Terms of Reference for the 2023-24 Civic Year. a) Development and Localism Committee. b) Finance and Operations Committee. c) Personnel Committee. d) Town Team Project Board. It is resolved that all three Committees and the Town Team Project Board Terms of Reference are adopted.</p>						Clerk																																																																																															
<p>39-23 Financial Information It is resolved that the April 2023 Budget Variance as circulated, is received and adopted. The Clerk explained further work is being undertaken on this years' Budget Variance in accordance with financial year-end procedures.</p>																																																																																																					
<p>40-23 Accounts for Payment</p> <table border="1"> <thead> <tr> <th>Contact Name</th> <th>Invoice Number</th> <th>Total</th> <th>VAT</th> <th>NET</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Wayne Bowden</td> <td>INV 11th May 20223</td> <td>240.00</td> <td>0.00</td> <td>240.00</td> <td>Thanckes Park Gate Replacement</td> </tr> <tr> <td>Cornish Tea & Cornish Coffee Co Ltd</td> <td>INV SL69630</td> <td>78.86</td> <td>0.00</td> <td>78.86</td> <td>Library Café Supplies</td> </tr> <tr> <td>Sutcliffe Play</td> <td>INV 6471a</td> <td>296.64</td> <td>49.44</td> <td>247.20</td> <td>2.5% Retention After 12 Months - Thanckes Park</td> </tr> <tr> <td>Sutcliffe Play</td> <td>INV 6470a</td> <td>1,972.36</td> <td>328.73</td> <td>1,643.63</td> <td>2.5% Retention After 12 Months - Borough Park</td> </tr> <tr> <td>Sutcliffe Play</td> <td>INV 6472</td> <td>300.00</td> <td>50.00</td> <td>250.00</td> <td>2.5% Retention After 12 Months - Cambridge Field</td> </tr> <tr> <td>Complete Business Solutions Group Ltd</td> <td>SINV03634385</td> <td>51.83</td> <td>8.64</td> <td>43.19</td> <td>Stationery Order</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 855058</td> <td>12.75</td> <td>2.12</td> <td>10.63</td> <td>Council Chambers Maintenance</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 853715</td> <td>25.83</td> <td>4.30</td> <td>21.53</td> <td>Parks Maintenance</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 855543</td> <td>38.75</td> <td>6.46</td> <td>32.29</td> <td>Parks Maintenance - Thanckes Park Gate</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 855515</td> <td>35.16</td> <td>5.86</td> <td>29.30</td> <td>Parks Maintenance - Thanckes Park Gate</td> </tr> <tr> <td>South West Hygiene</td> <td>INV 290637</td> <td>1,166.22</td> <td>194.37</td> <td>971.85</td> <td>Sanitary Waste Disposal and Waste Transfer Certificate</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 853016</td> <td>5.69</td> <td>0.95</td> <td>4.74</td> <td>Parks Maintenance</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 853865</td> <td>20.83</td> <td>3.47</td> <td>17.36</td> <td>Parks Maintenance</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 855507</td> <td>12.36</td> <td>2.06</td> <td>10.30</td> <td>Parks Maintenance</td> </tr> <tr> <td>Richards Builders Merchants Ltd</td> <td>INV 854827</td> <td>12.46</td> <td>2.08</td> <td>10.38</td> <td>Library Maintenance</td> </tr> </tbody> </table>						Contact Name	Invoice Number	Total	VAT	NET	Description	Wayne Bowden	INV 11 th May 20223	240.00	0.00	240.00	Thanckes Park Gate Replacement	Cornish Tea & Cornish Coffee Co Ltd	INV SL69630	78.86	0.00	78.86	Library Café Supplies	Sutcliffe Play	INV 6471a	296.64	49.44	247.20	2.5% Retention After 12 Months - Thanckes Park	Sutcliffe Play	INV 6470a	1,972.36	328.73	1,643.63	2.5% Retention After 12 Months - Borough Park	Sutcliffe Play	INV 6472	300.00	50.00	250.00	2.5% Retention After 12 Months - Cambridge Field	Complete Business Solutions Group Ltd	SINV03634385	51.83	8.64	43.19	Stationery Order	Richards Builders Merchants Ltd	INV 855058	12.75	2.12	10.63	Council Chambers Maintenance	Richards Builders Merchants Ltd	INV 853715	25.83	4.30	21.53	Parks Maintenance	Richards Builders Merchants Ltd	INV 855543	38.75	6.46	32.29	Parks Maintenance - Thanckes Park Gate	Richards Builders Merchants Ltd	INV 855515	35.16	5.86	29.30	Parks Maintenance - Thanckes Park Gate	South West Hygiene	INV 290637	1,166.22	194.37	971.85	Sanitary Waste Disposal and Waste Transfer Certificate	Richards Builders Merchants Ltd	INV 853016	5.69	0.95	4.74	Parks Maintenance	Richards Builders Merchants Ltd	INV 853865	20.83	3.47	17.36	Parks Maintenance	Richards Builders Merchants Ltd	INV 855507	12.36	2.06	10.30	Parks Maintenance	Richards Builders Merchants Ltd	INV 854827	12.46	2.08	10.38	Library Maintenance
Contact Name	Invoice Number	Total	VAT	NET	Description																																																																																																
Wayne Bowden	INV 11 th May 20223	240.00	0.00	240.00	Thanckes Park Gate Replacement																																																																																																
Cornish Tea & Cornish Coffee Co Ltd	INV SL69630	78.86	0.00	78.86	Library Café Supplies																																																																																																
Sutcliffe Play	INV 6471a	296.64	49.44	247.20	2.5% Retention After 12 Months - Thanckes Park																																																																																																
Sutcliffe Play	INV 6470a	1,972.36	328.73	1,643.63	2.5% Retention After 12 Months - Borough Park																																																																																																
Sutcliffe Play	INV 6472	300.00	50.00	250.00	2.5% Retention After 12 Months - Cambridge Field																																																																																																
Complete Business Solutions Group Ltd	SINV03634385	51.83	8.64	43.19	Stationery Order																																																																																																
Richards Builders Merchants Ltd	INV 855058	12.75	2.12	10.63	Council Chambers Maintenance																																																																																																
Richards Builders Merchants Ltd	INV 853715	25.83	4.30	21.53	Parks Maintenance																																																																																																
Richards Builders Merchants Ltd	INV 855543	38.75	6.46	32.29	Parks Maintenance - Thanckes Park Gate																																																																																																
Richards Builders Merchants Ltd	INV 855515	35.16	5.86	29.30	Parks Maintenance - Thanckes Park Gate																																																																																																
South West Hygiene	INV 290637	1,166.22	194.37	971.85	Sanitary Waste Disposal and Waste Transfer Certificate																																																																																																
Richards Builders Merchants Ltd	INV 853016	5.69	0.95	4.74	Parks Maintenance																																																																																																
Richards Builders Merchants Ltd	INV 853865	20.83	3.47	17.36	Parks Maintenance																																																																																																
Richards Builders Merchants Ltd	INV 855507	12.36	2.06	10.30	Parks Maintenance																																																																																																
Richards Builders Merchants Ltd	INV 854827	12.46	2.08	10.38	Library Maintenance																																																																																																

ITEC	INV 856593	70.32	11.72	58.60	Xerox Machine Reporting
Biffa	INV 522C23970	36.41	6.07	30.34	Waste Collection Library
Biffa	INV 522C23969	25.90	4.32	21.58	Waste Collection Library - Recycling
Wallgate Care Limited	PO-0305 - INV 0031001	2,331.47	388.58	1,942.89	Public Conveniences Maintenance
Don Benson	INV 38	48.00	0.00	48.00	Clock Winding
Ofcom	INV 72056687	75.00	12.50	62.50	Radio Licence
Waterwise	INV 36266	9.80	1.63	8.17	Parks Maintenance
Waterwise	INV 3630	8.83	1.47	7.36	Parks Maintenance
Biffa	INV 522C23971	25.90	4.32	21.58	Waste Collection Council Chambers - Recycling
Biffa	INV 522C23972	47.54	7.92	39.62	Waste Collection Council Chambers
Cornish Tea & Cornish Coffee Co Ltd	INV SL71975	240.02	0.00	240.02	Library Café Supplies
Gibson's Cornish Ice Cream	INV SL5525	78.04	13.01	65.03	Library Café Supplies
Cornwall Council	802311466	£1,322.00	£0.00	£1,322.00	June '23 Business Rates Council Chambers
Cornwall Council	802720466	£111.00	£0.00	£111.00	June '23 Business Rates Room 6
Cornwall Council	802715760	£403.00	£0.00	£403.00	June '23 Business Rates Library
Cornwall Council	802923069	£54.00	£0.00	£54.00	June '23 Business Rates Tennis Courts
XERO	CC May 2023 subscription	33.60	5.60	28.00	XERO - Monthly accounting software subscription May 2023
Plants Galore	CC 0018-DE76-816E-D314	105.10	17.52	87.58	Harvey Street Planters
Adobe Systems Software Ireland Ltd	CC May 2023	16.64	0.00	16.64	Adobe Systems Software Ireland Ltd - Monthly subscription May 2023
Booker	CC 0354467	386.56	64.43	322.13	Supplies for Mayor Making
Booker	CC 0282709	185.04	30.84	154.20	Library Cafe Supplies
Dartington Crystal	CC 1000203534	55.00	9.17	45.83	Gift for Benodet Twinning Association
Sam's Ironing Service	CC R08049	89.05	14.84	74.21	Laundry tablecloths and tea towels
SLCC Enterprises Ltd	CC QL203022-1	450.00	75.00	375.00	SLCC Enterprises Ltd - Qualification Fee - Philip Griffiths
Bogey Nights	CC R29573	20.00	3.33	16.67	Office Furniture - Chambers

Lidl	CC 275186	11.88	1.98	9.90	Library Cafe Supplies
Kardkadia	CC 0065	120.00	20.00	100.00	Members expenses
Clifford Motors	CC 471082	55.14	9.19	45.95	Fuel Unleaded
Booker	CC 0284593	140.38	23.40	116.98	Library Cafe Supplies
SAINSBURYS S/MKTS	CC Sainsbury's	49.58	8.26	41.32	Library Café supplies and Newspapers
Amazon	CC Ant Bait	29.98	5.00	24.98	Ant Bait
Amazon	CC Amazon Council Tables Maintenance	19.98	3.33	16.65	Leather polish for council tables
Amazon	CC Amazon Council Tables Maintenance	18.92	3.15	15.77	Leather cleaner for council tables
Amazon	CC Compostable Bags	31.49	5.25	26.24	50 liter x 100 compostable bags
Amazon	CC Shredder Maintenance	7.39	1.23	6.16	Shredder Oil
Amazon	CC Amazon Microphone Stand	4.49	0.75	3.74	Microphone Clip
Amazon	CC Amazon Microphone Stand	12.99	2.16	10.83	Microphone neck
Amazon	CC Amazon Fuel Can	29.28	4.88	24.40	Fuel Can
Amazon	CC Amazon Fuel Can Refund	(29.28)	(4.88)	(24.40)	Steel Fuel Can
Amazon	CC Shredder Maintenance	7.64	1.27	6.37	Sharpening Sheets
Amazon	CC Amazon Consumables and Repairs Council Chambers	7.59	1.26	6.33	Hinges for Mayoral Box
Amazon	CC Amazon Consumables and Repairs Council Chambers	6.99	1.16	5.83	Hinges For Mayoress Box
Amazon	CC Amazon Consumables and Repairs Council Chambers	23.48	3.91	19.57	Black bin bags
Amazon	CC Amazon Consumables and Repairs Council Chambers	26.63	4.44	22.19	Useful Plastic Box
CO-OP GROUP 380558	CC Co-op	104.05	17.32	86.73	Library café supplies and newspapers
ALD Automotive Limited t/a Ford Lease	DD May 2023	441.44	73.57	367.87	ALD Automotive Limited t/a Ford Lease - Monthly lease payment for vehicle May 2023

SSE SWALEC -Library- Elec	DD 51789712 / 0055	257.78	42.96	214.82	SSE SWALEC -Library- Elec - Invoice period 2/03/23 - 30/03/23
SSE Southern Electric - Chambers- Elec	DD 3861778310	1,115.74	185.94	929.80	SSE Southern Electric - Chambers- Elec - Bill period from 02/01/23 - 31/03/23
SSE Southern Electric - Public Con- Elec	DD 51785521 / 0016	82.19	3.92	78.27	SSE Southern Electric - Public Con- Elec - Invoice Period from 12/01/23 - 31/03/23
Everflow Water	DD Invoice 2202655	68.69	4.36	64.33	Everflow Water - Public Conveniences Water Rates - Water 18/05/23 to 17/06/23
Everflow Water	DD Invoice 2202655	117.04	7.07	109.97	Everflow Water - Chambers Water Rates 18/05/23 - 17/06/23
Everflow Water	DD Invoice 2202655	85.02	5.52	79.50	Everflow Water - Library Water Rates 18/05/23 - 17/06/23
EE	DD V02106679886	127.31	21.22	106.09	EE - Mobile Phone Charges 11/05/2023 - 10/06/2023
SSE Southern Electric - Library Gas	DD INV 91812424 / 044	265.94	12.66	253.28	SSE Southern Electric - Library Gas - 1st -30th April 2023

41-23 Correspondence: -

a) Affordable Housing Newsletter Second Edition – Cornwall Council Affordable Housing Tamar Crossings Newsletter March 2023 : -
Noted.

42-23 Reports

a) Neighbourhood Development Plan: -
It is **resolved** the minutes of the Neighbourhood Plan steering group meeting of Thursday 27th April 2023 are adopted. The Chairman (Councillor G J Davis) explained the amendments which are currently being made to the draft Neighbourhood Plan.

b) Torpoint Town Partnership (TTP): -
The next meeting is scheduled for Tuesday 7th June 2023, 6.00pm in the Committee Room at the Council Chambers. Councillor Miss R A Evans BEM summarised the Coronation Picnic, which at short notice had to be moved to the Council Chambers, saying it had been a popular event, well attended with lively entertainment. The Chairman (Councillor G J Davis) thanked the team who had all helped to make it a great success.

c) Town Team Project Board – notes of the meeting of Tuesday 16th May 2023: -
The notes of the meeting will follow. The Chairman (Councillor G J Davis) summarised the plans around the Police station and highlighted the difficulties the Clerk had experienced with formal acceptance of the grant offer from Cornwall Council, around the Real Living Wage. He continued that at the next meeting of the Personnel Committee, consideration for the town council to become a Real Living Wage employer will be made.

d) Reports from delegates to outside bodies. He concluded explaining the consultant is working with Plymouth University, establishing links with the Business School.

i) Torpoint Archives & Heritage Centre April 2023: -
The Mayor (Councillor G J Davis) minutes thanks to the Torpoint Archives & Heritage Centre for their report as well as the support at the Torpoint Twinning Association event.

ii) Friends of Thanckes Park (FoTP): -
Councillor M G Spurling summarised the recent activities and future plans of the FoTP group: -

<ul style="list-style-type: none"> ➤ There is a plant sale planned for Friday 2nd June at Bénodet Park. ➤ The group are grateful to the council for the grant funding to replace the bench at The Lawn. ➤ A CCTV notification sign is required in the skate-park. ➤ Following the success of the Millbrook skate park project, the skate park users are keen to re-purpose equipment and also are enthusiastic to attend a meeting of the council to talk about their ideas for improvement. 	Clerk
<p>43-23 Date of next meeting Thursday 15th June 2023.</p>	
<p>Meeting closed at 8.02pm..... Town Mayor</p>	

DRAFT